



# VIP PASSPORT SERVICES, INC.

2012 Louisiana Street  
Houston, Texas 77002  
713-659-8472

Website: [www.vippassports.com](http://www.vippassports.com)

Email: [info@vippassports.com](mailto:info@vippassports.com)



## WORK ORDER REQUEST FORM

### TRAVELER INFO:

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

### DON'T FORGET

TO EMAIL YOUR  
DOCUMENTS TO OUR  
OFFICE FOR OUR  
COMPLIMENTARY  
PASSPORT/VISA  
PRE-CHECK!

### BILLING INFORMATION ☐ (CHECK BOX IF SAME AS SHIPPING)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

EMAIL

P.O. OR BILLING REF#:

### RETURN SHIPPING INFORMATION ☐ (CHECK BOX TO WAIVE SIGNATURE)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

EMAIL

### METHOD OF PAYMENT

☐ CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$\_\_\_\_\_

☐ MONEY ORDER

☐ CASHIER'S CHECK

☐ COMPANY CHECK

SPECIAL INSTRUCTIONS: \_\_\_\_\_

Specializing in Visas, Passports, Apostilles, Document Legalizations, and Translations



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## QATAR TOURIST VISA U.S. PASSPORT HOLDER

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED  
ABOVE

### PROCESSING FEES (PER APPLICANT)

|                                                                     |          |
|---------------------------------------------------------------------|----------|
| VIP SERVICE FEE: (REGULAR PROCESS)                                  | \$200.00 |
| CONSULATE FEE: (SEE NEXT PAGE)                                      |          |
| MONEY ORDER:                                                        | \$6.00   |
| <input type="checkbox"/> SPECIAL HANDLING FEE: (4 TO 6 DAY PROCESS) |          |
| OTHER FEES: _____                                                   |          |
| RETURN SHIPPING FEE: (SEE * BELOW)                                  |          |
| TOTAL: (NO PERSONAL CHECKS PLEASE)                                  |          |

| FEDEX LETTER RETURN SHIPPING FEES (SELECT ONE)            |         | REGULAR PROCESS TIME: 7 TO 11 DAYS                                                                                                                                         |
|-----------------------------------------------------------|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PRIORITY OVERNIGHT               | \$65.00 | PLEASE MARK THE APPROPRIATE BOX IF YOU NEED VIP TO REQUEST TO HAVE THE VISA ISSUED IN 4 TO 6 DAYS FROM THE DAY THAT WE SUBMIT YOUR APPLICATION (\$50.00 SPECIAL HANDLING). |
| <input type="checkbox"/> 2-DAY                            | \$57.50 |                                                                                                                                                                            |
| <input type="checkbox"/> 3-DAY                            | \$47.50 |                                                                                                                                                                            |
| <input type="checkbox"/> SATURDAY                         | \$95.00 |                                                                                                                                                                            |
| <input type="checkbox"/> 1 <sup>ST</sup> OVERNIGHT - CALL |         |                                                                                                                                                                            |
| <input type="checkbox"/> LOCAL DELIVERY - CALL            |         |                                                                                                                                                                            |

\*FEDEX WILL CHARGE ADDITIONAL FEES FOR ALL RESIDENTIAL DELIVERIES.

COMMENTS: THERE WILL BE AN ADDITIONAL \$90.00 FEDEX (TO/FROM) FEE IF  
THE CONSULATE IS NOT LOCATED IN HOUSTON, TEXAS.

REVISED: 9-4-2025 (EL)

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## **QATAR TOURIST VISA**

U.S. PASSPORT HOLDER

### **PLEASE SUBMIT THE FOLLOWING REQUIREMENTS**

#### **1.) SIGNED U.S. PASSPORT**

- MUST HAVE AT LEAST 1 BLANK VISA PAGE
- MUST HAVE MINIMUM OF 6 MONTHS REMAINING VALIDITY BEYOND INTENDED STAY IN QATAR

#### **2.) TWO (2) RECENT PASSPORT-SIZE PHOTOGRAPHS (2x2)**

#### **3.) ONE (1) COMPLETED TYPED APPLICATION FORM**

#### **4.) COPY OF INVITATION** EXPLAINING REQUEST FOR VISA (ONE LETTER PER APPLICANT, NO GROUP INVITATIONS)

#### **5.) COPY OF YOUR TRAVEL ITINERARY**

#### **6.) CONSULATE FEE:**

| <b><u>NUMBER OF ENTRIES</u></b> | <b><u>LENGTH OF VALIDITY</u></b> | <b><u>FEE</u></b> |
|---------------------------------|----------------------------------|-------------------|
| SINGLE                          | 90 DAYS                          | \$28.00           |
| MULTIPLE                        | ONE YEAR                         | \$161.00          |

