



VIP SERVICES

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

BILLING INSTRUCTIONS:

AMOUNT ENCLOSED FOR DEPOSIT: _____

YOUR COMPANY P.O. OR REF#: _____

AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$ _____

CREDIT CARD INFORMATION:

TYPE OF CARD: _____
CARD #: _____
EXPIRATION DATE: _____

SIGNATURE OF CARD HOLDER
REQUIRED: _____

VISA PROCESSING LIST COUNTRIES

AND
AND

CONSULATE FEES: CONSULATE FEES:

_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE YOU NEED PASSPORT: _____

SPECIAL INSTRUCTIONS: _____



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INTERNATIONAL DRIVING PERMIT

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

- 1.) A CLEAR COPY OF YOUR VALID PASSPORT
- 2.) A CLEAR COPY OF YOUR VALID USA DRIVERS LICENSE
- 3.) (2) TWO PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 4.) (1) ONE COMPLETED APPLICATION
(APPLICATION CAN BE COPIED)
- 5.) STATE FEES: \$10.00 (VALID FOR ONE YEAR)

REVISED: 01-01-2006

APPLICATION
for
INTERNATIONAL DRIVING PERMIT
or
INTER-AMERICAN DRIVING PERMIT

issuance of Permit is restricted to persons **EIGHTEEN YEARS** or over who hold a valid U.S.A. or Territorial License.
 PERMIT VALID FOR ONE YEAR. Not renewable.

CHECK DESIRED PERMIT

- International Driving Permit**
(Fee \$10.00 and 2 Passport Type Photos signed on back)
- Inter-American Driving Permit *** (see reverse side)**
(Fee \$10.00 and 2 Passport Type Photos signed on back)

MANDATORY REQUIREMENTS

- (1) Attach 2 recent signed Passport Type Photos (2" x 2") (2) Enclose permit fee of \$10.00 (NO CASH)

NOTE: IT IS IMPORTANT THAT YOUR U.S.A. OR TERRITORIAL LICENSE BE CARRIED WITH THE PERMIT AT ALL TIMES. The International or Inter-American Permit is not valid for driving in the United States.

1. Last name _____
2. First name _____
3. U.S. Address _____
4. Passport No. _____
5. Date of issue _____
6. Place of issue _____
7. Place of Birth _____
8. Date of Birth _____
9. Nationality _____
10. U.S. Driver's License No. _____
11. State of issue _____
12. Date of issue _____ Expires on _____

**FIRMLY
AFFIX
PASSPORT
TYPE
PHOTO
HERE**

DRIVER HEREBY DECLARES THAT HE IS LICENSED FOR:

Automobiles used for transporting passengers and including in addition to the driver's seat, a maximum of eight (8) seats, or those used for transporting merchandise and having a maximum allowable weight of 3500 kgs. (7700 lbs.). Vehicles in this classification may be hitched with light trailers.

SIGNATURE AND ADDRESS OF WITNESS

SIGNATURE OF LICENSED DRIVER

DATE: