

# VIP PASSPORT SERVICES, INC.

2012 Louisiana Street  
Houston, Texas 77002

713-659-8472 1-800-856-8472 Fax 713-659-3767

Website: [www.vippassports.com](http://www.vippassports.com) Email: [vipinfo@vippassports.com](mailto:vipinfo@vippassports.com)



## **URGENT NOTICE**

### **INDIA VISAS IMPACTED BY CORONAVIRUS**

**AS A RESULT OF THE ONGOING CORONAVIRUS EPIDEMIC, THE INDIA EMBASSY & CONSULATES HAVE ISSUED THE FOLLOWING STATEMENTS REGARDING THE STATUS OF ALL CURRENT STICKER VISA & E-VISA HOLDERS:**

*"ALL REGULAR(STICKER) VISAS/E-VISA (INCLUDING VoA FOR JAPAN, AND SOUTH KOREA) GRANTED TO THE NATIONALS OF ITALY, IRAN, SOUTH KOREA, JAPAN, AND ISSUED ON/BEFORE MARCH 3<sup>RD</sup>, 2020 AND WHO HAVE NOT YET ENTERED INDIA, STAND SUSPENDED WITH IMMEDIATE EFFECT.*

*REGULAR (STICKER) VISAS/E-VISAS GRANTED TO THE NATIONALS OF PEOPLE'S REPUBLIC OF CHINA, ISSUED ON/BEFORE FEBRUARY 5<sup>TH</sup>, 2020 WERE SUSPENDED EARLIER. IT SHALL REMAIN IN FORCE.*

*REGULAR (STICKER) VISAS/E-VISAS GRANTED TO ALL FOREIGN NATIONAL WHO HAVE TRAVELLED TO PEOPLE'S REPUBLIC OF CHINA, IRAN, ITALY, SOUTH KOREA, AND JAPAN ON/AFTER FEBRUARY 1<sup>ST</sup>, 2020 AND WHO HAVE NOT YET ENTERED INDIA STAND SUSPENDED WITH IMMEDIATE EFFECT.*

*THOSE REQUIRING TO TRAVEL TO INDIA UNDER COMPELLING CIRCUMSTANCES MAY APPLY FOR A FRESH VISA AT THE NEAREST INDIA EMBASSY OR CONSULATE.*

*PASSENGERS OF ALL INTERNATIONAL FLIGHTS ENTERING INTO INDIA FROM ANY PORT ARE REQUIRED TO FURNISH DULY-FILLED SELF-DECLARATION FORM (INCLUDING PERSONAL PARTICULARS (I.E. - PHONE NUMBER & ADDRESS IN INDIA) AND TRAVEL HISTORY TO HEALTH OFFICIALS AND IMMIGRATION OFFICIALS AT ALL PORTS.*

*PASSENGERS (FOREIGN AND INDIAN) OTHER THAN THOSE RESTRICTED, ARRIVING DIRECTLY OR INDIRECTLY FROM CHINA, SOUTH KOREA, JAPAN, IRAN, ITALY, HONG KONG, MACAU, VIETNAM, MALAYSIA, INDONESIA, NEPAL, THAILAND, SINGAPORE, AND TAIWAN MUST UNDERGO MEDICAL SCREENING AT PORT OF ENTRY.*

*INDIAN CITIZENS ARE ADVISED TO REFRAIN FROM TRAVEL TO CHINA, IRAN, REPUBLIC OF KOREA, ITALY, AND ARE ADVISED TO AVOID ANY NON-ESSENTIAL TRAVEL TO OTHER COVID-19 AFFECTED COUNTRIES."*

**AS NEW INFORMATION IS MADE AVAILABLE FOR THIS, AND ANY OTHER COUNTRY AFFECTED BY TRAVEL AND HEALTH ADVISORIES, WE WILL BE SURE TO UPDATE THOSE IMPACTED.**

