



# VIP PASSPORT SERVICES, INC.

2012 Louisiana Street  
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: [www.vippassports.com](http://www.vippassports.com) Email: [info@vippassports.com](mailto:info@vippassports.com)

## WORK ORDER REQUEST FORM

**(RETURN THIS FORM WITH EACH REQUEST)**

### BILLING INFORMATION:

CONTACT: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/ST: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

### RETURN DOCUMENTS TO:

CONTACT: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/ST: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

### CREDIT CARD INFORMATION:

CARD#: \_\_\_\_\_  
EXP. DATE: \_\_\_\_\_ CVV#: \_\_\_\_\_

**SIGNATURE OF CARD HOLDER  
REQUIRED:** \_\_\_\_\_

### BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: \_\_\_\_\_

**AUTHORIZED AMOUNT TO CHARGE MY  
CREDIT CARD: US\$** \_\_\_\_\_

TRAVELERS NAME: \_\_\_\_\_

DATE OF USA DEPARTURE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DATE YOU NEED PASSPORT: \_\_\_\_\_

VIP RESERVATION/FILE LOCATOR NUMBER: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_  
\_\_\_\_\_

### HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER\_\_ INTERNET\_\_ REFERRED\_\_ BY\_\_\_\_\_ WALK-IN\_\_





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## Visa Application

### [Get A Visa Application.](#)

Please note that Citizens of the following countries **do not need a visa** to enter the Kingdom of Morocco **and may stay up to 90 days.**

Algeria - Andorra - Argentina - Australia - Austria - Bahrain - Belgium - Brazil - Bulgaria - Canada - Chile - Republic of Congo - Croatia - Cyprus - Czech Republic - Denmark - Estonia - Finland - France - Germany - Great Britain - Greece - Guinea (Conakry) - Hong Kong - Hungary - Iceland - Indonesia - Ireland - Italy - Ivory Coast - Japan - Kuwait - Latvia - Liechtenstein - Lithuania - Luxemburg - Mali - Malta - Mexico - Monaco - Netherlands - New Zealand - Niger - Norway - Oman - Peru - Philippines - Poland - Portugal - Puerto Rico - Qatar - Romania - Saudi Arabia - Senegal - Singapore (Singaporean nationals may stay up to one month without visa) - Slovakia - Slovenia - South Korea - Spain - Sweden - Switzerland - Tunisia - Turkey - United Arab Emirates - United States of America - Venezuela.

Visitors intending to stay in Morocco longer than 90 days, however, should request a permission to extend the duration of their stay, at the nearest Police Precinct to their place of residence in Morocco. Citizens from countries not listed above do need a visa and the requirements are as follows:

### **Visa requirements for diplomats and officials of international organizations:**

- [Visa application](#) form **duly filled out in capital letters and signed**
- Original passport (valid for over 6 months at the entry date)
- Copy of the original passport (Pages 1-3)
- Two passport size color photos with a white background
- A verbal note
- Visa processing fees will be waived for diplomats and officials of international organizations

### **Tourist visa:**

- A [visa application](#) form duly signed and filled out in capital letters
- Original passport (valid for over 6 months at the entry date)
- Copy of the original passport (Pages 1-3)
- Two passport size color photos with a white background
- Copy of the applicant's legal status in the US: Green card, F1 Visa, H1B-Visa, L1 Visa, O1 Visa, J1 Visa, or G1 Visa. **B1/B2 Visa is not accepted.**
- In case the applicant is an **F1 or H1B US visa holder**, a copy of the I-94 (the I-94 is a document stapled to the passport) is required
- Copy of the round trip plane tickets or of the confirmed reservation
- Hotel reservation or notarized Letter of Invitation from your host in Morocco
- For applicant married to Moroccan citizen, a copy of the marriage certificate and a copy of the Moroccan passport or national ID of the Moroccan spouse, can be a substitute for the invitation letter or for the hotel reservation

**CONTINUED→**



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## Tourist Visa fees:

- 3 to 90 days stay period (one entry): \$24.36
- 3 to 90 days stay period (two entries): \$36.54

## Processing time:

- Your application will be processed only if you provide all the requirements listed in the above guidelines. **The processing time is no less than a week.**
- Visa applications of refugees and nationals of some countries need to be approved in Morocco, which may take approximately **six weeks**, so please contact the visa officer at 1 (212) 758 2625, ext. 314 or at [CGOKM.visa@gmail.com](mailto:CGOKM.visa@gmail.com) to follow up on your application.

## Visa application for a minor

- A minor who is not travelling with his/her parents, needs to provide a notarized letter signed by both parents authorizing the child to travel with designated adult. The parent authorization should be submitted with the application.

## Foreigners residing in Morocco

- The formality of the return Visa for foreigners residing in Morocco has been waived as of January 1, 2005. Foreigners residing in Morocco, who have been subjected in the past to the formality of the return Visa, can enter and exit freely, with their residence card, their registration card, or the receipt of their residence card application.

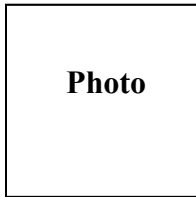
## Important Information:

- **The decision to grant a visa will be at the sole discretion of the Consulate General of the Kingdom of Morocco.**
- **The fact that a visa has been granted to an applicant does not mean that he/she will be entitled entry to the Moroccan territory. The prerequisites for entry will be checked again by the immigration services at the airport in Morocco.**
- More useful information concerning visiting Morocco can be found on the following link: [www.visitmorocco.com](http://www.visitmorocco.com)

REVISED: 1-28-2015



## Visa Application Form



<b>1. First Name(s) :</b> .....		Cadre réservé aux services de l'Ambassade ou du Consulat
<b>2. Family Name(s) :</b> .....		
<b>3. Date of Birth :</b> ...../...../.....	<b>4. Green Card Number :</b> ..... ( For minors write mention « minors » )	<b>Date d'introduction de la demande : ..../.../....</b> .....
<b>5. Place and Country of birth</b> .....		<b>Responsable du dossier :</b> .....
<b>6. Current Nationality :</b> .....	<b>7. Original Nationality (Nationality of birth) :</b> .....	<b>Visa :</b> <input type="checkbox"/> Refusé <input type="checkbox"/> Accordé <input type="checkbox"/> Annulé
<b>8. Sex :</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>9. Marital situation :</b> <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow <input type="checkbox"/> Other: .....	<b>Type et catégorie du visa :</b> ..... / .....
<b>10. Father's name and Family Name</b> .....	<b>11. Mother's Name and Family Name :</b> .....	<b>Nombre d'entrées :</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Multiples

<b>12. Type of Passport :</b> <input type="checkbox"/> <i>Ordinary Passport</i> <input type="checkbox"/> <i>Diplomatic Passport</i> <input type="checkbox"/> Service Passport or equivalent <input type="checkbox"/> Travel document for refugier or apatried <input type="checkbox"/> Other .....		<b>Valable du :</b> ..../.../.....  <b>Au :</b> ..../.../.....  <b>Motif :</b> (En cas de Refus ou d'Annulation) ..... .....																
<b>13. Passport Number :</b> ..... <b>Serial Number :</b> .....	<b>14. Issued by :</b> .....																	
<b>15. Date of issue</b> ...../...../.....	<b>16. Valid until :</b> ...../...../.....																	
<b>17. Profession :</b> .....																		
<b>18. Purpose of Travel :</b> <input type="checkbox"/> Tourism <input type="checkbox"/> Affairs <input type="checkbox"/> Family visit <input type="checkbox"/> Culture/ Sport  <input type="checkbox"/> Official visit <input type="checkbox"/> Medical Purpose <input type="checkbox"/> Studies <input type="checkbox"/> Other ( Precise): .....																		
<b>19. Type of visa</b> <input type="checkbox"/> Long validity <input type="checkbox"/> Short validity <input type="checkbox"/> Transit	<b>20. Number of entries :</b> <input type="checkbox"/> Single entry <input type="checkbox"/> Two entries <input type="checkbox"/> Multiple entries	<b>21. Duration of stay :</b>  Number of days:.....																
<b>22. Arrival date :</b> ...../...../.....	<b>23. Border of entry or transit route</b> .....	<b>24. Mean of transport :</b> .....																
<b>25. Previous visas :</b>  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Date</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Number</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Place of issue</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Duration</u></th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			<u>Date</u>	<u>Number</u>	<u>Place of issue</u>	<u>Duration</u>	1.				2.				3.			
<u>Date</u>	<u>Number</u>	<u>Place of issue</u>	<u>Duration</u>															
1.																		
2.																		
3.																		
<b>26. In case of transit, have you un entry permit to entry to Final country</b> <input type="checkbox"/> No <input type="checkbox"/> Yes  <b>Country of destination:</b> .....  Valid until:    ..../.../.....  Delivered by .....																		

**27. Host or Host company :**

(If not, indicate name or a temporary adress in Morocco)

Name: .....

Address:.....

Telephone Number: ..... Fax : .....

Email : .....

**28. Who is paying for your travel and your needs during your stay ?**

My Self  Host(s)  Host company (Indicate the names and the modalities and present corresponding documentation)

.....  
.....

**29. Financial Means used during your stay :**

**Moyens de financement utilisés au cours du séjour :**

Money (Cash)  Traveller Cheques  Credit Card  Accommodation

Others: .....

Travel Insurance and/or Medical Insurance – Valid until : . . / . . / . . . .

**30. Children (individual application for each passport) .....**

Family Name First Name Date of birth

1-

2-

3-

*I declare that all information I advanced is correct and complete. I am conscious of the fact that any false declaration will lead to the rejection of application or the annulment of the the visa if already issued and may lead to legal proceedings according to the regulations in force in Morocco.*

**Note :**

- In addition to your valid passport and visa, you should be able during your passage through the Moroccan frontier to present all documents that may justify your return and your stay, your subsistence means, insurance statement, etc

- Entry to the Moroccan territory may be refused to the alien who does not fulfil all these requirements.

*Providing all the required documents does not necessarily open right to visa.*

**31. Applicant's address :**

.....

**32. Phone :**

.....

**33. City/State :**.....

**34. Signature :**.....