



# VIP PASSPORT SERVICES, INC.

2012 Louisiana Street  
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: [www.vippassports.com](http://www.vippassports.com) Email: [info@vippassports.com](mailto:info@vippassports.com)

## WORK ORDER REQUEST FORM

**(RETURN THIS FORM WITH EACH REQUEST)**

### BILLING INFORMATION:

CONTACT: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/ST: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

### RETURN DOCUMENTS TO:

CONTACT: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/ST: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

### CREDIT CARD INFORMATION:

CARD#: \_\_\_\_\_  
EXP. DATE: \_\_\_\_\_ CVV#: \_\_\_\_\_

**SIGNATURE OF CARD HOLDER  
REQUIRED:** \_\_\_\_\_

### BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: \_\_\_\_\_

**AUTHORIZED AMOUNT TO CHARGE MY  
CREDIT CARD: US\$** \_\_\_\_\_

TRAVELERS NAME: \_\_\_\_\_

DATE OF USA DEPARTURE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DATE YOU NEED PASSPORT: \_\_\_\_\_

VIP RESERVATION/FILE LOCATOR NUMBER: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

### HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER\_\_ INTERNET\_\_ REFERRED\_\_ BY\_\_\_\_\_ WALK-IN\_\_\_\_\_



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## MYANMAR TOURIST VISA *U.S. PASSPORT HOLDER*

### DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	APPLICATION:	<u>1</u>
PASSPORT TYPE PHOTO (S):	<u>2</u>	TRAVEL ITINERARY:	<u>1-COPY</u>
REPORT OF ARRIVAL FORM:	<u>N/A</u>	COMPANY LETTER:	<u>N/A</u>
WORK HISTORY FORM:	<u>1</u>	RELEASE LETTER:	<u>N/A</u>

OTHER: SEE NEXT PAGE FOR MORE DETAILED INSTRUCTIONS.

**PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS TO THE ABOVE LISTED ADDRESS**

### FEES PER PERSON:

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$75.00</u>
CONSULATE FEE:	<u>\$40.00</u>
MONEY ORDER:	<u>\$6.00</u>
OTHER FEES: _____	_____
*ADD RETURN FEDERAL EXPRESS FEE:	_____
<b>TOTAL: (NO PERSONAL CHECKS PLEASE)</b>	_____

#### \*FEDERAL EXPRESS FEES:

PRIORITY LETTER	\$29.00
2-DAY LETTER	\$23.50
3-DAY LETTER	\$19.50
SATURDAY LETTER	\$41.50
1 <sup>ST</sup> OVERNIGHT DELIVERY	\$75.00

#### \*\*VISA PROCESSING TIME

REGULAR PROCESSING TIME: 7 TO 10 DAYS

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REVISED: 11-15-2017 (JENN)



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## **MYANMAR TOURIST VISA**

*U.S. PASSPORT*

**U.S. CITIZENS CAN OBTAIN A VISA UPON ARRIVAL IF TRAVELING FOR TOURISM OR BUSINESS. IF THE TRAVELER WOULD PREFER TO OBTAIN THEIR VISA UPON ARRIVAL, PLEASE [CLICK HERE](#) FOR THE INSTRUCTIONS ON DOING SO. IF YOU WOULD PREFER TO HAVE THE VISA ISSUED IN ADVANCE, PLEASE SUBMIT THE FOLLOWING REQUIREMENTS:**

- 1.) **U.S. PASSPORT** (*MINIMUM OF 6 MONTHS VALIDITY*)
- 2.) **TWO (2) PASSPORT-TYPE PHOTOGRAPHS** (2x2)
- 3.) **ONE (1) COMPLETED APPLICATION**
- 4.) **ONE (1) COMPLETED "WORK HISTORY" FORM**
- 5.) **COPY OF TRAVEL ITINERARY**
- 6.) **CONSULATE FEE: \$40.00**

**VALIDITY: VISAS ARE VALID FOR A SINGLE ENTRY AND ARE TO BE USED WITHIN (3) THREE MONTHS FROM THE DATE ISSUED WITH A MAXIMUM STAY OF 28 DAYS.**

**REVISED: 11-15-2017 (JENN)**

**EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR  
WASHINGTON DC  
APPLICATION FOR TOURIST VISA**

Recently taken  
**Two color photos**  
with full face,  
front view, no hat  
and against a plain  
light background  
(attached with  
staple)

1. Name in full (In Block Letters) \_\_\_\_\_
2. Father's Full Name \_\_\_\_\_
3. Nationality \_\_\_\_\_ 4. Sex  (F) /  (M)
5. Date of Birth \_\_\_\_\_ 6. Place of Birth \_\_\_\_\_
7. Occupation \_\_\_\_\_
8. **Personal description**  
 (a) Color of hair \_\_\_\_\_ (b) Height \_\_\_\_\_  
 (c) Color of eyes \_\_\_\_\_ (d) Complexion \_\_\_\_\_
9. **Passport**  
 (a) Number \_\_\_\_\_ (b) Date of issue \_\_\_\_\_  
 (c) Place of issue \_\_\_\_\_ (d) Issuing Authority \_\_\_\_\_  
 (e) Date of expiry \_\_\_\_\_
10. Marital Status:  Married  Separated  Divorced  Widowed  Single
11. Spouse's Full Name \_\_\_\_\_
12. Permanent address \_\_\_\_\_
13. Address in Myanmar \_\_\_\_\_
14. Purpose of entry into Myanmar \_\_\_\_\_
15. Expected dt. of Arrival: (dd/mm/yyyy) ... /... /..... & Departure: (dd/mm/yyyy) ... /... /.....
16. **Attention for Applicants**  
 (a) Applicant shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere in the internal affairs of the Republic of the Union of Myanmar.  
 (b) Legal actions will be taken against those who violate or contravene any provision of the existing laws, rules and regulations of the Republic of the Union of Myanmar.

**I hereby declare that I fully understand the above mentioned conditions, that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry stated herein.**

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_  
-----**(FOR OFFICIAL USE ONLY)**-----

Visa No. \_\_\_\_\_ Date \_\_\_\_\_  
Visa Authority \_\_\_\_\_

Date \_\_\_\_\_  
Place. Washington D.C, United States of America

Embassy of the Republic of the Union  
of Myanmar, Washington D.C

**EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR  
WASHINGTON D.C.**

**Work History for Visa Applicant**

1. Name in Full (Fill in block letters): \_\_\_\_\_  
Surname (As in Passport): \_\_\_\_\_  
First Name & Middle Name: \_\_\_\_\_
2. Date of birth (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_
3. Place of birth: City;- \_\_\_\_\_ Country;- \_\_\_\_\_
4. Permanent Home Address: \_\_\_\_\_  
\_\_\_\_\_
5. Tel. (Res.) \_\_\_\_\_  
(Work Place) \_\_\_\_\_  
e-mail: \_\_\_\_\_
6. Work Description (**Current**)  
(a) Job Title: \_\_\_\_\_  
From (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_ To (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_  
(b) Office \_\_\_\_\_  
Department \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
\_\_\_\_\_
7. Work Description (**Previous**)  
(a) Job Title: \_\_\_\_\_  
From (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_ To (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_  
(b) Office \_\_\_\_\_  
Department \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
\_\_\_\_\_

I hereby declare that the particulars given above are true and correct.

\_\_\_\_\_  
Signature of Applicant

Date: (dd/mm/yyyy) \_\_ / \_\_ / \_\_\_\_\_