



VIP SERVICES

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

BILLING INSTRUCTIONS:

AMOUNT ENCLOSED FOR DEPOSIT: _____

YOUR COMPANY P.O. OR REF#: _____

AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$ _____

CREDIT CARD INFORMATION:

TYPE OF CARD: _____
CARD #: _____
EXPIRATION DATE: _____

SIGNATURE OF CARD HOLDER
REQUIRED: _____

VISA PROCESSING
LIST COUNTRIES

AND
AND

CONSULATE FEES:
CONSULATE FEES:

_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE YOU NEED PASSPORT: _____

SPECIAL INSTRUCTIONS: _____



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INDONESIA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

U.S. CITIZENS TRAVELING TO INDONESIA AS A TOURIST DOES NOT REQUIRE A VISA TO BE ISSUED IN ADVANCE FOR A STAY OF LESS THAN (1) ONE MONTH. YOU MUST HAVE A VALID PASSPORT (MINIMUM OF 1 YEAR REMAINING VALIDITY) AND AN ONWARD AIRLINE TICKET.

TOURIST VISA:

- 1.) SIGNED PASSPORT (NEEDS TO BE VALID FOR AT LEAST 6 MONTHS FROM YOUR DATE OF ENTRY INTO INDONESIA)
- 2.) (2) TWO COLOR PASSPORT-TYPE PHOTOGRAPH (2x2)
- 3.) (2) TWO COMPLETED VISA APPLICATION'S
(APPLICATION CAN BE COPIED)
- 4.) A COPY OF YOUR TRAVEL ITINERARY
- 5.) EMPLOYER LETTER
- 6.) COPY OF MOST CURRENT BANK STATEMENT
- 7.) A COPY OF DRIVER LICENSE
- 8.) LETTER OF INTENT FROM YOUR SCHOOL THAT STATES THAT YOU ARE STILL ENROLLED (STUDENTS ONLY)
- 9.) CONSULATE FEES:
\$45.00 - UP TO A 60 DAY STAY-SINGLE ENTRY

VALIDITY: SINGLE ENTRY MEANS THAT YOU CAN ONLY USE THE VISA ONE TIME WITHIN 90 DAYS FROM THE DAY THE VISA IS ISSUED. YOU WILL BE ALLOWED TO ENTER INDONESIA FOR STAY UP TO 60 DAYS.

REVISED: 5-18-2010 (EL)



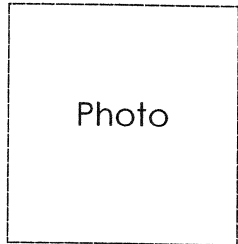
**THE CONSULATE GENERAL OF THE REPUBLIC OF INDONESIA
10900 RICHMOND AVENUE, HOUSTON, TEXAS, 77042**

Telp. (713)785-1691, Fax. (713)780-9644, E-mail: kjrihouston@prodigy.net, Web Site: www.kjri-houston.net

VISA APPLICATION

Date : - -

Reg. No:



I. GENERAL

Length of Stay in Indonesia : Day(s) Month(s) Year(s)
 Type of Visa : Transit Single Visit
 Multiple Visit Limited Stay

For Transit Purpose

Country of Destination :
 Port of Departure :
 Flight/Vessel Name :

For Visit Purpose

Purpose of Visit : Tourism Conversion Family Visit Sport
 Study Arts Commercial Other

Country of Destination :
 Place of Visit :
 Flight/Vessel Name :

For Limited Stay Purpose

Purpose of limited Stay : Work Joint Family Social Other

Address in Indonesia :
 City :
 Province :
 Phone Number : - -

Port Of entry into Indonesia :
 Date of entry : - - (DD-MM-YYYY)

II PERSONAL DATA

Passport Number : Date of Expire : - -
 First Name :
 Middle Name :
 Family/Surname :

Sex : Male Female
 Marital Status : Single Married

Place Of Birth :
 Date of Birth : - - (DD-MM-YYYY)

Nationality :
 Address :
 City, State/Province, Zip :

Phone Number : - -
 Occupation/ Position : Professional Government Sales
 Student House Wife Others

Name of Company :
 Address :
 City, State/Province, Zip :
 Phone Number : - -

III. PASSPORT INFORMATION

Passport/Travel Document Number :

Place of Issue :

Date of Issue :

Date of Expire :

Type of Passport : Personal Family

Fill, if Family Passport:

No.	Relative(s):	Sex:	Date of Birth (DD-MM-YYYY):	Name:
<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="text"/>	<input type="text"/>
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<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="text"/>	<input type="text"/>

IV. SPONSORSHIP IN INDONESIA

Type of Sponsor : Individual Government International Institution
 Company NGO Others

Name of Sponsor :

Address :

City :

Province/State, Zip :

Phone Number :

V. MISCELLANEOUS

Have you ever been to Indonesia Before ? : Yes No

Are you in possession of any other countries travel documents ? : Yes No

Do you have previous visa to enter Indonesia ? : Yes No

Have your visa application been denied before ? : Yes No

Have you ever been forced to leave Indonesia ? : Yes No

Have you ever been committed a crime or any offence ? : Yes No

Return/Through Ticket/Airline Company :

Place of Issue :

Date of Issue : - - (DD-MM-YYYY)

Date Of Expire : - - (DD-MM-YYYY)

I hereby declare that the statements given above are true and I understand that even if granted a visa, admission at the airport remains the discretion of the Immigration authorities in Indonesia.

Applicant's Signature

....., - - (Place, DD-MM-YYYY)

***To be Complete in duplicate with two photographs attached.**

***Passport must be valid at least six months for Single Entry, and 18 months for Multiple Entry and Temporary Stay Visa.**