**THANK YOU, AS ALWAYS,**  
*VIP Passport Services, Inc.*

**SPECIALIZING IN VISAS, PASSPORTS, DOCUMENT LEGALIZATION AND TRANSLATIONS**

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## NOTICE:

**COUNTRIES LISTED BELOW ARE ELIGIBLE TO OBTAIN AN e-VISA FOR TOURIST OR CASUAL BUSINESS TRAVEL TO INDIA.**

ALBANIA	ANDORRA	ANGOLA	ANGUILLA	ANTIGUA & BARBUDA
ARGENTINA	ARMENIA	ARUBA	AUSTRALIA	AUSTRIA
AZERBAIJAN	BAHAMAS	BARBADOS	BELGIUM	BELIZE
BOLIVIA	BOSNIA & HERZEGOVINA	BOTSWANA	BRAZIL	BRUNEI
BULGARIA	BURUNDI	CAMBODIA	CAMEROON UNION REPUBLIC	
CAPE VERDE	CAYMAN ISLAND	CHILE	CHINA	HONG KONG
MACAU	COLOMBIA	COMOROS	COOK ISLANDS	COSTA RICA
COTE D'IVOIRE	CROATIA	CUBA	CYPRUS	CZECH REPUBLIC
DENMARK	DJIBOUTI	DOMINICA	DOMINICAN REPUBLIC	EAST TIMOR
ECUADOR	EL SALVADOR	ERITREA	ESTONIA	FIJI
FINLAND	FRANCE	GABON	GAMBIA	GEORGIA
GERMANY	GHANA	GREECE	GRENADA	GUATEMALA
GUINEA	GUYANA	HAITI	HONDURAS	HUNGARY
ICELAND	INDONESIA	IRAN	IRELAND	ISRAEL
ITALY	JAMAICA	JAPAN	JORDAN	KAZAKHSTAN
KENYA	KIRIBATI	KYRGYZSTAN	LAOS	LATVIA
LESOTHO	LIBERIA	LIECHTENSTEIN	LITHUANIA	LUXEMBOURG
MADAGASCAR	MALAWI	MALAYSIA	MALI	MALTA
MARSHALL ISLANDS	MAURITIUS	MEXICO	MICRONESIA	MOLDOVA
MONACO	MONGOLIA	MONTENEGRO	MONTSERRAT	MOZAMBIQUE
MYANMAR	NAMIBIA	NAURU	NETHERLANDS	NEW ZEALAND
NICARAGUA	NIGER REPUBLIC	NIUE ISLAND	NORWAY	OMAN
PALAU	PALESTINE	PANAMA	PAPUA NEW GUINEA	PARAGUAY
PERU	PHILIPPINES	POLAND	PORTUGAL	QATAR
REPUBLIC OF KOREA	MACEDONIA	ROMANIA	RUSSIA	RWANDA
SAINT CHRISTOPHER & NEVIS	SAINT LUCIA	SAINT VINCENT & THE GRENADINES	SAMOA	SAN MARINO
SAUDI ARABIA	SENEGAL	SERBIA	SEYCHELLES	SIERRA LEONE
SINGAPORE	SLOVAKIA	SLOVENIA	SOLOMON ISLANDS	SOUTH AFRICA
SPAIN	SRI LANKA	SURINAME	SWAZILAND	SWEDEN
SWITZERLAND	TAIWAN	TAJIKISTAN	TANZANIA	THAILAND
TONGA	TRINIDAD & TOBAGO	TURKS & CAICOS ISLAND	TUVALU	U.A.E.
UGANDA	UKRAINE		URUGUAY	U.S.A.
UZBEKISTAN	VANUATU	VATICAN CITY	VENEZUELA	VIETNAM
ZAMBIA	ZIMBABWE			

**IF THE TRAVELER DOES NOT HOLD A PASSPORT FOR ONE OF THE COUNTRIES ABOVE AND/OR YOU WILL NEED A LONG-TERM VISA WITH MULTIPLE ENTRIES, PLEASE CONTACT OUR OFFICE FOR THE APPROPRIATE INSTRUCTIONS ON APPLYING FOR STANDARD VISA.**

