

VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: vipinfo@vippassports.com



WORK ORDER REQUEST FORM

TRAVELER INFO

TRAVELER NAME	
TRAVELER DATE OF BIRTH	
DATE OF U.S. DEPARTURE	
DATE PASSPORT IS NEEDED	
VIP FILE LOCATOR NUMBER	

DON'T FORGET
TO FAX OR EMAIL
YOUR DOCUMENTS TO
OUR OFFICE FOR OUR
COMPLIMENTARY
PASSPORT/VISA
PRE-CHECK!

BILLING INFORMATION (CHECK BOX IF SAME AS SHIPPING)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

P.O. OR BILLING REF#:

RETURN SHIPPING INFORMATION (CHECK BOX TO WAIVE SIGNATURE)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

METHOD OF PAYMENT

<input type="checkbox"/> CREDIT CARD	CARD NUMBER	EXP. DATE	CVV CODE
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SIGNATURE OF CARD HOLDER AUTH. AMOUNT \$_____

MONEY ORDER CASHIER'S CHECK COMPANY CHECK

SPECIAL INSTRUCTIONS: _____

SPECIALIZING IN VISAS, PASSPORTS, DOCUMENT TRANSLATIONS & LEGALIZATIONS

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UGANDA TOURIST VISA

U.S. PASSPORT HOLDER

DOCUMENTS REQUIRED

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED ABOVE

VALID PASSPORT:	1	APPLICATION (S):	1
PASSPORT TYPE PHOTO (S):	1	TRAVEL ITINERARY:	1-COPY
YELLOW FEVER CERTIFICATE:	1-COPY		

OTHER: SEE NEXT PAGES FOR MORE DETAILED INSTRUCTIONS.

PROCESSING FEES (PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS) \$75.00

CONSULATE FEE: (SEE NEXT PAGE) _____

MONEY ORDER: \$6.00

SPECIAL HANDLING FEE: (LESS THAN 4 DAY PROCESS) _____

OTHER FEES: _____

RETURN SHIPPING FEE: _____

TOTAL: (NO PERSONAL CHECKS PLEASE) _____

RETURN SHIPPING FEES (SELECT ONE)	
<input type="checkbox"/> PRIORITY OVERNIGHT	\$35.00
<input type="checkbox"/> 2-DAY LETTER	\$27.50
<input type="checkbox"/> 3-DAY LETTER	\$22.50
<input type="checkbox"/> SATURDAY LETTER	\$49.00
<input type="checkbox"/> 1 ST OVERNIGHT LETTER	\$85.00

REGULAR PROCESS TIME:	5 to 7 DAYS
PLEASE MARK THE APPROPRIATE BOX IF YOU NEED VIP TO REQUEST TO HAVE THE VISA ISSUED IN LESS THAN 5 DAYS FROM THE DAY THAT WE SUBMIT YOUR APPLICATION (\$50.00 SPECIAL HANDLING).	

COMMENTS: _____

REVISED: 5-31-2018 (JENN)

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UGANDA TOURIST VISA

AS OF APRIL 1ST, 2018, TRAVELERS MAY APPLY FOR AN ELECTRONIC VISA (E-VISA) PRIOR TO VISITING UGANDA. TO APPLY FOR AN E-VISA, [CLICK HERE](#) FOR THE NECESSARY INSTRUCTIONS. IF YOU WOULD PREFER TO HAVE MANUALLY-PROCESSED VISA ISSUED INTO THE PASSPORT, PLEASE SUBMIT THE FOLLOWING REQUIREMENTS:

- 1.) U.S. PASSPORT (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) TWO (2) PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) ONE (1) COMPLETED APPLICATION
- 4.) COPY OF TRAVEL ITINERARY
- 5.) INTERNATIONAL HEALTH CERTIFICATE SHOWING YELLOW FEVER INOCULATION
- 6.) CONSULATE FEE:

NUMBER OF ENTRIES	LENGTH OF VALIDITY	REGULAR PROCESS CONSULATE FEE	RUSH PROCESS CONSULATE FEE
SINGLE	3 MONTHS	\$50.00	\$100.00
MULTIPLE	6 MONTHS	\$100.00	\$150.00

VALIDITY: TOURIST VISAS ARE USUALLY ISSUED FOR UP TO SIX (6) MONTHS. THE DURATION AND LENGTH OF STAY IS DETERMINED BY THE VISA OFFICER ON A CASE-BY-CASE BASIS.

