

ATTENTION

All travelers who wish to apply for a Mozambique visa must submit all of their documentation to our office in original format. Once we receive your documentation, we will scan everything to the Embassy of Mozambique. The visa officer will then forward the entire request to the immigration office in Mozambique so they can review the documentation and advise the Embassy in the USA if you have been approved to have a visa placed inside of your passport. This process will take 1-2 weeks for the immigration officer in Mozambique to review. Once the process has been reviewed and finalized and the approval has been issued, we will then have to forward all of the original documentation to the Embassy in Washington D.C. via FedEx to have the visa placed inside of the passport where the processing time for this to happen will be an additional 5-10 business days on the regular process or 3-5 business days on the rush process.

Thank you,

VIP PASSPORT SERVICES

REVISED: 7-28-2025



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472

Website: www.vippassports.com

Email: info@vippassports.com



MOZAMBIQUE BUSINESS VISA

U.S. PASSPORT HOLDER

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED
ABOVE

PROCESSING FEES (PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	<u>\$225.00</u>
CONSULATE FEE: (SEE NEXT PAGE)	<u> </u>
MONEY ORDER:	<u>\$6.00</u>
☐ SPECIAL HANDLING FEE: (3 TO 5 DAY PROCESS)	<u> </u>
OTHER FEES: _____	<u> </u>
RETURN SHIPPING FEE: (SEE * BELOW)	<u> </u>
TOTAL: (NO PERSONAL CHECKS PLEASE)	<u> </u>

FEDEX LETTER RETURN SHIPPING FEES (SELECT ONE)	
☐ PRIORITY OVERNIGHT	\$65.00
☐ 2-DAY	\$57.50
☐ 3-DAY	\$47.50
☐ SATURDAY	\$95.00
☐ 1 ST OVERNIGHT - CALL	
☐ LOCAL DELIVERY - CALL	

REGULAR
PROCESS TIME: **5 TO 15 DAYS**

PLEASE MARK THE APPROPRIATE BOX IF YOU NEED VIP TO REQUEST TO HAVE THE VISA ISSUED IN 3 TO 5 DAYS FROM THE DAY THAT WE SUBMIT YOUR APPLICATION TO EMBASSY (\$50.00 SPECIAL HANDLING).

*FEDEX WILL CHARGE ADDITIONAL FEES FOR ALL RESIDENTIAL DELIVERIES. ALL SHIPPING FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

COMMENTS: THERE WILL BE AN ADDITIONAL \$125.00 FEDEX (TO/FROM) FEE IF
THE CONSULATE IS NOT LOCATED IN HOUSTON, TEXAS.

REVISED : 8-21-2025 (EL)

Specializing in Visas, Passports, Apostilles, Document Legalizations, and Translations



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MOZAMBIQUE BUSINESS VISA

U.S. PASSPORT HOLDERS

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

1.) SIGNED PASSPORT

- MUST HAVE AT LEAST TWO (2) BLANK VISA PAGES
- MUST BE VALID FOR A MINIMUM OF SIX (6) MONTHS

2.) TWO (2) RECENT PASSPORT-TYPE PHOTOGRAPHS (2x2)

3.) ONE (1) COMPLETED APPLICATION

4.) U.S. COMPANY LETTER OF GUARANTEE

5.) COPY OF INVITATION ALONG WITH INVITERS I.D.

6.) COPY OF HOTEL CONFIRMATION

7.) YELLOW FEVER VACCINATION CARD – ONLY REQUIRED IF YOU HAVE BEEN TO A YELLOW FEVER ENDEMIC COUNTRY.

8.) COPY OF TRAVEL ITINERARY

9.) CONSULATE FEE:

CONSULATE FEES		
NUMBER OF ENTRIES	CONSULATE FEE (REGULAR)	CONSULATE FEE (RUSH)
SINGLE ENTRY	\$220.00	\$280.00
90-DAY MULTI-ENTRY	\$240.00	\$310.00

VALIDITY: SINGLE ENTRY VISAS ARE TO BE USED WITHIN (60) SIXTY DAYS FROM DAY THE VISA IS ISSUED AND YOU MAY STAY UP TO (30) THIRTY DAYS IN MOZAMBIQUE. MULTIPLE ENTRY VISAS ARE VALID FOR UP TO THREE (3) MONTHS FROM THE DAY THE VISA IS ISSUED AND YOU CAN STAY A TOTAL OF (15) FIFTEEN DAYS ON EACH ENTRY INTO MOZAMBIQUE. BOTH THE SINGLE ENTRY AND THE MULTIPLE ENTRY VISAS CAN BE EXTENDED WHILE IN MOZAMBIQUE (MUST BE DONE BEFORE THEY EXPIRE).

REVISED: 7-28-2025 (EL)

PEDIDO DE ENTRADA EM MOCAMBIQUE REQUEST FOR ENTRY VISA TO MOZAMBIQUE				RECIBO Nº	
PREENCHER COM LETRA LEGIVEL TO BE FILLED IN LEGIBLE LETTERS		RESERVADO AOS SERVICOS: FOR OFFICIAL USE:		VISTO Nº	
UMA ENTRADA Single entry ☐				DATA DE EMISSAO/...../.....	
MULTIPLAS ENTRADAS Multiple entries ☐				VALIDADE/...../.....	
APELIDO Surname			NOME COMPLETO Full name		
NOME DE SOLTEIRA Maiden name			PAIS E LOCAL DE NASCIMENTO Country and place of birth		
DATA DE NASCIMENTO Date of birth		SEXO Sex	ESTADO CIVIL Marital status		NACIONALIDADE Nationality
PASSAPORTE Nº Passport Nº	DATA DE EMISSAO Date of issue/...../.....		Validade Validity/...../.....	NACIONALIDADE DO PASSAPORTE Passport nationality	
PROFISSAO/OCUPACAO Profession/Occupation			CARGO QUE OCUPA Position you hold		
INSTITUICAO, ORGANIZACAO OU EMPRESA ONDE TRABALHA Institution, organization or firm you work					
ENDEREÇO DA RESIDENCIA PERMANENTE Address of the permanent residence Adress:				Mobile: Email:	
ESTEVE ALGUMA VEZ EM MOCAMBIQUE ? SIM ☐ NAO ☐ Have you ever before been in Mozambique ? Yes No					
JA FOI RESIDENTE EM MOCAMBIQUE ? SIM ☐ NAO ☐ Have you ever been a resident in Mozambique ? Yes No					
PORQUE SAIU DE MOCAMBIQUE ? Why did you leave Mozambique ?		DATA DE SAIDA Date of exit }/...../.....			
INDIQUE AS INSTUICOES E EMPRESAS A QUE ESTEVE LIGADO Mention the institutions and firms to which you were attached					
O PREENCHIMENTO INCORRECTO OU INCOMPLETO IMPLICA RESPOSTA TARDIA, DEVOLUCAO OU INDEFERIMENTO INCOMPLETE OR INCORRECT FILLING IN OF THIS FORM MAY RESULT IN DELAY DEVOLUTION OR REJECTION					

DETALHE OS MOTIVOS DA ENTRADA EM MOCAMBIQUE <u>In detail</u> give reasons for your entry in Mozambique				
TEMPO DE ESTADA EM MOCAMBIQUE Length of stay in Mozambique		DATA DE ENTRADA Date of entry/...../.....	DATA DE SAIDA Date of exit/...../.....	
FRONTEIRA DE ENTRADA Entry border		FRONTEIRA DE SAIDA Exit border		
ENDERECO DA HOSPEDAGEM EM MOCAMBIQUE – Address of residence in Mozambique				
PROVINCIA Province	DISTRITO District	CIDADE City	AVENIDA/RUA Avenue/street	CASA Nº House Nº
FAMILIARES/AMIGOS RESIDENTES EM MOCAMBIQUE – Relatives, friends living in Mozambique				
NOME COMPLETO Full name	NACIONALIDADE Nationality	PARENTESCO Relationship	ENDERECO Address	
DATA Date }/...../..... Signature of applicant or of the applying entity				
ASSINATURA RECONHECIDA POR SEMELHANCA A EXISTENTE NO Nº EMITIDO A/...../..... EM				
RESERVADO AOS SERVICOS For official use			DATA DE RECEPCAO/...../.....	
..... ASSINATURA DO FUNCIONARIO			DATA DE ENTREGA/...../.....	



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EXAMPLE OF A COMPANY LETTER OF GUARANTEE

DO NOT ATTENTION THIS LETTER TO VIP PASSPORT SERVICES, INC!

DATE: _____

EMBASSY/CONSULATE OF: _____

GENTLEMEN:

MR. / MRS. **(TRAVELER)** IS ONE OF OUR EMPLOYEES WHO IS
ENGAGED AS **(POSITION)** FOR **(COMPANY NAME)**. MR. / MRS.
(TRAVELER) PLANS TO VISIT **(CITY)** FOR THE PURPOSE OF **(DETAILED
EXPLANATION OF TRIP)** WITH **(COMPANY TO BE VISITED)**.

MR. / MRS. **(TRAVELER)** WILL BE DEPARTING THE UNITED STATES ON
(DATE) AND WILL BE STAYING FOR **(LENGTH OF TRIP)**. OUR COMPANY,
(EMPLOYER), WILL GUARANTEE MR. / MRS. **(TRAVELER)** MAINTENANCE
AND WILL BE RESPONSIBLE FOR HIS / HER WELFARE WHILE IN YOUR
COUNTRY. HE / SHE IS IN POSSESSION OF SUFFICIENT FUNDS FOR HIS / HER
STAY AND HAS PREPAID TRANSPORTATION TO RETURN TO THE UNITED STATES.

WE WOULD BE VERY APPRECIATIVE IF YOU WOULD ISSUE MR. / MRS. **(TRAVELER)**
THE APPROPRIATE **(SINGLE OR MULTIPLE)** ENTRY BUSINESS VISA AT YOUR EARLIEST
CONVENIENCE.

THANK YOU,

(SUPERVISORS SIGNATURE)

***PLEASE BE SURE THAT THE PERSON WHO AUTHORIZED YOUR TRIP SIGNS THIS LETTER. THE TRAVELER
SHOULD NOT SIGN THIS LETTER.***