



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

CREDIT CARD INFORMATION:

CARD#: _____
EXP. DATE: _____ CVV#: _____

**SIGNATURE OF CARD HOLDER
REQUIRED:** _____

BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: _____

**AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$** _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE OF BIRTH: _____

DATE YOU NEED PASSPORT: _____

VIP RESERVATION/FILE LOCATOR NUMBER: _____

SPECIAL INSTRUCTIONS: _____

HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER__ INTERNET__ REFERRED__ BY_____ WALK-IN__



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

BANGLADESH TOURIST VISA (U.S. PASSPORT HOLDER)

DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	APPLICATION (S):	<u>2</u>
PASSPORT TYPE PHOTO (S):	<u>2</u>	TRAVEL ITINERARY:	<u>1-COPY</u>
COMPANY LETTER:	<u>N/A</u>	HOTEL CONFIRMATION:	<u>1-COPY</u>

OTHER: PLEASE SEE NEXT PAGES FOR MORE DETAILED INFORMATION.

**PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS
TO THE ABOVE LISTED ADDRESS**

FEES PER PERSON:

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$75.00</u>
CONSULATE FEE: (SEE NEXT PAGES)	<u>\$160.00</u>
MONEY ORDER:	<u>\$6.00</u>
** <input type="checkbox"/> SPECIAL HANDLING FEE: (3 TO 4 DAYS RUSH PROCESS)	_____
OTHER FEES: _____	_____
*ADD RETURN FEDEX FEE:	_____
TOTAL: (NO PERSONAL CHECKS PLEASE)	_____

***FEDEX FEES:**

PRIORITY LETTER	\$29.00
2-DAY LETTER	\$23.50
3-DAY LETTER	\$19.50
SATURDAY LETTER	\$41.50
1 ST OVERNIGHT DELIVERY	\$75.00

****VISA PROCESSING TIME**

REGULAR PROCESSING TIME: 5 TO 7 DAYS

PLEASE MARK THE APPROPRIATE BOX IF YOU NEED VIP TO REQUEST TO HAVE THE VISA ISSUED WITHIN 3 TO 4 DAYS FROM THE DAY THAT WE SUBMIT YOUR APPLICATION (\$20.00 SPECIAL HANDLING FEE).

COMMENTS: THE CONSULATE RECOMMENDS THAT YOU DO NOT PURCHASE NON-REFUNDABLE OR NON-CHANGEABLE AIRLINE TICKETS UNTIL THE VISA HAS BEEN ISSUED AND THE PASSPORT IS IN-HAND.

REVISED: "27/3: /4239"*UF N+



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: info@vippassports.com

BANGLADESH TOURIST VISA *(U.S. PASSPORT HOLDER)*

A U.S. PASSPORT HOLDER CAN OBTAIN A BUSINESS OR TOURIST VISA UPON ARRIVAL FOR A SINGLE ENTRY UP TO 30 DAYS. IN ORDER TO OBTAIN A VISA UPON ARRIVAL, YOU MUST BE IN POSSESSION OF A MINIMUM OF \$500 IN CASH OR CREDIT CARDS, AS WELL AS PROOF OF ONWARD TRAVEL (*ROUNDTRIP AIRLINE TICKET*). A \$50.00 VISA FEE WILL ALSO NEED TO BE SUBMITTED IN U.S. DOLLARS OR EUROS. YOU WILL NEED TO VERIFY WITH YOUR AIRLINER TO CONFIRM THAT THEY WILL LET YOU BOARD WITHOUT THE VISA. IF YOU NEED TO STAY LONGER THAN 30 DAYS AND/OR YOU WILL REQUIRE A MULTIPLE ENTRY VISA, YOU WILL NEED TO APPLY FOR A VISA BEFORE YOU DEPART, PLEASE SEND US THE FOLLOWING DOCUMENTS:

- 1.) **U.S. PASSPORT** (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) **TWO (2) PASSPORT-TYPE PHOTOGRAPHS** (2x2)
- 3.) **TWO (2) COMPLETED APPLICATIONS**
(SEE JURISDICTION LIST BELOW FOR THE APPLICABLE FORM)
- 4.) **COPY OF HOTEL CONFIRMATION**
- 5.) **COPY OF TRAVEL ITINERARY**
- 6.) **CONSULATE FEE: \$160.00**

VALIDITY: THE LENGTH OF STAY AND THE LENGTH OF VISA VALIDITY IS DETERMINED ON A CASE-BY-CASE BASIS BY THE ISSUING VISA OFFICER. THE VISAS ARE TYPICALLY ISSUED FOR A SINGLE OR MULTIPLE ENTRY VALID FROM 90 DAYS SINGLE ENTRY TO 3 YEARS MULTIPLE ENTRY.

REVISED: 05-18-2017 (SDL)

BANGLADESH CONSULATE JURISDICTIONS
(PROCESSING TIMES AND LISTING ANY SPECIAL REQUIRMENTS FOR THAT PARTICULAR CONSULATE)

LOS ANGELES CONSULATE

JURISDICTION: ARIZONA, CALIFORNIA, IDAHO, NEVADA, OREGON, UTAH, WASHINGTON AND WYOMING

****[CLICK HERE](#)** FOR THE **LOS ANGELES CONSULATE** VISA APPLICATION FORM

PROCESSING TIME: 5 TO 7 BUSINESS DAYS

RUSH PROCESSING TIME: 3-4 BUSINESS DAYS

COMPANY LETTERS AND INVITATIONS MUST BE ADDRESSED TO THE BANGLADESH CONSULATE IN LOS ANGELES.

NEW YORK CONSULATE

JURISDICTION: CONNECTICUT, MAINE, MASSACHUSETTS, NEW HAMPSHIRE, NEW JERSEY, NEW YORK, RHODE ISLAND AND VERMONT

****[CLICK HERE](#)** FOR THE **NEW YORK CONSULATE** VISA APPLICATION FORM

PROCESSING TIME: 5 TO 7 BUSINESS DAYS

RUSH PROCESSING TIME: 3-4 BUSINESS DAYS

COMPANY LETTERS AND INVITATIONS MUST BE ADDRESSED TO THE BANGLADESH CONSULATE IN NEW YORK.

WASHINGTON, D.C. CONSULATE

JURISDICTION: ALABAMA, ALASKA, ARKANSAS, COLORADO, DELAWARE, FLORIDA, GEORGIA, HAWAII, ILLINOIS, INDIANA, IOWA, KANSAS, KENTUCKY, LOUISIANA, MARYLAND, MICHIGAN, MINNESOTA, MISSISSIPPI, MISSOURI, MONTANA, NEBRASKA, NEW MEXICO, NORTH CAROLINA, NORTH DAKOTA, OHIO, OKLAHOMA, PENNSYLVANIA, SOUTH CAROLINA, SOUTH DAKOTA, TENNESSEE, TEXAS, VIRGINIA, WEST VIRGINIA, WISCONSIN AND THE PACIFIC ISLAND TERRITORY (U.S.)

****[CLICK HERE](#)** FOR THE LINK FOR THE **WASHINGTON, D.C. CONSULATE** ONLINE VISA APPLICATION FORM (BEST TO USE CHROME AS YOUR BROWSER)

PROCESSING TIME: 5 TO 7 DAYS

RUSH PROCESSING TIME: 3-4 BUSINESS DAYS

COMPANY LETTERS AND INVITATIONS MUST BE ADDRESSED TO THE BANGLADESH CONSULATE IN WASHINGTON, D.C.

****WHEN COMPLETING THE ONLINE APPLICATION IT IS BEST TO USE GOOGLE CHROME.**

REVISED: 05-18-2017