REVISED: 5-31-2018 (JENN)



Passport
size photo
here.

UGANDA VISA APPLICATION FORM

The Permanent Mission of Uganda
336 East 45th
New York, NY 10017
Tel: +1(212)949-0110
Fax: +1(212)687-4517
Email: newyork.visa@mofa.co.ug ,
visa@ugandamissionunyny.net

This form must be fully completed in English using blue or black ink. Please attach one (1) passport size photograph.

Part 1 **General information**

Type of visa required: *Put a cross (x) in the relevant box.*

- Tourist Business Employment EAC Visa
Official Student Other

If other (Please Explain)

Validity of visa: *Put a cross (x) in the relevant box*

- Single Entry (3 months) Multiple Entry (6 Months) EAC (3 months multiple)

What is the purpose of your visit to Uganda?

How long will you stay in Uganda?

From

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

To

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Travel Dates:

What is your date of travel?

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Which date will you leave Uganda?

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Part 2

Personal Details

Given Names *(as shown in your passport)*

Family name *(as shown in your passport)*

Other names *(include all previous names used)*

Sex *(Put a cross (x) in the relevant box)*

Male

Female

**Current Occupation and
Employer's Contact address**

(Physical address, Phone and E-mail address)

Previous Occupation

(Physical address, Phone and E-mail address)

Marital Status *(Put a cross (x) in the relevant box)*

Single Married Divorced/Separated Widowed

Date of Birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Place of Birth

Country of Birth

Nationality

Part 3**Contact Details**

Give your U.S residential address

(Physical address, Phone and E-mail address)

Details of contact person, OR Hotel address and telephone Number in Uganda.

*(Physical address, Phone and E-mail address)***Part 4****Passport Information****Type of Passport***(Put a cross (x) in the relevant box.)*
 Diplomatic Official Ordinary Travel document
Current Passport Number**Place of issue****Issuing Authority****Date of issue**

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Date of Expiry

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Part 5**Previous Applications**

Have you travelled to Uganda in the past 3 years?

Yes No *If 'Yes' please provide details in the box below.*

Date	
Destination	
Purpose	
Duration	

Part 5**Declaration**

The information I have given in this form is complete and true to the best of my knowledge and the attached photograph is a true likeness of me.

Signature

Date

--

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

PLEASE NOTE:

This process is not an automatic qualification to obtain a VISA. The consular office reserves the right to deny or issue the Visa after a thorough review of your submitted paperwork.

Part 7**Official Use Only**

Amount Paid (\$)		Money Order No.	
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Type of Visa issued

SINGLE (3 Months) MULTIPLE (6 Months) GRATIS DIPLOMATIC

VISA NUMBER	DATE OF ISSUE

Authorizing Officer									
Signature									
Date	<table border="1" style="display: inline-table; margin-right: 10px;"> <tr> <td style="width: 20px; height: 30px; text-align: center;">D</td> <td style="width: 20px; height: 30px; text-align: center;">D</td> </tr> </table> <table border="1" style="display: inline-table; margin-right: 10px;"> <tr> <td style="width: 20px; height: 30px; text-align: center;">M</td> <td style="width: 20px; height: 30px; text-align: center;">M</td> </tr> </table> <table border="1" style="display: inline-table;"> <tr> <td style="width: 20px; height: 30px; text-align: center;">Y</td> <td style="width: 20px; height: 30px; text-align: center;">Y</td> <td style="width: 20px; height: 30px; text-align: center;">Y</td> <td style="width: 20px; height: 30px; text-align: center;">Y</td> </tr> </table>	D	D	M	M	Y	Y	Y	Y
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Y	Y	Y	Y						