



# VIP PASSPORT SERVICES, INC.

2012 Louisiana Street  
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: [www.vippassports.com](http://www.vippassports.com) Email: [info@vippassports.com](mailto:info@vippassports.com)

## WORK ORDER REQUEST FORM

**(RETURN THIS FORM WITH EACH REQUEST)**

### BILLING INFORMATION:

CONTACT: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/ST: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

### RETURN DOCUMENTS TO:

CONTACT: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/ST: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

### CREDIT CARD INFORMATION:

CARD#: \_\_\_\_\_  
EXP. DATE: \_\_\_\_\_ CVV#: \_\_\_\_\_

**SIGNATURE OF CARD HOLDER  
REQUIRED:** \_\_\_\_\_

### BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: \_\_\_\_\_

**AUTHORIZED AMOUNT TO CHARGE MY  
CREDIT CARD: US\$** \_\_\_\_\_

TRAVELERS NAME: \_\_\_\_\_

DATE OF USA DEPARTURE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DATE YOU NEED PASSPORT: \_\_\_\_\_

VIP RESERVATION/FILE LOCATOR NUMBER: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_  
\_\_\_\_\_

### HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER\_\_ INTERNET\_\_ REFERRED\_\_ BY\_\_\_\_\_ WALK-IN\_\_



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## MYANMAR TOURIST VISA *NON-U.S. PASSPORT HOLDER*

### DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	APPLICATION:	<u>1</u>
PASSPORT TYPE PHOTO (S):	<u>2</u>	TRAVEL ITINERARY:	<u>1-COPY</u>
REPORT OF ARRIVAL FORM:	<u>N/A</u>	COMPANY LETTER:	<u>N/A</u>
WORK HISTORY FORM:	<u>1</u>	RELEASE LETTER:	<u>N/A</u>

OTHER: PLEASE ALSO SEND A COPY OF THE FRONT AND BACK OF THE APPLICANT'S GREEN CARD OR THE ORIGINAL U.S. VISA AND A PRINTED I-94 (VISIT [www.cbp.gov/i94](http://www.cbp.gov/i94)). SEE NEXT PAGE FOR MORE INFORMATION.

**PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS TO THE ABOVE LISTED ADDRESS**

### FEES PER PERSON:

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$95.00</u>
CONSULATE FEE:	<u>\$20.00</u>
MONEY ORDER:	<u>\$6.00</u>
OTHER FEES: _____	_____
*ADD RETURN FEDERAL EXPRESS FEE:	_____
TOTAL: (NO PERSONAL CHECKS PLEASE)	_____

#### \*FEDERAL EXPRESS FEES:

PRIORITY LETTER	\$29.00
2-DAY LETTER	\$23.50
3-DAY LETTER	\$19.50
SATURDAY LETTER	\$41.50
1 <sup>ST</sup> OVERNIGHT DELIVERY	\$75.00

#### \*\*VISA PROCESSING TIME

REGULAR PROCESSING TIME: 7 TO 10 DAYS

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REVISED:1-11-2016 (JENN)



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## **MYANMAR** **NON-U.S. PASSPORT HOLDER**

**PLEASE SUBMIT THE FOLLOWING REQUIREMENTS:**

- 1.) ONE (1) PASSPORT (MINIMUM OF 6 MONTHS VALIDITY)**
- 2.) TWO (2) PASSPORT-TYPE PHOTOGRAPHS (2x2)**
- 3.) ONE (1) COMPLETED APPLICATION**
- 4.) ONE (1) COMPLETED "WORK HISTORY" FORM**
- 5.) PROOF OF LEGAL U.S. STATUS:**

(PLEASE SUBMIT ONE OF THE FOLLOWING)

- COPY OF FRONT AND BACK OF PERMANENT RESIDENT CARD
- ORIGINAL U.S. VISA AND COPY OF PRINTED I-94 (VISIT <https://i94.cbp.dhs.gov/>)

**8.) COPY OF TRAVEL ITINERARY**

**9.) CONSULATE FEE: \$20.00**

**MANY CITIZENS CAN OBTAIN A VISA UPON ARRIVAL IF TRAVELING FOR TOURISM OR BUSINESS. PLEASE SEE CHART BELOW TO SEE IF YOU QUALIFY. IF THE TRAVELER QUALIFIES AND WOULD PREFER TO OBTAIN THEIR VISA UPON ARRIVAL, PLEASE [CLICK HERE](#) FOR THE INSTRUCTIONS ON DOING SO.**

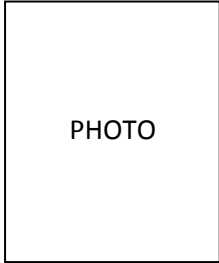
<b><u>WHO CAN GET A VISA UPON ARRIVAL?</u></b>			
BRUNEI	CAMBODIA	INDONESIA	LAOS
MALAYSIA	PHILIPPINES	SINGAPORE	THAILAND
VIETNAM	AUSTRALIA	CHINA	DENMARK
FRANCE	GERMANY	INDIA	ITALY
JAPAN	NEW ZEALAND	NORWAY	SPAIN
SWEDEN	SWITZERLAND	TAIWAN	U.K.
U.S.	AUSTRIA	CZECH	IRELAND
MALTA	SLOVAKIA	BELGIUM	ESTONIA
ISRAEL	NETHERLANDS	SLOVENIA	BULGARIA
FINLAND	LATVIA	POLAND	CANADA
GREECE	LITHUANIA	PORTUGAL	CYPRUS
HUNGARY	LUXEMBOURG	ROMANIA	NEPAL
CROATIA			

**VALIDITY: VISAS ARE VALID FOR A SINGLE ENTRY TO BE USED WITHIN (3) THREE MONTHS FROM THE DATE ISSUED WITH A MAXIMUM STAY OF 28 DAYS.**

**REVISED: 1-11-2016 (JENN)**

**GOVERNMENT OF THE REPUBLIC OF THE UNION OF MYANMAR  
MINISTRY OF IMMIGRATION AND POPULATION**

DIRECTORATE OF IMMIGRATION AND NATIONAL REGISTRATION  
IMMIGRATION DEPARTMENT  
APPLICATION FOR ENTRY **TOURIST VISA**



1. Name in full (In Block Letters) \_\_\_\_\_
2. Father's Name in full \_\_\_\_\_
3. Nationality \_\_\_\_\_
4. Sex \_\_\_\_\_
5. Date of Birth \_\_\_\_\_
6. Place of Birth \_\_\_\_\_
7. Occupation \_\_\_\_\_
8. **Personal description**
  - (a) Color of hair \_\_\_\_\_
  - (b) Hight \_\_\_\_\_
  - (c) Color of eyes \_\_\_\_\_
  - (d) Complexion \_\_\_\_\_
9. **Passport**
  - (a) Number \_\_\_\_\_
  - (b) Date of issue \_\_\_\_\_
  - (c) Place of issue \_\_\_\_\_
  - (d) Issuing Authority \_\_\_\_\_
  - (e) Date of expiry \_\_\_\_\_
10. Permanent address \_\_\_\_\_
11. Address in Myanmar \_\_\_\_\_
12. Purpose of entry into Myanmar \_\_\_\_\_
13. **Attention for Applicants**
  - (a) Applicant shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere in the internal affairs of the Republic of the Union of Myanmar.
  - (b) Legal actions will be taken against those who violate or contravene any provision of the existing laws, rules and regulations of the Republic of the Union of Myanmar.

**I hereby declare that I fully understand the above mentioned conditions, that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry stated herein.**

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

(FOR OFFICIAL USE ONLY)

Visa No. \_\_\_\_\_  
Visa Authority \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_  
Place Washington D.C, United States of America

Embassy of the Republic of the Union  
of Myanmar, Washington D.C

**EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR**

**WASHINGTON D.C.**

Work History for Visa Applicant

1. Name in Full (Fill in block letters): \_\_\_\_\_  
Surname (As in Passport): \_\_\_\_\_  
First Name & Middle Name: \_\_\_\_\_
2. Date of birth (dd/mm/yyyy): \_\_/\_\_/\_\_\_\_\_
3. Place of birth: City;- \_\_\_\_\_ Country;- \_\_\_\_\_
4. Permanent Home Address: \_\_\_\_\_  
\_\_\_\_\_
5. Tel. (Res.) ( ) \_\_\_\_\_ (Work Place) ( ) \_\_\_\_\_  
e-mail: \_\_\_\_\_
6. Work Description (**Current**)
  - (a) Job Title: \_\_\_\_\_  
From (dd/mm/yyyy): \_\_/\_\_/\_\_\_\_\_ To (dd/mm/yyyy): \_\_/\_\_/\_\_\_\_\_
  - (b) Office \_\_\_\_\_  
Department \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
\_\_\_\_\_
7. Work Description (**Previous**)
  - (a) Job Title: \_\_\_\_\_  
From (dd/mm/yyyy): \_\_/\_\_/\_\_\_\_\_ To (dd/mm/yyyy): \_\_/\_\_/\_\_\_\_\_
  - (b) Office \_\_\_\_\_  
Department \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
\_\_\_\_\_

I hereby declare that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of my entry.

\_\_\_\_\_  
Signature of Applicant  
Date: (dd/mm/yyyy) \_\_/\_\_/\_\_\_\_\_