



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767
Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____

PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

BILLING INSTRUCTIONS:

YOUR COMPANY P.O. OR REF#: _____

AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$ _____

CREDIT CARD INFORMATION:

CARD #: _____
EXPIRATION DATE: _____

SIGNATURE OF CARD HOLDER
REQUIRED: _____

VISA PROCESSING
LIST COUNTRIES

AND
AND

CONSULATE FEES:
CONSULATE FEES:

_____ - \$ _____
_____ - \$ _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE YOU NEED PASSPORT: _____

VIP RESERVATION #: _____

SPECIAL INSTRUCTIONS: _____

HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER__ INTERNET__ REFERRED__ BY_____ WALK-IN_____



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VISA INSTRUCTION SHEET

APPLICATION (S) REQUESTED FOR: UZBEKISTAN TOURIST/ENTRY VISA

DOCUMENTS REQUIRED:

VALID PASSPORT:	<u>1</u>	<u>APPLICATION (S) (ONLINE)</u>	<u>1-SIGNED</u>
PASSPORT TYPE PHOTO (S):	<u>1</u>	TRAVEL ITINERARY:	<u>1-COPY</u>
INT'L HEALTH CERTIFICATE:	<u>N/A</u>	COVER LETTER:	<u>1</u>

OTHER: SEE NEXT PAGES FOR MORE DETAILED INFORMATION.

PLEASE FORWARD THIS SHEET AND ALL THE ABOVE REQUIREMENTS TO THE ABOVE LISTED ADDRESS

FEES PER PERSON:

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$75.00</u>
CONSULATE FEE: (SEE NEXT PAGE)	<u> </u>
MONEY ORDER:	<u>\$6.00</u>
** <input type="checkbox"/> SPECIAL HANDLING FEE: (4 TO 6 DAY PROCESS)	<u> </u>
*ADD RETURN FEDERAL EXPRESS FEE:	<u> </u>
TOTAL: (NO PERSONAL CHECKS PLEASE)	<u> </u>

*FEDERAL EXPRESS FEES:

PRIORITY LETTER	\$29.00
2-DAY LETTER	\$23.50
3-DAY LETTER	\$19.50
SATURDAY LETTER	\$41.50

**VISA PROCESSING TIME

REGULAR PROCESSING TIME: 10-15 DAYS

PLEASE MARK THE APPROPRIATE BOX IF YOU WANT VIP TO REQUEST TO HAVE THE VISA ISSUED WITHIN 4 TO 6 DAYS FROM WHEN WE SUBMIT YOUR APPLICATION (\$20.00 SPECIAL HANDLING FEE).

COMMENTS: THE VISA OFFICER RECOMMENDS THAT YOU DO NOT BUY NON
NON REFUNDABLE OR NON CHANGEABLE AIRLINE TICKETS UNTIL THE
VISA HAS BEEN ISSUED AND YOUR PASSPORT IS IN HAND.

REVISED: 04-11-2014 (SW)



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UZBEKISTAN TOURIST/ENTRY VISA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

- 1.) **U.S. PASSPORT** (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) (1) **ONE PASSPORT-TYPE PHOTOGRAPH (2x2)**
- 3.) **CLICK HERE TO COMPLETE THE APPLICATION ONLINE**-THE CONSULATE WILL ONLY ACCEPT AN APPLICATION THAT HAS BEEN COMPLETED ONLINE, PRINTED OUT, SIGNED AND SENT TO OUR OFFICE ALONG WITH THE REST OF THE SUPPORTING DOCUMENTS-FAILURE TO DO SO WILL CAUSE A DELAY IN PROCESSING YOUR APPLICATION.
- 3.) **COPY OF YOUR TRAVEL ITINERARY**
- 4.) **COVER LETTER** TO THE CONSULATE DETAILING THE PURPOSE OF YOUR VISIT
- 5.) **CONSULATE FEES:**
 - \$160.00 – ALLOW 10-15 WORKING DAYS
 - \$240.00 – ALLOW 3-6 WORKING DAYS

VALIDITY: YOUR VISA WILL BE VALID FOR THE LENGTH OF TIME REQUESTED ON THE APPLICATION AND CAN BE ISSUED VALID FOR MULTIPLE ENTRIES UP TO 4 YEARS (THE NUMBER OF ENTRIES AND THE LENGTH OF STAY IS ISSUED AT THE SOLE DISCRETION OF THE VISA OFFICER)

IMPORTANT MEMO: IF THE CONSULATE SUSPECTS YOU WILL BE TRAVELING FOR ANY OTHER PURPOSE THAN TOURISM OR VISITING FRIENDS OR FAMILY YOU MAY BE REFERRED TO THE HOME GOVERNMENT FOR APPROVAL AND IT CAN TAKE A UNDETERMINED AMOUNT OF TIME TO BE APPROVED.

REVISED: 04-11-2014 (SW)