

VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: vipinfo@vippassports.com



WORK ORDER REQUEST FORM

TRAVELER INFO

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

DON'T FORGET
TO FAX OR EMAIL
YOUR DOCUMENTS TO
OUR OFFICE FOR OUR
COMPLIMENTARY
PASSPORT/VISA
PRE-CHECK!

BILLING INFORMATION (CHECK BOX IF SAME AS SHIPPING)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

P.O. OR BILLING REF#:

RETURN SHIPPING INFORMATION (CHECK BOX TO WAIVE SIGNATURE)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

METHOD OF PAYMENT

CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$_____

MONEY ORDER

CASHIER'S CHECK

COMPANY CHECK

SPECIAL INSTRUCTIONS: _____

SPECIALIZING IN VISAS, PASSPORTS, DOCUMENT TRANSLATIONS & LEGALIZATIONS

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BRAZIL E-VISA

U.S., CANADA, AUSTRALIA, JAPAN PASSPORT HOLDERS ONLY

DOCUMENTS REQUIRED

VALID PASSPORT:	1	APPLICATION (S):	1
PASSPORT TYPE PHOTO (S):	1-COLOR	TRAVEL ITINERARY:	1-COPY

OTHER: SEE NEXT PAGES FOR MORE DETAILED INSTRUCTIONS.

PROCESSING FEES

(PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$95.00</u>
CONSULATE FEE: (SEE NEXT PAGE)	<u>\$44.24</u>
MONEY ORDER:	<u>\$6.00</u>
OTHER FEES: _____	_____
TOTAL: (NO PERSONAL CHECKS PLEASE)	_____

RETURN SHIPPING FEES (SELECT ONE)

THE E-VISA WILL BE EMAILED BACK TO THE REQUESTER, SO PLEASE BE SURE THAT THE EMAIL LIST ON THE WORK ORDER IS CORRECT.

REGULAR PROCESS TIME: 3 TO 5 DAYS

COMMENTS: _____

REVISED 10-5-2018 JENN

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BRAZIL E-VISA

U.S., CANADA, AUSTRALIA, AND JAPAN PASSPORT HOLDERS ONLY!

PLEASE SEND THE REQUIRED DOCUMENTS BELOW TO OUR OFFICE VIA EITHER EMAIL OR COURIER/SHIPPING. ONCE PROCESSED AND COMPLETED, WE WILL SEND A CONFIRMATION EMAIL CONTAINING THE ELECTRONIC VISA TO THE EMAIL LISTED ON THE WORK ORDER.

1.) COLOR COPY OF VALID PASSPORT

- MINIMUM OF 6 MONTHS VALIDITY
- AT LEAST TWO BLANK VISA PAGES

2.) ONE COMPLETED REQUEST FORM

3.) ONE COLOR PASSPORT-TYPE PHOTO

- MUST BE CLEAR, COLOR PHOTO ON WHITE BACKGROUND
- CAN BE EMAILED TO OUR OFFICE, OR SENT WITH A PRINTOUT OF ALL OTHER REQUIREMENTS

4.) COPY OF TRAVEL ITINERARY

5.) CONSULATE FEE: \$44.24

6.) IF APPLICANT IS A MINOR (UNDER 18), PLEASE ALSO PROVIDE THE FOLLOWING:

- COMPLETED MINOR AUTHORIZATION FORM
- CLEAR COPY OF APPLICANT'S BIRTH CERTIFICATE
- CLEAR COPY OF EACH PARENTS' PASSPORT (2 TOTAL)
- CLEAR COLOR PHOTO OF EACH PARENT (2 TOTAL)
- ADDITIONAL DOCUMENTATION TO JUSTIFY ONLY ONE PARENT (WHEN APPLICABLE):
 - ❖ DEATH CERTIFICATE
 - ❖ BIRTH CERTIFICATE SHOWING ONLY ONE PARENT
 - ❖ SINGLE PARENT CUSTODY DOCUMENT

VALIDITY: E-VISAS WILL ALLOW MULTIPLE ENTRIES AND ARE VALID UP TO TWO YEARS FROM THE DATE OF ISSUE. IF YOU WILL NEED A VALIDITY LONGER THAN 2 YEARS, PLEASE CONTACT OUR OFFICE FOR THE APPROPRIATE INSTRUCTIONS.

