

ATTENTION

The Chinese Consulates in **New York, San Francisco, Los Angeles, and Chicago** have recently updated their visa submission process.

Effective immediately:

- All visa requests under these jurisdictions must be completed and submitted through the **new Chinese online visa portal**.
- Applications must first undergo a **preliminary review** by a Visa Officer. This review process may take **3–5 days**.
- **VIP Passport Services** will manage the entire online submission process for you. However, you must complete the **“TYPE ON SCREEN” application form** included in your paperwork packet so that we have the necessary details to prepare your online application.
- Once the Visa Officer verifies and approves your application, we will then submit your documents in person to the Consulate.
 - **Express service:** 4 additional business days.
 - **Regular service:** 6–7 additional business days.

For applications that fall under the jurisdiction of the **Washington, D.C. Embassy:**

- The online portal submission is **not required**.
- Instead, you (the customer) must complete the application directly using the link provided in your paperwork.
- Once completed, email us a copy along with the **Draft I.D. number** so we can review and proof your application before you mail your documents to our office.

This is a **new program implemented by the Chinese government**, and requirements may change at any time. Our office will continue to monitor updates and provide you with the most accurate and current information.

Thank you,

VIP Passport Services, Inc.

Revised: October 1, 2025



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
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713-659-8472

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WORK ORDER REQUEST FORM

TRAVELER INFO:				
TRAVELER NAME				
TRAVELER DATE OF BIRTH				
DATE OF U.S. DEPARTURE				
DATE PASSPORT IS NEEDED				
VIP FILE LOCATOR NUMBER				
BILLING INFORMATION ☐ (CHECK BOX IF SAME AS SHIPPING)				
CONTACT & COMPANY NAME				
ADDRESS (STREET, CITY, STATE, ZIP)				
PHONE NUMBER				
CELL NUMBER				
EMAIL				
P.O. OR BILLING REF#:				
RETURN SHIPPING INFORMATION ☐ (CHECK BOX TO WAIVE SIGNATURE)				
CONTACT & COMPANY NAME				
ADDRESS (STREET, CITY, STATE, ZIP)				
PHONE NUMBER				
CELL NUMBER				
EMAIL				
METHOD OF PAYMENT				
☐ CREDIT CARD	CARD NUMBER	EXP. DATE	CVV CODE	
SIGNATURE OF CARD HOLDER		AUTH. AMOUNT \$_____		
☐ MONEY ORDER	☐ CASHIER'S CHECK	☐ COMPANY CHECK		

SPECIAL INSTRUCTIONS: _____

Specializing in Visas, Passports, Apostilles, Document Legalizations, and Translations



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PEOPLE'S REPUBLIC OF CHINA (P.R.C.) BUSINESS VISA

PLEASE SUBMIT THE FOLLOWING REQUIREMENTS

1.) SIGNED U.S. PASSPORT

- MUST HAVE TWO CONSECUTIVE BLANK VISA PAGES
- MINIMUM OF 6 MONTHS REMAINING VALIDITY FROM THE EXPECTED DATE OF DEPARTURE FROM CHINA – IF REQUESTING ANYTHING OTHER THAN A SINGLE OR DOUBLE ENTRY VISA, THE PASSPORT MUST HAVE AT LEAST 12 MONTHS REMAINING VALIDITY

2.) TWO RECENT 2X2 COLOR PASSPORT TYPE PHOTOGRAPH:

- WHITE BACKGROUND REQUIRED
- TAKEN WITHIN 6 MONTHS
- [CLICK HERE](#) FOR MORE DETAILED GUIDELINES FOR PHOTOS

3.) SIGNED COMPLETED APPLICATION – THIS BELOW HIGHLIGHTED LINK IS ONLY IF YOU FALL INTO THE WASHINGTON, DC JURISDICTION.

[CLICK HERE](#)

FOR THE LINK TO COMPLETE THE APPLICATION AND YOU WILL NEED TO READ THE GUIDELINES BEFORE YOU START THE APPLICATION OR IT MAY CAUSE A DELAY AND ADDITIONAL FEES. **SEE LIST OF JURISDICTIONS BELOW BEFORE CLICKING ON THE ABOVE LINK.**

4.) SIGNED COMPLETED APPLICATION – ALL OTHER JURISDICTIONS WILL NEED TO COMPLETE THE APPLICATION THAT IS ON THE BELOW PAGES (PLEASE LIST ON A SEPARATE PAGE IF THERE IS NOT ENOUGH SPACE FOR YOUR ANSWERS.

5.) COPY OF NATURALIZATION CERTIFICATE – ONLY REQUIRED IF YOU WERE BORN IN CHINA, VIETNAM, KOREA, THAILAND, MALAYSIA, PHILIPPINES, OR ANY OTHER ASIAN-PACIFIC COUNTRIES.

