



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: info@vippassports.com

WORK ORDER REQUEST FORM

(RETURN THIS FORM WITH EACH REQUEST)

BILLING INFORMATION:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

RETURN DOCUMENTS TO:

CONTACT: _____
COMPANY: _____
ADDRESS: _____
CITY/ST: _____
PHONE: _____
CELL: _____
FAX: _____
EMAIL: _____

CREDIT CARD INFORMATION:

CARD#: _____
EXP. DATE: _____ CVV#: _____

**SIGNATURE OF CARD HOLDER
REQUIRED:** _____

BILLING INSTRUCTIONS:

YOUR P.O. OR REF#: _____

**AUTHORIZED AMOUNT TO CHARGE MY
CREDIT CARD: US\$** _____

TRAVELERS NAME: _____

DATE OF USA DEPARTURE: _____

DATE OF BIRTH: _____

DATE YOU NEED PASSPORT: _____

VIP RESERVATION/FILE LOCATOR NUMBER: _____

SPECIAL INSTRUCTIONS: _____

HOW DID YOU HEAR ABOUT VIP?

REPEAT CUSTOMER__ INTERNET__ REFERRED__ BY_____ WALK-IN__

Specializing in Visas, Passports, Document Legalization and Translations



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YEMEN ARAB REPUBLIC

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

TOURIST VISA:

- 1.) U.S. PASSPORT (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) TWO (2) PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) ONE (1) COMPLETED APPLICATION
- 4.) COPY OF TRAVEL ITINERARY
- 5.) COVER LETTER EXPLAINING THE PURPOSE OF TRIP
AND IF YOU WANT A SINGLE OR MULTIPLE ENTRY VISA
- 6.) LETTER FROM THE APPLICANT'S DOCTOR ON THE DOCTOR'S
LETTERHEAD CONFIRMING THE ABSENCE OF ANY
CONTAGIOUS DISEASES
- 7.) CONSULATE FEES:
 - \$35.00 - 3 MONTH SINGLE ENTRY (REGULAR PROCESS)
 - \$65.00 - 3 MONTH SINGLE ENTRY (RUSH PROCESS)
 - \$65.00 - 6 MONTH MULTIPLE ENTRY (REGULAR PROCESS)
 - \$95.00 - 6 MONTH MULTIPLE ENTRY (RUSH PROCESS)

BUSINESS VISA:

- 1.) U.S. PASSPORT (MINIMUM OF 6 MONTHS VALIDITY)
- 2.) TWO (2) PASSPORT-TYPE PHOTOGRAPHS (2x2)
- 3.) ONE (1) COMPLETED APPLICATION
- 4.) COPY OF TRAVEL ITINERARY
- 5.) COMPANY LETTER OF GUARANTEE
- 6.) COPY OF INVITATION FROM CONTACT IN YEMEN (IF THE
EMBASSY IS FAMILIAR WITH YOUR EMPLOYER HERE IN
THE U.S., THEN THE INVITATION REQUIREMENT CAN BE
WAIVED)
- 7.) LETTER FROM THE APPLICANT'S DOCTOR ON THE DOCTOR'S
OFFICE LETTERHEAD CONFIRMING THE ABSENCE OF ANY
CONTAGIOUS DISEASES
- 8.) CONSULATE FEES:
 - \$35.00 - 3 MONTH SINGLE ENTRY (REGULAR PROCESS)
 - \$65.00 - 3 MONTH SINGLE ENTRY (RUSH PROCESS)
 - \$65.00 - 6 MONTH MULTIPLE ENTRY (REGULAR PROCESS)
 - \$95.00 - 6 MONTH MULTIPLE ENTRY (RUSH PROCESS)

VALIDITY: THE VALIDITY, DURATION OF STAY, AND NUMBER OF
ENTRIES OF THE VISA IS ISSUED AT THE DISCRETION OF
THE CONSULAR OFFICERS, WHOSE DECISIONS ARE BASED ON
THE LAWS AND REGULATIONS OF YEMEN.

REVISED: 12-17-2012 (JEN)

ATTACH
PHOTOS
HERE



إستمارة طلب تأشيرة دخول

APPLICATION FORM FOR ENTRY VISA

سفارة الجمهورية اليمنية (واشنطن)
القنصل القنصلي ()
Embassy of Yemen Republic
Washington D.C.
Consular Section
()

| | |
|---|---|
| APPLICANT INFORMATION: | |
| 1- Full name & Surname (الاسم الكامل واللقب): | |
| 2- Nationality (الجنسية): | 3- Sex (الجنس): |
| 4- Place & Date of Birth (مكان وتاريخ الميلاد): | |
| 5- Marital Status (الحالة الاجتماعية): | 6- Profession (المهنة): |
| 7- Passport No (رقم جواز السفر): | 8- Type (النوع): |
| 9- Place & Date of Issue (مكان وتاريخ صدوره): | 10- Expires on (تاريخ انتهاء صلاحيته): |
| 11- Other names Shown in Passport (أفراد الأسرة المدرجة أسمائهم بالجواز): | |
| 12- Permanent Address (العنوان الدائم): | |
| 13- Phone Number (رقم الهاتف): | |
| 14- Purpose of visit (الغرض من السفر): | |
| 15- Duration of visa requested (مدة التأشيرة المطلوبة): | 16- No. of entries requested (عدد السفارات المطلوبة): |
| 17- Period of stay in Yemen (مدة الإقامة في اليمن): | |
| 18- Address in Yemen (العنوان في اليمن): | |
| 19- Reference in Yemen (المرجع في اليمن): | |

I hereby declare that the above information is accurate, and that I will fulfill and obey the laws and regulations of the Republic of Yemen.

أقر بصحة البيانات المدونة أعلاه وأتعهد
بإحترام قوانين وأنظمة الجمهورية اليمنية

Signature (التوقيع)

Date (التاريخ)

| | |
|---|-----------------------|
| OFFICIAL USE ONLY | |
| منحت للطالب تأشيرة مرور : دبلوماسية / خاصة / لمهمة / للزيارة / للسياحة / للتجارة / للعمل / للدراسة / للمرافقة | |
| برقم: | بتاريخ: |
| لغرض: | ومدة البقاء في اليمن: |
| والرسم المحصل قدره: | رقم سند التحصيل: |
| أساس صرف التأشيرة: | أو مجاناً: |

ختم القنصلية

إسم وتوقيع القنصل العام

توقيع الموظف المختص

THE FOLLOWING ATTACHEMENTS MUST BE SUBMITTED WITH THIS FORM FOR PROCESSING
(مرفقات يجب تقديمها مع الاستمارة)

VALID PASSPORT
TWO (2) PASSPORT PHOTOS
COPY OF RETURN TICKET or ITINERARY
HEALTH CERTIFICATE or DOCTOR'S NOTE

جواز السفر ساري المفعول
صورتين شمسيتين مقاس 6x4
تذكرة سفر ذهاب وإياب
شهادة صحية