



VIP SERVICES

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

BILLING INSTRUCTIONS:

AMOUNT ENCLOSED FOR DEPOSIT: _____

YOUR COMPANY P.O. OR REF#: _____

CREDIT CARD INFORMATION:

TYPE OF CARD: _____
CARD #: _____
EXPIRATION DATE: _____

AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$ _____

SIGNATURE OF CARD HOLDER
REQUIRED: _____

VISA PROCESSING
LIST COUNTRIES

AND
AND

CONSULATE FEES:
CONSULATE FEES:

_____ - \$ _____
_____ - \$ _____
_____ - \$ _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE YOU NEED PASSPORT: _____

SPECIAL INSTRUCTIONS: _____

HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER__ INTERNET__ REFERRED__ BY_____ WALK-IN_____



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GABON

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

TOURIST VISA:

- 1.) US PASSPORT (MINIMUM OF 6 MONTHS REMAINING VALIDITY WITH AT LEAST 1 BLANK VISA PAGE)
- 2.) (2) TWO PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) (2) TWO COMPLETED APPLICATIONS
- 4.) COVER LETTER EXPLAINING THE DETAILS OF THE VISIT
- 5.) COPY OF THE TRAVEL ITINERARY
- 6.) CLEAR COPY OF THE INTERNATIONAL HEALTH CERTIFICATE SHOWING YELLOW FEVER IMMUNIZATIONS
- 7.) CLEAR COPY OF THE HOTEL CONFIRMATION
- 8.) INVITATION LETTER FROM THE FRIEND OR FAMILY MEMBER IN GABON, NOTARIZED AT THE IMMIGRATION SERVICES IN LIBREVILLE (CEDOC)
- 9.) CONSULATE FEE: \$100.00 (REGULAR PROCESS)
\$200.00 (48 TO 72 HOUR PROCESS)

BUSINESS VISA:

- 1.) US PASSPORT (MINIMUM OF 6 MONTHS REMAINING VALIDITY WITH AT LEAST 1 BLANK VISA PAGE)
- 2.) (2) TWO PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) (2) TWO COMPLETED APPLICATIONS
- 4.) A COMPANY LETTER OF GUARANTEE
- 5.) A COPY OF YOUR INVITATION
- 6.) A COPY OF YOUR TRAVEL ITINERARY
- 7.) CLEAR COPY OF THE INTERNATIONAL HEALTH CERTIFICATE SHOWING YELLOW FEVER IMMUNIZATIONS
- 8.) CONSULATE FEE: \$100.00 (REGULAR PROCESS)
\$200.00 (48 TO 72 HOUR PROCESS)

VALIDITY: THE VISAS VALIDITY RANGES FROM A SINGLE ENTRY VISA (VALID FOR A STAY FROM 1 - 4 MONTHS) TO A (5) FIVE YEAR MULTIPLE ENTRY. THE VALIDITY OF THE VISA IS DETERMINED ON AN INDIVIDUAL BASIS BY THE ISSUING VISA OFFICER.

NOTE: THE CONSULATE WILL ONLY ACCEPT APPLICATIONS ON MONDAYS AND WEDNESDAYS AND WE CAN ONLY PICK UP ON WEDNESDAYS AND FRIDAYS.

REVISED: 01-29-2011 (KS)

Specializing in Visas, Passports, Document Legalization and Translations

AMBASSADE DE LA REPUBLIQUE GABONAISE

AUX ETATS UNIS

NOM
Name

NOM DE JEUNE FILLE
Maiden name

PRENOMS
First name

NE LE a'
Born on Place of Birth

D'ORIGINE
NATIONALITE of birth

Citizenship ACTUELLE
Now

SITUATION DE FAMILLE ENFANTS AGES
Family status Children Ages

DOMICILE HABITUEL
Permanent Address

**Photographic
Photograph**

RESIDENCE ACTUELLE
Present Address

TELEPHONE PROFESSION
Area Code.....

DATE D'ENTREE AU GABON
Date of entry in Gabon

PAYS DE PROVENANCE
Arriving from

No. de Passeport
Passport

COMBIEN DE TEMPS RESTEREZ VOUS AU GABON?
How long do you intend to stay in Gabon?

Delivre le
Date of issue

DATE DU DEPART DU GABON NO. DE VOL.
Date of Departure Flight No.

Par
By whom

PAYS DE DESTINATION NO. DE VOL.
Destination Flight No.

Valable jusqu'a
Valid until

AVEZ-VOUS DEJA HABITE LE GABON PENDANT PLUS
DE 3 MOIS CONSECUTIFS?
Have you already lived in Gabon longer than 3 months without interruption?.....

PRECISEZ QUELLES DATES
When?

INDICATION PRECISE DU LIEU D'ENTREE AU GABON
Indicate port of entry

MOTIFS DU VOYAGE
Purpose of journey

VISITE DE COURTOISIE, TOURISME, OFFICIEL.....
AFFAIRES (GENRE, PERSONNALITES A RENCONTRER).....
Coutesy visit, Tourism, Official Business: Kind, v.i.p. to meet.....

Indiquez avec precision les noms et les adresses exactes des commercants ou des industriels que vous desirez rencontrer s'il s'agit d'un voyage d'affaires.

Indicate precisely the names and addresses of merchants and industrialists you wish to meet on your business trip.

.....
.....

Attaches familiales au Gabon (adresses exactes)

Family connections in Gabon (exact addresses)

.....

References dans le pays de residence

References in the country of applicant's residence

.....

Indication de vos adresses pendant votre sejour au Gabon

Indicate your exact addresses in Gabon during your stay there

.....

Comprenez-vous installer au Gabon un commerce ou une industrie?

Do you intend establishing a business or industry in Gabon?

Ou comprenez-vous vous rendre en sortant du Gabon?

Where do you intend proceeding to when leaving Gabon?

Vous engagez-vous a n'accepter aucun emploi remunere ou au pair durant votre sejour au Gabon, a ne pas chercher a vous y installer at A QUITTER LE TERRITOIRE GABONAIS A L'EXPIRATION DU VISA qui vous sera eventuellement accorde?

Do you undertake during your stay in Gabon not to accept any employment, paid or unpaid, or to try to settle there permanently and to leave Gabonese territory on the expiration of the visa granted to you?

Ma signature engage ma responsabilite et m'expose en sus de poursuites prevues par la loi en case de FAUSSE DECLARATION, a me voir REFUSER TOUT VISA A L'AVENIR.

My signature binds me and makes me liable to prosecution in case of false declaration and to refusal of my visa in the future.

A date 19