*Specializing in Visas, Passports, Document Legalization and Translations*

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## WORK ORDER REQUEST FORM

### ELECTRONIC REQUESTS

#### TRAVELER INFO

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

#### BILLING INFORMATION

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

FAX NUMBER

EMAIL

P.O. OR BILLING REF#:

#### RETURN INFORMATION

**PLEASE LIST THE EMAIL ADDRESS WHERE THE COMPLETED DOCUMENT IS TO BE SENT,  
IF DIFFERENT FROM THE ONE LISTED ABOVE**

EMAIL FOR RETURN OF DOCUMENT:

#### METHOD OF PAYMENT

CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$\_\_\_\_\_

MONEY ORDER

CASHIER'S CHECK

COMPANY CHECK

SPECIAL INSTRUCTIONS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SPECIALIZING IN VISAS, PASSPORTS, DOCUMENT TRANSLATIONS & LEGALIZATIONS

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## INDIA E-VISA ELIGIBLE COUNTRIES ONLY

### DOCUMENTS REQUIRED

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED ABOVE

COPY OF VALID PASSPORT:	1	REQUEST FORM:	1
PASSPORT TYPE PHOTO (S):	1	TRAVEL ITINERARY:	1-COPY

OTHER: SEE NEXT PAGES FOR MORE DETAILED INSTRUCTIONS.

### PROCESSING FEES (PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	\$125.00
CONSULATE FEE: (SEE NEXT PAGE)	_____
MONEY ORDER:	\$6.00
OTHER FEES: _____	_____
<b>TOTAL: (NO PERSONAL CHECKS PLEASE)</b>	_____

**RETURN SHIPPING FEES (SELECT ONE)**

THE E-VISA WILL BE MAILED BACK TO THE REQUESTER, SO PLEASE BE SURE THAT THE EMAIL ADDRESS LISTED ON THE WORK ORDER IS CORRECT.

**REGULAR PROCESS TIME: 1 TO 2 DAYS**

COMMENTS: IF YOU ARE REQUESTING THE E-VISA TO TRAVEL FOR BUSINESS PURPOSES, WE WILL ALSO NEED A CLEAR, COLOR COPY OF THE APPLICANT'S BUSINESS CARD

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REVISED 10-23-2019 JENN

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## INDIA E-VISA

### ELIGIBLE COUNTRIES ONLY

PLEASE BE SURE TO VERIFY ELIGIBILITY FOR AN E-VISA ON PAGE ONE. PLEASE SEND THE REQUIRED DOCUMENTS BELOW TO OUR OFFICE, VIA EITHER EMAIL OR COURIER/SHIPPING. ONCE PROCESSED AND COMPLETED, WE WILL SEND A CONFIRMATION EMAIL CONTAINING THE ELECTRONIC VISA TO THE EMAIL LISTED ON THE WORK ORDER.

#### 1.) COPY OF VALID PASSPORT (IN PDF FORMAT)

- MINIMUM OF 6 MONTHS VALIDITY
- AT LEAST TWO BLANK VISA PAGES

#### 2.) ONE (1) COMPLETED REQUEST FORM

#### 3.) ONE COLOR PASSPORT-TYPE PHOTO (IN JPEG/JPG FORMAT)

- MUST BE A CLEAR, COLOR PHOTO ON A WHITE BACKGROUND
- CAN BE EMAILED TO OUR OFFICE OR SENT WITH A PRINTOUT OF ALL OTHER REQUIREMENTS

#### 4.) CLEAR COPY OF BUSINESS CARD – BUSINESS TRAVELERS ONLY **(IN PDF FORMAT)**

#### 5.) COPY OF TRAVEL ITINERARY

- MUST SHOW PORTS OF ENTRY AND EXIT IN INDIA
- E-VISAS CAN ONLY BE OBTAINED IF YOU WILL BE ENTERING/EXITING THROUGH ONE OF THE FOLLOWING AIRPORTS:

