



VIP SERVICES

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

BILLING INSTRUCTIONS:

AMOUNT ENCLOSED FOR DEPOSIT: _____

YOUR COMPANY P.O. OR REF#: _____

AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$ _____

CREDIT CARD INFORMATION:

TYPE OF CARD: _____
CARD #: _____
EXPIRATION DATE: _____

SIGNATURE OF CARD HOLDER
REQUIRED: _____

VISA PROCESSING & CONSULATE FEES:

LIST COUNTRIES & CONSULATE FEES:
_____-_____
_____-_____
_____-_____
_____-_____

PASSPORT PROCESSING:

CHECK THE SERVICE REQUESTED:
24-48 HOUR RUSH PROCESS _____
3-4 WORKING DAY PROCESS _____
5-7 WORKING DAY PROCESS _____
8 DAY'S OR MORE PROCESS _____

TRAVELERS NAME: _____
DATE OF BIRTH: _____
TRAVELERS SOCIAL SECURITY #: _____

DATE OF USA DEPARTURE: _____
DATE YOU NEED PASSPORT: _____

SPECIAL INSTRUCTIONS: _____



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VISA INSTRUCTION SHEET

APPLICATION (S) REQUESTED FOR: ERITREA TOURIST VISA

DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	APPLICATION (S):	<u>1</u>
PASSPORT TYPE PHOTO (S):	<u>1</u>	ITINERARY/TICKET:	<u>1-COPY</u>
COMPANY LETTER:	<u> </u>	DRIVERS LICENSE:	<u> </u>
COPY OF INVITATION:	<u> </u>	RELEASE LETTER:	<u> </u>
OTHER:	<u> </u>		
	<u> </u>		
	<u> </u>		

PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS TO THE ABOVE LISTED ADDRESS

FEES PER PERSON:

VIP SERVICE FEE:	<u>\$75.00</u>
CONSULATE FEE:	<u>\$25.00</u>
MONEY ORDER FEE:	<u>\$6.00</u>
OTHER FEES:	<u> </u>
*ADD RETURN FEDERAL EXPRESS FEE:	<u> </u>
TOTAL: (NO PERSONAL CHECKS PLEASE)	<u> </u>

*FEDERAL EXPRESS FEES:

PRIORITY LETTER	\$29.00	AVERAGE PROCESSING TIME	<u>3-5 DAYS</u>
2-DAY LETTER	\$23.50		
3-DAY LETTER	\$19.50	PREPARED BY:	<u> </u>
SATURDAY LETTER	\$41.50	TODAY'S DATE:	<u> </u>

COMMENTS:

REVISED: 01-01-2012 (KS)

Specializing in Visas, Passports, Document Legalization and Translations



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ERITREA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

TOURIST VISA:

- 1.) U.S. PASSPORT (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) (1) ONE PASSPORT-TYPE PHOTOGRAPH (2x2)
- 3.) (1) ONE COMPLETED APPLICATION
(APPLICATION CAN BE COPIED)
- 4.) A COPY OF YOUR TRAVEL ITINERARY
- 5.) CONSULATE FEE: \$25.00

BUSINESS VISA:

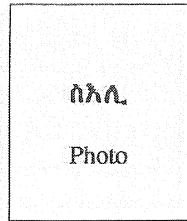
- 1.) U.S. PASSPORT (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) (1) ONE PASSPORT-TYPE PHOTOGRAPH (2x2)
- 3.) (1) ONE COMPLETED APPLICATION
(APPLICATION CAN BE COPIED)
- 4.) A COPY OF YOUR TRAVEL ITINERARY
- 5.) A COMPANY LETTER OF GUARANTEE
- 6.) CONSULATE FEE: \$25.00

VALIDITY: VISAS ARE VALID FOR A SINGLE ENTRY TO BE
USED WITHIN 60 DAYS FROM THE DATE OF ISSUE.
YOU MAY STAY UP TO (30) THIRTY DAYS.

REVISED: 01-01-2006

ግዝያዊ መገገስቲ ኤርትራ (ሀ.ግ.ሓ.አ)
Provisional Government of Eritrea (E.P.L.F)

መገቢያ ወይ ናይ ዑደት ፍቓድ መስተቲ
Application for Entry or Tourist Permit



1. ምሉእ ስም (ከም ፓስፖርት)
Full name (as in passport) _____
1.1. ዶታ _____ 1.2. ኣቐዲሙ ዝነበረ ስም _____
Sex Former name (if different from above)

2. ቦታን ፅለትን ልደት _____
Place and date of birth

3. ስራሕ / ሞያ _____ 4. ህልዊ ዜግነት _____ 5. ዜግነት ብትውልዲ _____
Occupation / profession Present nationality Nationality by birth

6. ዓይነት ሰነድ _____ 6.1. ቁጽሪ ሰነድ _____
Document type (passport, travel document, etc.) Document no.

6.2. ዝተሞህበሉ ቦታን ፅለትን _____ 6.3. ዝወደቀሉ ፅለት _____
Place and date of issue Valid until

7. ከተነት ሓዳር/መርዓ ዘይምርፅው/ቲ ምርፅው/ቲ ፍቱሕ/ፍትሕቲ በዓል/ቲ ቤቱ/ቤታ ዝሞተ/ት
Marital status Single Married Divorced Widowed

8. ቀዋሚ ኣድራሻ _____ ቁ/ቲሌፎን _____
Permanent address Telephone no.

9. ስም በዓል/ቲ ቤት _____ 10. ምሉእ ስም ኣደ _____
Spouse's name Mother's name

11. መገቢያ ምዃንያት ንምንባር ንዑደት ወግዓዊ ንስራሕ ስድራ ንምብጻሕ ካልእ
Purpose of entry Residence Tourism Official Business Family visit Other

12. ቦታን ፅለትን ናይ ኣቐዲሙ ኣብ ኤርትራ ዝተገብረ ምብጻሕ
Place and date of previous visits to Eritrea _____

13. ኣድራሻ ኣብ ኤርትራ _____ ቁ/ቲሌፎን _____
Address in Eritrea Telephone no.

14. ብዛዕባ ሓታቲ/ት ክትውከስ ናይ እትክእል ሰብ/ትካል
Reference in Eritrea

14.1. ስም _____ 14.2. ኣድራሻ _____
Name Address

15. ዝድለ መገቢያ: ንሓደ ግዜ ከብ ሓደ ግዜ ንላዕሊ 16. ዝጸንሓሉ ግዜ
Entry desired: Single Multiple Period of stay

17. ኣስማት ናይ ብሓደ ሰነድ ዝገኙ
Names of persons travelling on the same Document

ስም Name	ዶታ Sex	ቦታን ፅለትን ልደት Place and date of birth
1. _____		
2. _____		
3. _____		

ኩሉ ዝሃብኩዎ ሓበሬታ ቅኑፅን ምሉእን ምጅኑ ኣረጋግጽ ::
I declare that the information given above is correct and complete to the best of my knowledge.
ቦታ _____ ፅለት _____ ክታም _____
Place Date Signature

በዓል መዚ ጥራይ ዝጥቀሙሉ
For Official Use Only

ዝተወሰደ ውሳኔ _____ ቁ/ መገቢያ/ቲሪስት ፍቓድ _____
Decision taken Entry / tourist permit no.

ርእይቶ _____
Remarks

ፅለት _____ ስምን ክታምን በዓል መዚ _____
Date Name and signature of authority