

VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: www.vippassports.com Email: vipinfo@vippassports.com



KYRGYZSTAN

COUNTRIES ELIGIBLE FOR VISA-FREE ENTRY

IF YOU HOLD A PASSPORT FROM ONE OF THE FOLLOWING COUNTRIES, AND YOU WILL BE TRAVELING FOR LESS THAN THE INDICATED AMOUNT OF TIME, YOU MAY ENTER KYRGYZSTAN WITHOUT OBTAINING A VISA PRIOR TO TRAVEL.

ANDORA*	ARGENTINA*	ARMENIA	AUSTRALIA*
AUSTRIA*	AZERBAIJAN	BAHRAIN*	BELARUS
BELGIUM*	BOSNIA/HERZEGOVIA*	BRAZIL*	BRUNEI*
CANADA*	CHILE*	CROATIA*	CUBA
CZECH REPUBLIC*	DENMARK*	ESTONIA*	FINLAND*
FRANCE*	GEORGIA	GERMANY*	GREECE*
HOLY SEE*	HUNGARY*	ICELAND*	IRELAND*
ITALY*	JAPAN*	KAZAKHSTAN	KOREA, DPR
KOREA, SOUTH*	KUWAIT*	LAO, PDR	LATVIA*
LIECHTENSTEIN*	LITHUANIA*	LUXEMBOURG*	MALAYSIA***
MALTA*	MOLDOVA	MONACO*	MONGOLIA**
MONTENEGRO*	NETHERLANDS*	NEW ZEALAND*	NORWAY*
OMAN*	POLAND*	PORTUGAL*	QATAR*
RUSSIA	SAN MARINO*	SAUDI ARABIA*	SERBIA**
SINGAPORE*	SLOVAKIA*	SLOVENIA*	SPAIN*
SWEDEN*	SWITZERLAND*	TAJIKISTAN	TURKEY*
UKRAINE**	U.A.E.*	U.K.*	U.S.A.*
UZBEKISTAN*	VIETNAM		

() **NO LIMIT ON LENGTH OF ENTRY**

(*) **VISA FREE UP TO 60 DAYS**

(**) **VISA FREE UP TO 90 DAYS**

(***) **VISA FREE UP TO 30 DAYS**

IF YOU HOLD A PASSPORT FROM A COUNTRY NOT LISTED, OR IF YOU WILL BE STAYING LONGER THAN THE PERMITTED TIME, PLEASE SEE NEXT PAGES ON THE INSTRUCTIONS TO APPLY FOR AN E-VISA TO KYRGYZSTAN.

THANKS,

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WORK ORDER REQUEST FORM

ELECTRONIC REQUESTS

TRAVELER INFO

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

BILLING INFORMATION

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

P.O. OR BILLING REF#:

RETURN INFORMATION

PLEASE LIST THE EMAIL ADDRESS WHERE THE COMPLETED DOCUMENT IS TO BE SENT,
IF DIFFERENT FROM THE ONE LISTED ABOVE

EMAIL FOR RETURN OF DOCUMENT:

METHOD OF PAYMENT

CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$_____

MONEY ORDER

CASHIER'S CHECK

COMPANY CHECK

SPECIAL INSTRUCTIONS: _____

SPECIALIZING IN VISAS, PASSPORTS, DOCUMENT TRANSLATIONS & LEGALIZATIONS

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KYRGYZSTAN E-VISA (BUSINESS OR TOURIST)

DOCUMENTS REQUIRED

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE EMAIL ADDRESS LISTED ABOVE

VALID PASSPORT:	1-COPY	APPLICATION (S):	1-COPY
PASSPORT PHOTO:	1-COPY	TRAVEL ITINERARY:	1-COPY
COPY OF INVITATION:	SEE NEXT PAGE	COMPANY LETTER:	SEE NEXT PAGE

OTHER: FOR ALL NON-U.S. PASSPORT HOLDERS, PLEASE SEND A COPY OF YOUR U.S. VISA & I-94, OR A COPY OF VALID U.S. GREEN CARD.

PROCESSING FEES (PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$95.00</u>
CONSULATE FEE:	_____
MONEY ORDER:	<u>\$6.00</u>
OTHER FEES: _____	_____
TOTAL: (NO PERSONAL CHECKS PLEASE)	_____

RETURN SHIPPING FEES (SELECT ONE)

THE E-VISA WILL BE E-MAILED BACK TO THE REQUESTER, SO PLEASE BE SURE THAT THE EMAIL ADDRESS LISTED ON THE WORK ORDER IS CORRECT.