AIRPORTS			
AHMEDABAD	AMRITSAR	BAGDOGRA	BENGALURU
BHABANESHWAR	CALICUT	CHENNAI	COCHIN
COIMBATORE	DELHI	GAYA	GOA
GUWAHATI	HYDERABAD	JAIPUR	KOLKATA
LUCKNOW	MADURAI	MAANGALORE	MUMBAI
NAGPUR	PORTBLAIR	PUNE	TIRUCHIRAPALLI
TRIVANDRUM	VARANSI	VIKAKHAPATNUM	
SEAPORTS			
CHENNAI	COCHIN	GOA	MANGALORE
MUMBAI			

#### 6.) CONSULATE FEES:

TOURIST E-VISA FEES	<a href="#">CLICK HERE</a>
NON-TOURIST E-VISA FEES	<a href="#">CLICK HERE</a>

**VALIDITY:** BUSINESS E-VISAS ARE VALID FOR MULTIPLE ENTRY UP TO 365 DAYS FROM DATE OF ISSUE, WHILE TOURIST E-VISAS ARE VALID FOR UP TO FIVE (5) YEARS. THE ONE AND FIVE YEAR TOURIST E-VISA ALLOWS FOR A STAY UP TO 180 DAYS PER CALENDAR YEAR, WHILE 30-DAY E-VISAS ONLY PERMIT A STAY OF UP TO 30 DAYS. IF YOU PREFER HAVING THE VISA ISSUED ON A PAGE IN YOUR PASSPORT, PLEASE CONTACT OUR OFFICE FOR THE APPROPRIATE INSTRUCTIONS.

#### SPECIAL NOTES:

- DOCUMENTS CAN BE SENT TO OUR OFFICE EITHER ELECTRONICALLY ([VIPINFO@VIPPASSPORTS.COM](mailto:VIPINFO@VIPPASSPORTS.COM)) OR BY SHIPPING TO OUR OFFICE. IF THE DOCUMENTS ARE EMAILED, PLEASE BE SURE THE PHOTO IS IN .JPEG FORMAT AND ALL OTHER DOCUMENTS ARE IN .PDF FORMAT.

REVISED 10-23-2019 JENN

# E-VISA REQUEST FORM

VISA REQUESTED	<input type="checkbox"/> TOURIST →	<input type="checkbox"/> 30-DAY SINGLE	<input type="checkbox"/> 1-YEAR MULTIPLE	<input type="checkbox"/> 5-YEAR MULTIPLE	
	<input type="checkbox"/> BUSINESS ( <i>ONE-YEAR, MULTIPLE ENTRY ONLY</i> )				
SURNAME (AS SHOWN IN PASSPORT)					
GIVEN NAME(S) – AS LISTED IN PASSPORT					
HAVE YOU EVER CHANGED YOUR NAME		<input type="checkbox"/> NO <input type="checkbox"/> YES – PREVIOUS NAME: _____			
CITIZENSHIP/NATIONAL I.D.					
PLACE OF BIRTH ( <i>CITY, STATE, COUNTRY</i> )					
RELIGION					
VISIBLE IDENTIFICATION MARKS					
EDUCATION QUALIFICATIONS					
HOW DID YOU OBTAIN CURRENT NATIONALITY					
PREVIOUS NATIONALITY, IF ANY					
HAVE YOU LIVED AT LEAST TWO YEARS IN THE COUNTRY FROM WHICH YOU ARE APPLYING					
FULL HOME ADDRESS ( <i>STREET, CITY, STATE, ZIP</i> ) & PHONE NUMBER					
FAMILY DETAILS		<b>NAME</b>	<b>PRESENT NATIONALITY</b>	<b>PREV. NATIONALITY</b>	<b>PLACE OF BIRTH</b>
	<b>FATHER</b>				
	<b>MOTHER</b>				
	<b>SPOUSE</b>				
WERE ANY OF YOUR GRAND PARENTS PAKISTAN NATIONALS, OR BELONG TO PAKISTAN-HELD AREA					
PRESENT OCCUPATION					
EMPLOYER NAME/BUSINESS					
DESIGNATION/RANK					
ADDRESS & PHONE OF EMPLOYER					
PAST OCCUPATION, IF ANY					