6.) COMPANY LETTER OF GUARANTEE (SEE BELOW FOR AN EXAMPLE**)**

7.) YOUR TRAVEL RECORDS FOR THE PAST 5 YEARS FORM - ONLY REQUIRED IF YOU HAVE TRAVELED TO AFGHANISTAN, AZERBAIJAN, PAKISTAN, KAZAKHSTAN, TAJIKISTAN, KYRGYZSTAN, TURKEY, UZBEKISTAN, SYRIA, YEMEN, IRAQ, LIBYA, MALI, SOUTH SUDAN, NIGERIA, SOMALIA, TUNISIA, LEBANON, ALGERIA, KENYA, CAMEROON, CHAD, BANGLADESH, SRI LANKA, IRAN, GHANA, OR CONGO IN THE PAST 12 MONTHS. THE EMBASSY/CONSULATE MAY WANT THE APPLICANT TO APPEAR IN PERSON.

8.) INFORMED CONSENT FORM – ONLY REQUIRED IF YOU HAVE A PREVIOUS ISSUED VISA THAT IS STILL VALID

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9.) **WHERE YOU STAY FORM**

10.) **DECLARATION FOR TRAVEL HISTORY FORM** – ONLY REQUIRED IF YOU HAVE TRAVELED TO TURKEY IN THE PAST 12 MONTHS. THE EMBASSY/CONSULATE MAY WANT THE APPLICANT TO APPEAR IN PERSON.

11.) **COPY OF THE TRAVEL ITINERARY – MUST SHOW ENTRY TO/EXIT FROM MAINLAND CHINA (NOT HONG KONG)** . IF APPLICANT'S ITINERARY ONLY SHOWS TRAVEL TO AND FROM HONG KONG, PLEASE ALSO PROVIDE A DETAILED LETTER OF EXPLANATION STATING HOW THEY WILL BE TRAVELING FROM HONG KONG INTO AND OUT OF MAINLAND CHINA.

12.) **DECLARATION FOR FAMILY MEMBERS** – ONLY REQUIRED IF YOU OR ANY MEMBER OF YOUR FAMILY HAS EVER SERVED IN THE MILITARY

13.) **PROOF OF RESIDENCE: (PLEASE SUBMIT ONE OF THE FOLLOWING)**

****PROOF OF RESIDENCE IS USED TO VERIFY JURISDICTION, SO PLEASE BE SURE IT CORRESPONDS WITH ADDRESS LISTED ON THE APPLICATION****

- COPY OF DRIVER'S LICENSE
- COPY OF MAJOR UTILITY BILL (ELECTRIC, WATER, GAS)
- LEASE AGREEMENT
- MORTGAGE STATEMENT

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- 14.) COPY OF THE INVITATION LETTER – ATTENTION TO THE EMBASSY OR CONSULATE IN THE APPLICANT'S JURISDICTION (SEE PAGES 6 THROUGH 8 FOR MORE INFORMATION)** MUST BE ISSUED BY THE CHINESE GOVERNMENT, COMPANY, CORPORATION AND/OR AUTHORIZED CHINESE AGENCY. THE VISA OFFICER MAY CONTACT THE CHINESE HOST TO VERIFY INFORMATION ON THE LETTER OF INVITATION, WHICH MAY DELAY THE PROCESS IF THE CONSULATE IS UNABLE TO REACH THE INVITING ORGANIZATION. IF THE INVITATION IS **NOT** PROVIDED BY THE OFFICIAL CHINESE GOVERNMENT, THE LETTER MUST INCLUDE THE FOLLOWING ITEMS:
- ❖ PERSONAL INFORMATION OF THE APPLICANT INCLUDING FULL NAME, PASSPORT NUMBER, JOB TITLE, GENDER, AND DATE OF BIRTH.
 - ❖ INFORMATION CONCERNING THE APPLICANT'S VISIT TO CHINA INCLUDING THE PURPOSE OF THE VISIT, DATE OF ARRIVAL, DATE OF DEPARTURE, PLACES TO VISIT, RELATIONSHIP BETWEEN THE APPLICANT AND THE INVITER, AND WHO WILL BEAR THE COST OF THE APPLICANT'S ACCOMMODATIONS IN CHINA
 - ❖ INFORMATION OF THE INVITER INCLUDING THE NAME OF THE UNIT, PHONE NUMBER, ADDRESS, SEAL AND SIGNATURE OF THE LEGAL REPRESENTATIVE (IF THE COMPANY DOES NOT HAVE AN OFFICIAL SEAL PLACED ON THE INVITATION THE CONSULATE WILL WANT A COPY OF THE CHINESE COMPANY'S CERTIFICATE OF INCORPORATION OR ITS EQUIVALENT).
 - ❖ INFORMATION PROVIDED ON THE INVITATION REGARDING THE CITY OF THE INVITING COMPANY MUST CORRESPOND WITH THE ADDRESS OF THE HOTEL LISTED ON THE APPLICATION
 - ❖ MUST LIST ENTRY AND EXIT DATE TO AND FROM CHINA
- 15.) COPIES OF PRIOR VISA(S) (IF APPLICABLE)** – IF YOU HAVE BEEN TO CHINA PREVIOUSLY, AND THE VALID VISAS ARE IN A PRIOR PASSPORT, PLEASE BE SURE TO SEND YOUR ORIGINAL PASSPORT THAT HAS THAT PREVIOUS VALID VISA IN IT. IF YOU CAN NOT LOCATE THAT PASSPORT WITH THE PREVIOUS VISAS, THEN YOU WILL NEED TO WRITE THE EMBASSY A LETTER STATING WHAT HAPPENED TO THAT PASSPORT/OLD VISA. IF THE NAME ON THE OLD VISA IS DIFFERENT THEN THE NAME YOU ARE CURRENTLY APPLYING IN, YOU WILL NEED TO SHOW PROOF OF NAME CHANGE.

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16.) CONSULATE FEE – \$140.00 – NORMAL PROCESS

\$165.00 – EXPRESS PROCESS – NOT ALWAYS AVAILABLE

SPECIAL INSTRUCTIONS FOR FORMER PRC NATIONALS OR BORN IN CHINESE TERRITORIES:

FORMER CHINA NATIONALS: BE SURE TO LIST THE CHINESE NAME IN SECTION 1.2 OF THE APPLICATION. APPLICANT MUST ALSO PROVIDE A COPY OF THE PREVIOUS CHINESE VISA THAT WAS ISSUED IN THE U.S. FIRST-TIME APPLICANTS WHOSE FORMER NATIONALITY WAS CHINESE, OR WHO WERE BORN IN CHINA (*INCLUDING HONG KONG, MACAO AND TAIWAN*), NEED TO SUBMIT THE ORIGINAL CHINESE PASSPORT PREVIOUSLY HELD. SUBMIT A COPY OF THE NATURALIZATION CERTIFICATE.

FORMER TAIWAN NATIONALS: IN SECTION 1.8 (PLACE OF BIRTH), PLEASE LIST "CHINA". PLEASE ALSO PROVIDE A COPY OF THE TAIWANESE PASSPORT. IF THE TAIWANESE PASSPORT PREVIOUSLY HELD IS NOT AVAILABLE, THE APPLICANT WILL NEED TO PROVIDE A COVER LETTER EXPLAINING THE CIRCUMSTANCES (*THE CONSULATE HAS BEEN KNOWN TO ASK THAT THE APPLICANT COME IN PERSON FOR AN INTERVIEW*). SUBMIT A COPY OF THE NATURALIZATION CERTIFICATE.

VALIDITY: THE CONSULATE WILL TYPICALLY ISSUE THE VISA VALID FOR UP TO 120 MONTHS THAT WILL ALLOW MULTIPLE ENTRIES FOR A STAY FROM 30 TO 60 DAYS ON EACH ENTRY. IF REQUESTING A STAY OF LONGER THAN 60 DAYS, THE CONSULATE WILL ISSUE THE VISA WITH A VALIDITY OF ONLY 12 MONTHS. THE VALIDITY, DURATION OF STAY, AND NUMBER OF ENTRIES OF THE VISA IS ISSUED AT THE DISCRETION OF THE CONSULAR OFFICERS, WHOSE DECISIONS ARE BASED ON THE LAWS AND REGULATIONS OF CHINA. THE CONSULAR OFFICERS HAVE THE AUTHORITY TO REFUSE ANY VISA APPLICATIONS INCONSISTENT WITH CHINESE LAWS AND REGULATIONS, OR REVOKE ISSUED VISAS.