SPECIAL NOTES:

- DOCUMENTS CAN BE SENT TO OUR OFFICE EITHER ELECTRONICALLY (VIPINFO@VIPPASSPORTS.COM) OR BY SHIPPING THEM TO OUR OFFICE. IF THE DOCUMENTS ARE EMAILED, PLEASE BE SURE THAT ALL DOCUMENTS ARE IN .JPEG FORMAT
- IF YOU DO NOT QUALIFY FOR AN E-VISA, PLEASE CONTACT OUR OFFICE FOR ADDITIONAL INSTRUCTIONS AND GUIDANCE ON APPLYING FOR A VISA TO BE ISSUED INTO THE PASSPORT.

REVISED 12-4-2018 JENN

Specializing in Visas, Passports, Document Legalization and Translations

BRAZIL E-VISA REQUEST FORM

PERSONAL DETAILS

SURNAME.....

GIVEN NAME.....

PASSPORT TYPE.....

PASSPORT NUMBER.....

PASSPORT DATE OF ISSUE.....

PASSPORT DATE OF EXPIRY.....

GENDER.....

DATE OF BIRTH.....

PRESENT NATIONALITY.....

COUNTRY OF RESIDENCE.....

PREVIOUS NATIONALITY (IF ANY).....

DO YOU/HAVE YOU EVER HELD BRAZILIAN CITIZENSHIP?...

FORMER NAMES (IF ANY).....

VISA APPLICATION INFORMATION

MARITAL STATUS

STREET ADDRESS CITY STATE

ZIP CODE EMAIL PHONE NUMBER

PRIMARY PURPOSE OF VISIT TO BRAZIL PRIMARY

OCCUPATION

MONTHLY INCOME (LOCAL CURRENCY)

SECURITY QUESTIONS

HAVE YOU EVER HAD A DENIED BRAZILIAN VISA? YES NO

HAVE YOU EVER BEEN EXPULSED FROM OR DEPORTED FROM BRAZIL? YES NO

HAVE YOU EVER BEEN ACCUSED OF PRACTICING TERRORIST ACTS, GENOCIDE, CRIMES AGAINST HUMANITY, WAR CRIMES OR CRIMES OF AGGRESSION IN THE TERMS ESTABLISHED BY THE ROME STATUTES OF THE INTERNATIONAL CRIMINAL COURT? YES NO

HAVE YOU EVER BEEN ARRESTED OR CONVICTED FOR ANY OFFENSE OR WILLFUL CRIME, EVEN THOUGH SUBJECT OF A PARDON, AMNESTY, OR OTHER SIMILAR ACTION? YES NO

HAVE YOU EVER HAD YOUR NAME INCLUDED IN A SANCTION LIST BY THE BRAZILIAN GOVERNMENT OR BY AN INTERNATIONAL ORGANISATION? YES NO

HAVE YOU EVER VIOLATED THE PRINCIPLES OR THE OBJECTIVES OF THE BRAZILIAN FEDERAL CONSTITUTION? YES NO

HAVE YOU EVER HAD A RESTRAINING ORDER OR PROTECTIVE ORDER AGAINST YOU RELATED TO A PERSON WHO IS CURRENTLY IN BRAZIL? YES NO

DO YOU HAVE ANY COMMUNICABLE DISEASES OF PUBLIC HEALTH SIGNIFICANCE? YES NO

HAVE YOU EVER BEEN UNLAWFULLY, OVERSTAYED THE AMOUNT OF TIME GRANTED BY AN IMMIGRATION OFFICIAL OR OTHERWISE VIOLATED THE TERMS OF A BRAZILIAN VISA? YES NO

APPLICANTS SIGNATURE DATE



Consent Letter for Minors Applying for a Brazilian Visa

To Whom It May Concern,

I/We, _____

[Full Name(s) of Custodial and/or Non-Custodial Parent(s)/Legal Guardian(s)] am/are the lawful custodial parent and/or non-custodial parent(s) or legal guardian(s) of:

Child's full name: _____

Date of Birth: _____

Place of Birth: _____

Passport Number: _____

Date of Issue of Passport: _____

_____, (Child's Full Name) has my/our consent to apply for a Brazilian Visa and to travel to Brazil.

Signature(s) of person(s) giving consent:

Full Name: _____

Date: _____

Signature: _____

Full Name: _____

Date: _____

Signature: _____