ALL FIELDS MUST BE COMPLETED WITH REQUESTED INFORMATION (*WHEN APPLICABLE*).

INCOMPLETE REQUEST FORMS MAY CAUSE A DELAY IN PROCESSING.

# **E-VISA REQUEST FORM**

ARE/WERE YOU IN MILITARY, POLICE, SECURITY ORGANIZATION? IF YES, PLEASE PROVIDE DETAILS	BRANCH RANK DESIGNATION LOCATION
DATE OF ENTRY INTO INDIA	
PORT OF ENTRY INTO INDIA	
DATE OF EXIT FROM INDIA	
PORT OF EXIT FROM INDIA	
ADDRESS OF STAY DURING VISIT	
CITIES TO BE VISITED	
HAVE YOU EVER VISITED INDIA BEFORE?	
ADDRESS OF PREVIOUS STAY IN INDIA	
CITIES VISITED DURING PREVIOUS VISIT	
PREVIOUS VISA INFORMATION	TYPE NUMBER PLACE OF ISSUE
HAS PERMISSION TO VISIT OR EXTEND STAY IN INDIA PREVIOUSLY BEEN REFUSED	<input type="checkbox"/> NO <input type="checkbox"/> YES
COUNTRIES VISITED IN THE LAST 10 YEARS	
HAVE YOU VISITED S.A.A.R.C. COUNTRIES DURING THE LAST 3 YEARS	<input type="checkbox"/> NO <input type="checkbox"/> YES
REFERENCE IN INDIA	NAME ADDRESS PHONE WEBSITE EMAIL
REFERENCE IN U.S.A.	NAME ADDRESS PHONE WEBSITE EMAIL
HAVE YOU EVER BEEN ARRESTED/ PROSECUTED/CONVICTED BY A COURT IN ANY COUNTRY?	<input type="checkbox"/> YES <input type="checkbox"/> NO
HAVE YOU EVER BEEN REFUSED ENTRY/DEPORTED BY ANY COUNTRY, INCLUDING INDIA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
HAVE EVER BEEN ENGAGED IN HUMAN/DRUG TRAFFICKING, CHILD ABUSE, CRIMES AGAINST WOMEN, ECONOMIC OFFENSES, OR FINANCIAL FRAUD?	<input type="checkbox"/> YES <input type="checkbox"/> NO
HAVE YOU EVER BEEN ENGAGED IN CYBER CRIME TERRORIST ACTIVITIES, SABOTAGE, ESPIONAGE, GENOCIDE, POLITICAL KILLING, OR OTHER ACT OF VIOLENCE?	<input type="checkbox"/> YES <input type="checkbox"/> NO
HAVE YOU EVER BY AN MEANS OR MEDIUM EXPRESSED VIEWS THAT JUSTIFY OR GLORIFY TERRORIST VIOLENCE OR THAT MAY ENCOURAGE OTHERS OT TERRORIST ACTS OR OTHER SERIOUS CRIMINAL ACTS?	<input type="checkbox"/> YES <input type="checkbox"/> NO
HAVE YOU SOUGHT ASYLUM (POLITICAL OR OTHERWISE) IN ANY COUNTRY?	<input type="checkbox"/> YES <input type="checkbox"/> NO

ALL FIELDS MUST BE COMPLETED WITH REQUESTED INFORMATION (WHEN APPLICABLE).

INCOMPLETE REQUEST FORMS MAY CAUSE A DELAY IN PROCESSING.