**VALIDITY:** THE LENGTH OF VALIDITY AND THE LENGTH OF STAY IS DETERMINED BY THE VISA OFFICER ON A CASE-BY-CASE EVALUATION.

**ATTENTION:** IF TRAVELING TO QATAR TO FULFILL ANY ASPECT ASSOCIATED WITH THE MILITARY THE CONSULATE WILL BE REQUIRED TO GET AUTHORIZATION FROM THEIR MINISTRY OF FOREIGN AFFAIRS BEFORE THEY CAN ISSUE THE VISA. YOU CAN EXPECT THE PROCESS TO TAKE 2 TO 3 WEEKS, POSSIBLY LONGER, TO RECEIVE THE APPROVAL. THE CONSULATE RECOMMENDS THAT YOU DO NOT PURCHASE THE AIR LINE TICKETS UNTIL THE VISA HAS BEEN ISSUED AND THE PASSPORT IS IN-HAND.

**REVISED:** 1-16-2025 (EL)



## استمارة طلب تأشيرة دخول Entry Visa Application Form

يجب أن لا تكون خلفية الصورة بيضاء  
Background of the photo should not be white



يرجى لصق الصورة وعدم تبديلها  
Paste up the photo, not to be pinned

الاسم الكامل : Surname ..... Given Name(s) .....

الجنسية : Nationality ..... رقم جواز السفر : Passport No. ....

تاريخ الإصدار : Date of Issue ..... تاريخ الانتهاء : Date of Expiry .....

تاريخ ومكان الميلاد : Date & Place of Birth ..... المهنة : Profession .....

الجنسية السابقة : Previous Nationality ..... الحالة الاجتماعية : Marital Status .....

الغرض من التأشيرة : Purpose of Visa ☐ Official ☐ Business ☐ Tourist ☐ رسمية ☐ رجال الأعمال ☐ سياحية

☐ Residents of GCC countries ☐ Accompanying GCC nationals ☐ مقيم دول مجلس التعاون ☐ مرافقي مواطني دول مجلس التعاون

☐ Transit ☐ Reissuing of Visa Number ☐ مرور ☐ إعادة إصدار للتأشيرة رقم :

☐ Visit : زيارة : ☐

❖ Tourist Common [ Period one month ]

❖ سياحية مشتركة [ لمدة شهر ]

☐ State of Qatar & Sultanate of Oman

☐ دولة قطر وسلطنة عمان

☐ Single entry [ Duration of stay ..... ] ل سفرة واحدة [ مدة الإقامة : .....

☐ Multiple [ Duration of each stay ..... ] متعددة السفرات [ مدة الإقامة لكل سفرة : .....

Visa Validity ☐ Three months ☐ Six months ☐ One year ☐ صلاحية التأشيرة : ☐ ثلاثة أشهر ☐ ستة أشهر ☐ سنة

☐ Two years ☐ Three years ☐ Five years ☐ Ten years ☐ سنتان ☐ ثلاث سنوات ☐ خمس سنوات ☐ عشر سنوات

Dependants Included in the Passport ..... المرافقون ضمن الجواز : .....

Present Address & Telephone ..... العنوان الحالي ورقم الهاتف : .....

Destination's Address ..... عنوان الجهة المقصود زيارتها : .....

Applicants Signature ..... توقيع مقدم الطلب : ..... Date ..... التاريخ : .....

Important : See visa requirements in the back.. هام : انظر لمتطلبات الحصول على التأشيرة بالخلف..

(For Official Use Only للاستخدام الرسمي فقط)

Date ..... التاريخ : .....

Not Approved ☐ غير موافق [ ..... ] Approved ☐ موافق [ المرجع : .....

توقيع Visa

المسؤول القنصلي Number

رقم

التأشيرة