



## VIP SERVICES

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### BIRTH CERTIFICATES FOR THE STATE OF KANSAS

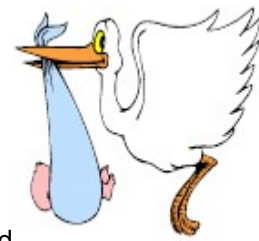
AT THIS TIME, THE STATE OF KANSAS DOES NOT ALLOW A THIRD PARTY TO APPLY FOR A BIRTH CERTIFICATE. PLEASE SEE NEXT PAGE ON HOW YOU MAY APPLY DIRECTLY TO YOUR VITAL RECORDS OFFICE. YOU MAY ALSO APPLY FOR YOUR BIRTH CERTIFICATE ONLINE THROUGH [WWW.VITALCHEK.COM](http://WWW.VITALCHEK.COM).

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**Specializing in Visas, Passports, Document Legalization and Translations**

# Ordering Birth Certificates

The Office of Vital Statistics has six methods available for making a request for a birth certificate: regular mail, priority mail, telephone, fax, internet, and walk-in customer service. Detailed instructions are available at each link below. **Birth certificates began being filed with the Office July 1, 1911.**



Some **Delayed Certificates of Birth** are on file with dates of birth dating back to the 1860's. In 1940, statutory authority was received by the Office which allowed individuals still alive in 1940 and later with no prior birth record filed to submit certain documentation to file a Delayed Certificate of Birth. A request for a Delayed Certificate of Birth is made in the same manner as one for a regular birth certificate – just specify the date of birth. If the date specified is between the late 1860's and July 1, 1911, a Delayed Certificate of Birth search will be conducted.

**For additional instructions, click on an Ordering Method.**

ORDERING METHOD	DESCRIPTION	COST	PROCESSING TIME
<a href="#"><u>REGULAR MAIL</u></a>	Send request by regular mail. Payment made by check or money order.	\$12 for 1 <sup>st</sup> copy,  \$7 for each additional copy of same record ordered at same time.	Dependent upon current request volume - 5 to 10 business days
<a href="#"><u>INTERNET</u></a>	Access <a href="http://www.vitalchek.com">www.vitalchek.com</a> any time. Payment made by credit card.	\$12 for 1 <sup>st</sup> copy, \$7 for each additional copy of same record ordered at same time PLUS \$9.00 expedited service fee.	Within 3 business days after receipt in our office
<a href="#"><u>TELEPHONE</u></a>	Call (785) 296-3253 between 8:00 a.m. and 4:00 p.m. Central Time weekdays. Payment made by credit card.	\$12 for 1 <sup>st</sup> copy, \$7 for each additional copy of same record ordered at same time PLUS \$9.00 expedited service fee.	Within 3 business days
<a href="#"><u>PRIORITY MAIL</u></a>	Send by any type of priority mail service. Payment made by check or money order.	\$12 for 1 <sup>st</sup> copy,  \$7 for each additional copy of same record ordered at same time.	Within 3 business days after receipt in our office
<a href="#"><u>WALK-IN</u></a>	Go to Curtis State Office Bldg., 1000 SW Jackson, Ste. 120, Topeka, KS 66612. Open 9 a.m. - 4 p.m. weekdays. Payment made by cash, check, money order, or credit card.	\$12 for 1 <sup>st</sup> copy, \$7 for each additional copy of same record ordered at same time.	Around 15 - 20 minutes provided there is no difficulty in locating the record
<a href="#"><u>FAX</u></a>	Fax request to (785) 357-4332 any time. Access <a href="http://www.vitalchek.com">www.vitalchek.com</a> for fax form. Payment made by credit	\$12 for 1 <sup>st</sup> copy, \$7 for each additional copy of same record ordered	Within 3 business days after receipt in our office

	card.	at same time PLUS \$9.00 expedited service fee.	
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