



VIP SERVICES

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
FAX: _____
EMAIL: _____

BILLING INSTRUCTIONS:

AMOUNT ENCLOSED FOR DEPOSIT: _____

YOUR COMPANY P.O. OR REF#: _____

AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$ _____

CREDIT CARD INFORMATION:

TYPE OF CARD: _____
CARD #: _____
EXPIRATION DATE: _____

SIGNATURE OF CARD HOLDER
REQUIRED: _____

VISA PROCESSING LIST COUNTRIES

AND
AND

CONSULATE FEES: CONSULATE FEES:

_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____
_____	-	\$ _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE YOU NEED PASSPORT: _____

SPECIAL INSTRUCTIONS: _____



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LAOS

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

A PASSPORT HOLDER CAN RECEIVE A VISA UPON ARRIVAL FOR A 30 DAY STAY. YOU MUST BE IN POSSESSION OF A VALID PASSPORT (MINIMUM OF SIX MONTHS REMAINING VALIDITY) AND AN ONWARD AIRLINE TICKET, ONE 3X4 PHOTOGRAPH, CONTACT INFORMATION (INDIVIDUAL OR ORGANIZATION) BASED IN LAOS AND A CONFIRMED HOTEL RESERVATION. IF YOU WOULD LIKE TO OBTAIN A VISA BEFORE YOU DEPART, PLEASE SEND US THE FOLLOWING DOCUMENTS.

TOURIST/VISIT VISA:

- 1.) PASSPORT (MINIMUM OF 6 MTHS. REMAINING VALIDITY)
- 2.) (3) THREE PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) (2) TWO COMPLETED APPLICATIONS
- 4.) IF YOU ARE VISITING RELATIVES OR FRIENDS THEY MUST GO TO THE MINISTRY OF INTERIOR AND APPLY FOR AN APPROVAL. ONCE A REQUEST HAS BEEN APPROVED, THE MINISTRY OF FOREIGN AFFAIRS WILL SEND A FAX TO THE LAOS EMBASSY TO ISSUE A VISA ACCORDINGLY.
- 5.) IF YOU ARE TRAVELING AS A TOURIST YOU MUST PROVIDE CONFIRMATION FROM A TOUR COMPANY IN LAOS
- 6.) A COPY OF YOUR TRAVEL ITINERARY
- 7.) CONSULATE FEE: \$50.00
CONSULATE FEE: \$70.00 (4 DAYS OR LESS)

BUSINESS VISA:

THE EMBASSY RECOMMENDS THAT YOU APPLY FOR A VISITOR VISA AND ASK YOUR SPONSOR TO ARRANGE TO HAVE YOUR VISA CONVERTED TO A BUSINESS VISA WHILE IN LAOS.

VALIDITY: VISAS ARE VALID FOR SINGLE ENTRY AND MUST BE USED WITHIN 60 DAYS FROM THE DAY THE VISA IS ISSUED.

REVISED: 02-12-2013 (SW)

Specializing in Visas, Passports, Document Legalization and Translations



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ
 Lao People's Democratic Republic
 ສັນຕິພາບ ເອກະລາດ ປະຊາທິປະໄຕ ເອກະພາບ ວັດທະນາຖາວອນ
 Peace Independence Democracy Unity Prosperity

ສະຖານເອກອັກຄະລັດຖະທູດ
 ແຫ່ງສປປລາວທີ່ວໍຊິງຕັນ ດີ.ຊີ

Embassy of the Lao PDR
 2222 S Street, N.W.
 Washington, DC 20008
 Tel: (202) 667-0076
 Fax: (202) 332-4923

ຄໍາຮ້ອງຂໍວິຊາ
 APPLICATION FOR VISA



ຊື່:	ນາມສະກຸນ:
FIRST NAME (IN BLOCK LETTER)	FAMILY NAME (IN BLOCK LETTER)
ວັນ, ເດືອນ, ປີເກີດ:	ສະຖານທີ່ເກີດ:
DATE OF BIRTH	PLACE OF BIRTH
ສັນຊາດ:	ອາຊີບ:
NATIONALITY	OCCUPATION
ຫນັງສືຜ່ານແດນຫນາຍເລກ:	ອອກໃຫ້ທີ່:
PASSPORT No.	PLACE OF ISSUE
ອອກໃຫ້ວັນທີ:	ໃຊ້ໄດ້ເຖິງ:
DATE OF ISSUE	EXPIRATION
ທີ່ຢູ່ປະຈຸບັນ:	ໂທລະສັບ:
HOME ADDRESS	TEL.

ລູກຕິດຕາມທີ່ໃຊ້ຫນັງສືຜ່ານແດນດຽວກັນ:	1. ຊື່ (NAME)	ອາຍຸ (AGE)
CHILDREN TRAVELING WITH THE SAME PASSPORT	2. ຊື່ (NAME)	ອາຍຸ (AGE)
	3. ຊື່ (NAME)	ອາຍຸ (AGE)

ເຫດຜົນຂອງການເດີນທາງ:	ພາຫະນະການເດີນທາງ:
PURPOSE OF THE TRIP	MEANS OF TRANSPORTATION
ວັນຈະເຖິງ ສປປ ລາວ:	ກໍານົດຢູ່ ສປປ ລາວ:
DATE OF ARRIVAL IN THE LAO PDR	DURATION OF STAY IN THE LAO PDR
ດ່ານເຂົ້າເມືອງ:	ວັນ DAYS
PORT OF ENTRY	

ຜູ້ຮັບປະກັນຢູ່ ສປປ ລາວ:	ຊື່ (NAME):	ໂທລະສັບ (TEL.):
REFERENCE IN THE LAO PDR	ທີ່ຢູ່ (ADDRESS):	

ຈຸດເດີນທາງຫຼັງຈາກການຢ້ຽມຢາມ ສປປ ລາວ:

NEXT DESTINATION AFTER YOUR VISIT TO THE LAO PDR

ວັນທີ:	ລາຍເຊັນ:
DATE	SIGNATURE

ຄໍາເໝັ້ນຂອງສະຖານທູດ (OFFICIAL USE ONLY)

ວິຊາເລກທີ:

ລົງວັນທີ: