



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

CREDIT CARD INFORMATION:

CARD#: _____
EXP. DATE: _____ CVV#: _____

**SIGNATURE OF CARD HOLDER
REQUIRED:** _____

BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: _____

**AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$** _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE OF BIRTH: _____

DATE YOU NEED PASSPORT: _____

VIP RESERVATION/FILE LOCATOR NUMBER: _____

SPECIAL INSTRUCTIONS: _____

HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER__ INTERNET__ REFERRED__ BY_____ WALK-IN_____



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CONGO TOURIST VISA INSTRUCTION SHEET

DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	APPLICATION (S):	<u>2</u>
PASSPORT TYPE PHOTO (S):	<u>2</u>	TRAVEL ITINERARY:	<u>1-COPY</u>
STATEMENT LETTER:	<u>1</u>	HOTEL CONFIRMATION:	<u>SEE NEXT PAGE</u>

OTHER: SEE NEXT PAGE FOR MORE DETAILED INSTRUCTIONS.

PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS TO THE ABOVE LISTED ADDRESS

FEES PER PERSON:

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$75.00</u>
CONSULATE FEE:	<u>\$200.00</u>
MONEY ORDER:	<u>\$6.00</u>
*ADD RETURN FEDERAL EXPRESS FEE:	<u> </u>
TOTAL: (NO PERSONAL CHECKS PLEASE)	<u> </u>

*FEDERAL EXPRESS FEES:

PRIORITY LETTER	\$29.00
2-DAY LETTER	\$23.50
3-DAY LETTER	\$19.50
SATURDAY LETTER	\$41.50

**VISA PROCESSING TIME

REGULAR PROCESSING TIME: 6 TO 8 DAYS

COMMENTS: PLEASE DO NOT PURCHASE NON-REFUNDABLE OR NON-CHANGEABLE AIRLINE TICKETS UNTIL THE VISA HAS BEEN ISSUED AND THE PASSPORT IS IN HAND

REVISED: 08-10-2017 (SDL)



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CONGO TOURIST VISA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

- 1.) U.S. PASSPORT
 - MUST BE VALID FOR A MINIMUM OF 6 MONTHS
 - MUST HAVE AT LEAST 1 BLANK VISA PAGE
- 2.) TWO (2) RECENT PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) TWO (2) COMPLETED AND SIGNED APPLICATIONS
- 4.) INVITATION OR HOTEL CONFIRMATION-THE INVITATION LETTER MUST BE TYPEWRITTEN AND NOTARIZED IN THE REPUBLIC OF CONGO, STATING:
 - THE NATURE OF THE TRIP
 - THE NAME AND ADDRESS OF A REFERENCE TO BE VISITED IN THE REPUBLIC OF CONGO
 - THIS MUST BE ADDRESSED TO THE EMBASSY OF THE REPUBLIC OF CONGO, VISA SECTION
- 5.) COPY OF TRAVEL ITINERARY
- 6.) CONSULATE FEE: \$200.00

VALIDITY: TOURIST VISAS ARE ISSUED AND VALID FOR UP TO THREE (3) MONTHS AND ALLOWS MULTIPLE ENTRY. THE LENGTH VALIDITY AND THE NUMBER OF ENTRIES ARE ISSUED AT THE DISCRETION OF THE VISA OFFICER.

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25. Avez-vous déjà habité le Congo pendant plus de 3 mois? <input type="checkbox"/> OUI(yes) <input type="checkbox"/> NON(no) <i>Have you ever lived in the Congo for more than 3 months?</i>	
26. A quelle(s) date(s)? <i>On which date(s)?</i>	
27. Date d'arrivée et lieu d'entrée <i>Date of arrival and port of entry</i>	28. Date de départ et lieu de sortie <i>Date of departure and port of exit</i>
29. Indications de vos adresses exactes durant votre séjour <i>Indication of your exact addresses during your stay in Congo</i>	
30. Comptez-vous installer un commerce ou une industrie au Congo? <input type="checkbox"/> OUI(yes) <input type="checkbox"/> NON(no) <i>Do you intend to set up a firm or manufacturing unit in Congo?</i>	
31. Où comptez-vous vous rendre en quittant le Congo? <i>Where do you intend to go when leaving the Congo?</i>	

Ma signature engage ma responsabilité et m'expose aux poursuites prévues par la loi en cas de fausse déclaration et à me voir refuser tout visa à l'avenir.

I hereby certify to the truth of all the above, I realize that any false statement renders me liable to legal suit, and that I may be denied any visa in the future.

Lieu et date <i>Place and date</i>	Signature (Pour les mineurs, signature de l'un des parents/du tuteur légal) <i>(For minors, signature of one of the parents/legal guardian)</i>
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OFFICIAL USE ONLY

AVIS ADMINISTRATIF

Fac-similé du visa apposé sur le passeport de l'intéressé

Visa n°.....

Pour permettre à Mr.....

De nationalité..... titulaire du present passeport de séjourner en

République du Congo pour une période de

Allant du au

WASHINGTON DC, LE