REGULAR PROCESS TIME: 5 TO 7 DAYS

COMMENTS: _____

REVISED 11-5-2019 JENN

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KYRGYZSTAN E-VISA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

- 1.) ONE (1) COPY OF SIGNED PASSPORT (IN PDF FORMAT)
 - MUST HAVE AT LEAST 6 MONTHS REMAINING VALIDITY
 - MUST HAVE AT LEAST TWO BLANK PAGES
- 2.) ONE (1) COPY OF PASSPORT-TYPE PHOTOGRAPH (IN JPEG/JPG FORMAT)
- 3.) ONE (1) COMPLETED REQUEST FORM
- 4.) COMPANY LETTER OF GUARANTEED BUSINESS VISITS ONLY(IN PDF FORMAT)
- 5.) INVITATION, WHEN AVAILABLE (IN PDF FORMAT)
- 6.) COPY OF TRAVEL ITINERARY (IN PDF FORMAT)
- 7.) CONSULATE FEE:

VISA TYPE	NUMBER OF ENTRIES	LENGTH OF VALIDITY	CONSULATE FEE
TOURIST	SINGLE	30	\$41.20
		90	\$51.50
	DOUBLE	30	\$66.95
BUSINESS	SINGLE	30	\$61.80
		90	\$72.10
	MULTIPLE	30	\$72.10
		90	\$92.70

SPECIAL NOTES:

- DOCUMENTS CAN BE SENT TO OUR OFFICE EITHER ELECTRONICALLY (VIPINFO@VIPPASSPORTS.COM) OR BY SHIPPING TO OUR OFFICE. **IF THE DOCUMENTS ARE EMAILED, PLEASE BE SURE THE PHOTO IS IN .JPEG FORMAT AND ALL OTHER DOCUMENTS ARE IN .PDF FORMAT.**
- THE E-VISA IS NOT ALLOWED FOR EMPLOYMENT. IF YOU DO NOT QUALIFY FOR AN E-VISA, PLEASE CONTACT OUR OFFICE FOR ADDITIONAL INSTRUCTION AND GUIDANCE ON APPLYING FOR A VISA.

REVISED 11-5-2019 JENN

EVISA REQUEST FORM

 TOURIST BUSINESS

FULL NAME (AS LISTED IN PASSPORT)	
PLACE OF BIRTH (CITY, STATE, COUNTRY)	
CURRENT NATIONALITY	
PREVIOUS NATIONALITY	
HOME ADDRESS (STREET, CITY, STATE, ZIP)	
HOME PHONE NUMBER	
MOBILE PHONE NUMBER	
EMAIL ADDRESS	
MARITAL STATUS	
SPOUSE FULL NAME & NATIONALITY	
PRIMARY PURPOSE OF TRAVEL	
DATE OF ENTRY INTO KYRGYZSTAN	
PORT OF ENTRY INTO KYRGYZSTAN	
DATE OF EXIT FROM KYRGYZSTAN	
PORT OF EXIT KYRGYZSTAN	
FULL ADDRESS OF STAY IN KYRGYZSTAN	
HAVE YOU PREVIOUSLY VISITED KYRGYZSTAN	
IF YES, DATE OF MOST RECENT ENTRY	
PREVIOUS VISA NUMBER	
PERSON OF CONTACT IN KYRGYZSTAN , WITH ADDRESS AND PHONE NUMBER	
OCCUPATION	
HIGHEST LEVEL OF EDUCATION	
EMPLOYER CONTACT INFO (NAME OF COMPANY, FULL ADDRESS, PHONE NUMBER, EMAIL)	

ALL FIELDS MUST BE COMPLETED WITH REQUESTED INFORMATION (WHEN APPLICABLE).

INCOMPLETE REQUEST FORMS MAY CAUSE A DELAY IN PROCESSING.

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EXAMPLE OF A COMPANY LETTER OF GUARANTEE

DO NOT ATTENTION THIS LETTER TO VIP SERVICES!

DATE: _____

EMBASSY/CONSULATE OF: _____

GENTLEMEN:

MR. / MRS. **(TRAVELER)** IS ONE OF OUR EMPLOYEES WHO IS
ENGAGED AS **(POSITION)** FOR **(COMPANY NAME)**. MR. / MRS.
(TRAVELER) PLANS TO VISIT **(CITY)** FOR THE PURPOSE OF **(DETAILED
EXPLANATION OF TRIP)** WITH **(COMPANY TO BE VISITED)**.

MR. / MRS. **(TRAVELER)** WILL BE DEPARTING THE UNITED STATES ON
(DATE) AND WILL BE STAYING FOR **(LENGTH OF TRIP)**. OUR COMPANY,
(EMPLOYER), WILL GUARANTEE MR. / MRS. **(TRAVELER)** MAINTENANCE
AND WILL BE RESPONSIBLE FOR HIS / HER WELFARE WHILE IN YOUR
COUNTRY. HE / SHE IS IN POSSESSION OF SUFFICIENT FUNDS FOR HIS / HER
STAY AND HAS PREPAID TRANSPORTATION TO RETURN TO THE UNITED
STATES.

WE WOULD BE VERY APPRECIATIVE IF YOU WOULD ISSUE MR. / MRS.
(TRAVELER) THE APPROPRIATE **(SINGLE OR MULTIPLE)** ENTRY BUSINESS VISA
AT YOUR EARLIEST CONVENIENCE.

THANK YOU,

(SUPERVISORS SIGNATURE)

PLEASE BE SURE THAT THE PERSON WHO AUTHORIZED YOUR TRIP SIGNS THIS LETTER. THE TRAVELER SHOULD NOT SIGN THIS LETTER.