REVISED: 10-1-2025 (EL)

CHINESE CONSULATE JURISDICTIONS

❖ CHICAGO CONSULATE

JURISDICTION: ILLINOIS, INDIANA, IOWA, KANSAS, MICHIGAN, MINNESOTA, MISSOURI, WISCONSIN, NEBRASKA, NORTH DAKOTA, SOUTH DAKOTA

❖ NEW YORK CONSULATE

JURISDICTION: CONNECTICUT, MAINE, MASSACHUSETTS, NEW HAMPSHIRE, NEW JERSEY, NEW YORK, OHIO, PENNSYLVANIA, RHODE ISLAND, VERMONT

❖ LOS ANGELES CONSULATE

JURISDICTION: ARIZONA, SOUTHERN CALIFORNIA, HAWAII, NEW MEXICO, PACIFIC ISLANDS, UTAH, COLORADO

THE CONSULATE IN LOS ANGELES ALSO REQUIRES:

- THIS CONSULATE WILL ONLY ACCEPT A COPY OF THE APPLICANTS DRIVER'S LICENSE FOR PROOF OF RESIDENCE.
- THE CONSULATE IN LOS ANGELES IS CURRENTLY REQUESTING THAT YOU PROVIDE THE ORIGINAL PASSPORT WITH THE PREVIOUS VISA(S) IN IT OR IF YOU NO LONGER HAVE POSSESSION OF THE PREVIOUS PASSPORT WITH VISA(S) THE CONSULATE IS SUBJECT TO ASK THAT THE APPLICANT SUBMIT THEIR APPLICATION IN PERSON.

❖ SAN FRANCISCO CONSULATE

JURISDICTION: ALASKA, NORTHERN CALIFORNIA, NEVADA, OREGON, WASHINGTON STATE, IDAHO, MONTANA, WYOMING

❖ WASHINGTON, D.C. EMBASSY

JURISDICTION: WASHINGTON D.C., DELAWARE, KENTUCKY, MARYLAND, NORTH CAROLINA, SOUTH CAROLINA, TENNESSEE, VIRGINIA, WEST VIRGINIA, ALABAMA, ARKANSAS, FLORIDA, GEORGIA, LOUISIANA, MISSISSIPPI, OKLAHOMA, PUERTO RICO, TEXAS,

REVISED: 2-18-2025 (EL)

中华人民共和国签证申请表

Visa Application Form of the People's Republic of China

照片/Photo

申请人必须如实、完整、清楚地填写本表格。请逐项在空白处用中文或英文大写字母打印填写，或在□内打√。如有关项目不适用，请写“无”。

The applicant should fill in this form truthfully, completely and clearly. Please type the answers in Chinese or English capital letters in the space provided or tick (√) the relevant box to select. If some of the items do not apply, please type N/A or None.

一、个人信息 Personal Information

1.1 姓名/Name	1.1A 姓/ Family name:	1.1B 名/ Given name(s):
	1.1C 别名或曾用名/ Other name(s) or Former name(s):	1.1D 中文姓名（请用中文填写）/ Chinese name (if applicable , in Chinese):
1.2 出生日期/ Date of birth (yyyy/mm/dd)		1.3 性别/ Gender: ☐ 男/ Male ☐ 女/ Female
1.4 出生地点/ Place of birth	1.4A 国家或地区/ Country or region:	1.5 婚姻状况/ Marital status: ☐ 已婚/ Married ☐ 单身/ Single ☐ 离异/ Divorced ☐ 丧偶/ Widowed ☐ 其他/ Other(Please specify):
	1.4B 省份/ Province/State:	
	1.4C 城市/ City:	
1.6 国籍和永久居留 /Nationality and permanent residence	1.6A 现有国籍/ Nationality:	1.6F 其他国家(地区)永久居留/Other permanent resident countries or region:
	1.6B 国籍身份证件号码/ National ID number:	1.6G 曾有国籍/ Former nationality(ies):
	1.6C 其他国籍/ Other nationality(ies):	1.6H 如曾有中国国籍，请提供以下信息/Please provide the following information if you have ever held Chinese nationality: 曾有中国身份证件号码/ Former Chinese ID number: 曾持有的最后一本中国护照号码/ Number of your last Chinese passport:
	1.6D 其他国籍身份证件号码/ ID number(s) of other nationality(ies):	
	1.6E 其他国籍护照号码/ Passport number(s) of other nationality(ies):	
1.7 护照信息/ Passport	1.7A 护照/旅行证件种类/ Type of passport/travel document: ☐ 外交/ Diplomatic ☐ 公务/ Service ☐ 官员/ Official ☐ 特别/ Special ☐ 普通/ Ordinary ☐ 其他证件（请说明）/ Other(Please specify):	1.7C 签发国家或地区/ Issuing country or region:
	1.7B 护照/旅行证件号码/ Passport/travel document number:	1.7D 签发地点/ Place of issue:
		1.7E 失效日期/ Expiration date:

二、申请信息 Type of Visa

2.1 申请签证种类及主要来华事由/ Type of visa and major purpose of your visit to China		
☐ (L) 旅游/Tourism	☐ A 个人旅游/ Independent tourist 如选“B”，请填写/If choose B, please provide the following information: 中国境内旅行社名称/Travel Agency in China: 旅行社业务经营许可证编号/Travel Agency License No.:	
	☐ B 团体旅游/ Group member	
☐ (M) 商业贸易活动/ Commercial trade activities	☐ A 贸易活动/ Trade	
	☐ B 参加比赛/ Participation in Competition(s)	
	☐ C 其他商业活动/ Other commercial activities	
☐ (F) 交流、访问、 考察等/ Exchanges, visits,	☐ A 学术交流/ Academic exchanges	
	☐ B 文化交流活动（如交流性演出）/ Cultural exchanges (e.g. a non-profit performance)	
	☐ C 宗教交流活动/ Religious exchanges	

study tours or other relevant activities	☐ D 非政府组织交流活动/ NGO activities ☐ E 志愿者、义工（不超过 90 日）/ Volunteering (no more than 90 days) ☐ F 持《外国专家来华邀请函》的外国专家/ Foreign expert with pre-approved letters of invitation ☐ G 地理测绘活动/ Geographic surveying and mapping activities	
☐ (Q1、Q2) 中国公民或具有中国永久居留资格的外国人的家庭成员或亲属/ Family member or relative of Chinese citizen(s) or foreigner(s) with permanent residence status in China	☐ A 因家庭团聚申请入境居留的中国公民的家庭成员/ Family member of Chinese citizen applying for residence in China for family reunion ☐ B 因家庭团聚申请入境居留的具有中国永久居留资格的外国人的家庭成员/ Family member of foreigner(s) with permanent residence status in China who is applying for residence in China for a family reunion ☐ C 因寄养等原因申请入境居留的人员/ Residence visa for child to be fostered in China ☐ D 入境短期探亲（不超过 180 日）的居住在中国境内的中国公民的亲属/ Relative of Chinese citizen(s) living in China applying for a visa for visit no more than 180 days ☐ E 入境短期探亲（不超过 180 日）的具有中国永久居留资格的外国人的亲属/ Relative of foreigner(s) with permanent residence status in China applying for a visa for visit no more than 180 days	请同时填写如下信息/ Please provide the following information: 中国公民/寄养委托人/具有永久居留资格的外国人姓名/ Name of the Chinese citizen(s)/Guardian(s)/ Foreigner(s) with permanent resident status: 与您的关系/ Relationship(s) to you: 身份证或居留证件号码/ ID or permanent residence permit number(s) :
☐ (S1、S2) 中国境内停留居留的外国人的家庭成员或因其他私人事务需要在中国境内停留的人员/ Family member of foreigner(s) staying or residing in China or person who needs to come to China for personal matters	☐ A 入境长期探亲（超过 180 日）的因工作、学习等事由在中国境内居留的外国人的配偶、父母、未满 18 周岁的子女、配偶的父母/ Spouse, parent, child under the age of 18 or parent-in-law of foreigner(s) residing in China for work, study or other purposes who visit China for more than 180 days ☐ B 因其他私人事务需要在中国境内居留的人员/ Person who needs to reside in China for other personal matters ☐ C 入境短期探亲（不超过 180 日）的因工作、学习等事由在中国境内停留居留的外国人的家庭成员/ Family member of foreigner(s) staying or residing in China for work, study or other purposes who visit China for no more than 180 days ☐ D 因其他私人事务（如处理诉讼、继承、医疗事务、打理在华房产等）需要在中国境内停留的人员/ Applying for a visa to stay in China for other personal matters, such as handling litigation, inheritance, real estate or medical treatment	请同时填写如下信息/ Please provide the following information: 被探望人姓名/ Name of the residing foreigner(s): 与您的关系/ Relationship to you: 居留证件号码或签证号码/ Residence permit(s) number or visa number 如选 B 或 D 项,请说明事由/ If B or D, please specify the matters:
☐ (Z) 工作/ Work	☐ A 入境工作的外国专家/ Foreign expert working in China ☐ B 营业性演出/ For commercial performance ☐ C 外国企业常驻中国代表机构的首席代表、代表/ Chief representative or representative of a foreign company ☐ D 海上石油作业/ Offshore oil operations ☐ E 志愿者、义工（超过 90 日）/ Volunteering (more than 90 days) ☐ F 其他取得中国政府主管部门颁发的工作许可入境工作的人员/ Foreigner working in China with a Work Permit issued by the Chinese government	
☐ (X1、X2) 学习/Study	☐ A 长期学习（超过 180 日）/ Long term study (more than 180 days) ☐ B 短期学习（不超过 180 日）/ Short term study (no more than 180 days)	
☐ (J1、J2) 记者/Journalist	☐ A 入境进行短期采访报道的外国记者/ Foreign journalist visiting China for short-term news coverage ☐ B 外国常驻中国新闻机构的外国常驻记者/ Resident foreign journalist of permanent office of a foreign news agency in China	
☐ (C) 乘务/ Crew member	☐ A 国际列车乘务员/ Crew member performing duties on board an international train ☐ B 国际航空器机组成员/ Crew member performing duties on board an international aircraft ☐ C 国际航行船舶的船员及船员随行家属/ Crew member performing duties on board an international vessel or accompanying ☐ D 从事国际道路运输的汽车驾驶员/ Vehicle driver engaged in international transportation services	
☐ (G) 过境/ Transit	经中国过境/ Transit through China	
☐ (D) 永久居留/ Permanent residence	入境永久居留的人员/ Person coming to China to take up permanent residence	
☐ (R) 人才/ Foreigner of high talent or specialist	☐ 国家需要的外国高层次人才和急需紧缺专门人才/ Foreigner of high talent or specialist needed by the State 人才引进计划名称/ Name of the talent recruitment programme: ☐ 持《外国高端人才确认函》人员/ Foreigner with Confirmation Letter for High Level Foreign Talents	
☐ 外交签证/ Diplomatic visa	☐ A 应邀入境访问的外国国家元首、政府首脑、外交部长以及其他具有同等身份的官员及随行配偶、未成年子女/ Head of state or government, foreign minister or other official with equivalent rank invited for an official visit and accompanying spouse and/or child(ren) under the age of 18 ☐ B 持外交护照或相应国际旅行证件因公务事由入境的外国、国际组织官员其随行配偶、未成年子女/ Government official, official of international organizations holding a diplomatic passport or other corresponding travel document visiting China for official purposes and accompanying spouse and/or child(ren) under the age of 18 ☐ C 外交信使及领事信使/ Diplomatic courier or consular courier ☐ D 因其他外交事由入境的人员/ Other personnel visiting China for diplomatic purposes	
☐ 公务签证/ Official visa	☐ A 持公务（官员）护照或相应国际旅行证件因公务事由入境的外国、国际组织官员及随行配偶、未成年子女/ Government official, official of international organizations holding a service/official passport or other corresponding travel document visiting China for official purposes and accompanying spouse and/or child(ren) under the age of 18	

	☐ B 根据中国政府与外国政府或国际组织签订的协议，入境执行中外合作交流项目的持外交、公务（官员）护照的外国、国际组织官员及随行配偶、未成年子女/ Holder of a diplomatic, service/official passport visiting China to implement a programme of exchange and cooperation according to relevant agreements between China and other countries or international organizations and accompanying spouse and/or child(ren) under the age of 18 ☐ C 应邀入境执行中外军事交流合作项目的人员及随行配偶、未成年子女/ Military personnel invited to implement military programme of exchange and cooperation and accompanying spouse and/or child(ren) under the age of 18 ☐ D 因其他公务事由入境的人员/ Other personnel visiting China for official purposes	
☐ 与驻华使领馆、国际组织驻华机构相关的人员/ Member of diplomatic missions, consular posts and international organizations and their accompanying family members	☐ A 外国驻华使领馆常驻外交官、领事官、行政技术人员、国际组织驻华机构常驻人员/ Member of diplomatic missions, consular posts or international organizations in China ☐ B 常驻人员的随居配偶或未成年子女/ Spouse or dependent child(ren) under the age of 18 accompanying the member ☐ C 常驻人员的其他随任亲属/ Other accompanying relative of the member ☐ D 作为配偶、未成年子女及其他亲属短期探望驻华使领馆的常驻人员/ Spouse, child(ren) under the age of 18 or other relative visiting member of diplomatic missions, consular posts or international organizations for a short visit ☐ E 驻华使领馆、国际组织驻华机构短期聘用（不超过 90 日）的雇员（包括私人雇员）、实习生/ Short-term (no more than 90 days)employee (including private employee), intern in diplomatic missions, consular posts or international organizations ☐ F 驻华使领馆、国际组织驻华机构长期聘用（超过 90 日）的雇员（包括私人雇员）、实习生/ Long-term (more than 90 days)employee (including private employee), intern in diplomatic missions, consular posts or international organizations	请同时填写如下信息/ Please provide the following information: 常驻机构名称/ Name of the mission: 是否新任（如选“A”请回答）/ Is it a new job position for the above mentioned mission (if choose A)? ☐ 是/Yes ☐ 否，前任者为/No. Name of previous occupant: 常驻人姓名（如选“B”、“C”、“D”请回答）/ Name of the member of diplomatic missions, consular posts or international organizations (if choose B, C or D):
	☐ 其他事由/ Other purposes	(请说明) / (Please specify)
礼遇签证由签证机关决定，颁发给需要给予礼遇的人员。/ Courtesy visas are issued at the discretion of the Chinese authorities.		
2.2 服务种类/ Service: ☐ 正常/ Normal ☐ 加急/ Express		
2.3 申请签证信息/ Visa details	2.3A 申请签证的有效期/ Validity of visa: <u> </u> / month(s)	2.3C 次数/ Entries: ☐ 1 次/ Single ☐ 2 次/ Double ☐ 多次/ Multiple
	2.3B 申请的最长停留期/ Maximum duration of longest stay: <u> </u> 日/day(s)	

三、工作情况 Work Information

3.1 当前职业/ Current occupation: ☐ 商人/ Businessperson ☐ 公司职员/ Company employee ☐ 演艺人员/ Entertainer ☐ 工人/农民/ Industrial/Agricultural worker ☐ 学生/Student ☐ 其他（请说明）/Other (Please specify):						☐ 议员/ Member of Parliament ☐ 政府官员/ Government official ☐ 非政府组织人员/ NGO staff ☐ 军人/ Military personnel ☐ 宗教人士/ Religious personnel ☐ 新闻从业人员/ Media representative	☐ 乘务人员/ Crew member ☐ 自雇/ Self-employed ☐ 无业/ Unemployed ☐ 退休/ Retired ☐ 学者/Academic
3.2 近 5 年工作经历/ Work experience in the past 5 years							
3.2A 日期/Date		3.2B 单位/公司的名称、地址、电话/ Name, address and telephone of your current and previous employers	3.2C 主管姓名、电话 /Supervisor's name and telephone	3.2D 职位/ Position	3.2E 职责/ Duty		
从/From	到/To						

四、教育背景 Education

4.1 最高学历/Highest diploma/degree		
4.1A 学校名称/Name of institution	4.1B 学历/学位/Diploma/degree	4.1C 专业/Major

五、家庭情况 Family Information

5.1 现家庭住址/ Current residence address	
--------------------------------------	--

5.2 电话号码/Phone nu		5.3 手机号码//Mobile phone number			
5.4 电子邮箱/E-mail address:					
5.5 家庭成员/ Family member(s)					
5.5A 配偶/ Spouse					
姓名/ Name		国籍/ Nationality		职业/ Occupation	
出生日期/ Date of birth		出生国家/ Country of birth		出生城市/ City of birth	
地址/ Address					
5.5B 父亲/ Father					
姓名/ Name		国籍/ Nationality		出生日期/ Date of birth	
是否在中国/Is your father in China? ☐ 是/Yes ☐ 否/No		如是, 请填写在中国的状态/If so, the status in China ☐ 公民/ Citizen ☐ 居留/ Resident ☐ 工作类居留 (有效期 90 日至 5 年) / Work-type resident valid for 90 days to five years ☐ 非工作类居留 (有效期 180 日至 5 年) /Non work-type resident valid for 180 days to five years			
		☐ 永久居留/ Permanent resident ☐ 停留/Stay ☐ 工作签证 (有效期少于 90 日) / Z visa valid for less than 90 days ☐ 非工作签证 (有效期少于 180 日) /Visas other than Z valid for less than 180 days			
5.5C 母亲/ Mother					
姓名/ Name		国籍/ Nationality		出生日期/ Date of birth	
是否在中国/Is your father in China? ☐ 是/Yes ☐ 否/No		如是, 请填写在中国的状态/If so, the status in China ☐ 公民/ Citizen ☐ 居留/ Resident ☐ 工作类居留 (有效期 90 日至 5 年) / Work-type resident valid for 90 days to five years ☐ 非工作类居留 (有效期 180 日至 5 年) /Non work-type resident valid for 180 days to five years			
		☐ 永久居留/ Permanent resident ☐ 停留/Stay ☐ 工作签证 (有效期少于 90 日) / Z visa valid for less than 90 days ☐ 非工作签证 (有效期少于 180 日) /Visas other than Z valid for less than 180 days			
5.5D 子女/ Child					
姓名/ Name		国籍/ Nationality		出生日期/ Date of birth	
姓名/ Name		国籍/ Nationality		出生日期/ Date of birth	
5.5E 是否有父母以外的直系亲属在中国/ Do you have any immediate relatives, not including parents, in China? ☐ 是/Yes ☐ 否/No					
如有, 请填写以下信息/If yes, please provide the following information:					
姓名/Name		与您的关系/Relationship to you			
在中国的状态/Status in China					
☐ 公民/ Citizen ☐ 永久居留/ Permanent resident ☐ 居留/ Resident ☐ 停留/Stay ☐ 工作类居留(有效期 90 日至 5 年) / Work-type resident valid for 90 days to five years ☐ 工作签证 (有效期少于 90 日) / Z visa valid for less than 90 days ☐ 非工作类居留 (有效期 180 日至 5 年) /Non work-type resident valid for 180 days to five years ☐ 非工作签证 (有效期少于 180 日) /Visas other than Z valid for less than 180 days					
可另附纸说明/ List on a separate page if there is not enough space					

六、旅行信息 Information About Your Intended Trip

6.1 行程/ Itinerary	6.1A 抵达日期/ Date of arrival:		6.1B 抵达车/船/飞机班次/ Arrival train /ship /flight number:		6.1C 抵达城市/ City of arrival:
	6.1D 停留城市/ City	6.1E 地址/ Address		6.1F 到达日期/ Date of arrival	6.1G 离开日期/ Date of departure
	6.1H 离境日期/ Date of departure		6.1J 离境车/船/飞机班次/ Departure train /ship /flight number:		6.1K 离境城市/ City of departure:

6.2 中国境内邀请方/ 联系人或组织/ Inviting person or organization in China	6.2A 姓名或名称/Name of person or organization;		6.2B(联系人)与您的关系/ Relationship to you (if invited by an individual);		
	6.2C 电话号码/ Phone number;		6.2D 电子邮箱/ E-mail address;		
	6.2E 地址 (城市、省/自治区、邮政编码) / Address (city, province /state, postal code);				
6.3 紧急联系人/ Emergency contact	6.3A 紧急联系人姓名/ Name of emergency contact;		6.3B 与您的关系/ Relationship to you;		
	6.3C 电话号码/ Phone number;		6.3D 电子邮箱/ E-mail address;		
6.4 谁支付本次旅行 费用/Who will pay for this travel	6.4A ☐ 自己/ Self				
	6.4B ☐ 他人/ Other				
	姓名/Name		电话/Telephone	邮箱/Email	
	6.4C ☐ 单位或组织/Organization				
	名称/Name	关系/Relationship to you	地址/Address	国家/Country	
6.5 偕行人/ Travel companion(s) for this visit	6.5A 是否有偕行人 (指使用同一本护照) / Are you travelling with someone else this time (using the same passport)? ☐ 是/ Yes ☐ 否/ No				
	6.5B 偕行人姓名/ Name(s) of travelling companion(s)				
	6.5C 性别/ Gender	☐ 男/ Male ☐ 女/ Female	☐ 男/ Male ☐ 女/ Female	☐ 男/ Male ☐ 女/ Female	☐ 男/ Male ☐ 女/ Female
	6.5D 出生日期/ Date of birth				
	6.5E 请将偕行人照 片粘贴在此/ Please affix their photo(s)	偕行人 1 照片 Photo of person sharing the same passport	偕行人 2 照片 Photo of person sharing the same passport	偕行人 3 照片 Photo of person sharing the same passport	偕行人 4 照片 Photo of person sharing the same passport

七、以往旅行信息 Past Travel Information

7.1 是否来过中国/ Have you been to China? ☐ 是/ Yes ☐ 否/ No					
7.2 原签证信息/ Previous Chinese Visa	7.2A 是否曾获得中国签证/ Have you been issued a Chinese visa? ☐ 是/Yes ☐ 否/No (如是, 请提供最近一次中国签证的详细信息) / (If yes, please give details of your last Chinese visa)				
	7.2B 签证种类/ Type of Visa;		7.2C 签证号码/ Number of Visa;		
	7.2D 签发地点/ Place of issue;		7.2E 签发日期/ Date of issue;		
	7.2F 申请中国签证时是否曾被采集十指指纹/ Have you ever been fingerprinted when applying for a Chinese visa? ☐ 是/ Yes ☐ 否/ No				
	如是, 请提供如下信息/ If yes, please provide the following information:		采集地点/ Where were you fingerprinted?	采集时间/ When were you fingerprinted?	
	7.2G 是否曾获得中国居留证件/ Have you ever been issued a Chinese residence permit? ☐ 是/ Yes ☐ 否/ No 如是, 请提供居留证件号码/ If yes, please provide your residence permit number;				
7.3 有效的其 他国家签证/ Valid visas	是否持有仍在有效期内的其他国家签证/ Do you currently hold any valid visas issued by other countries? ☐ 是/ Yes ☐ 否/ No 如是, 请列举/ If yes, please list below:				
7.4 近 12 个月 年曾访问的国 家/ Countries visited in the past 12 months	过去 12 个月是否到访过其他国家/ Have you travelled to any other countries in the past 12 months? ☐ 是/ Yes ☐ 否/ No 如是, 请列举/ If yes, please list below. 可另附纸说明/ List on a separate page if there is not enough space:				

八、其他事项 Other Information

8.1 是否曾经被拒绝签发中国签证,或被拒绝进入中国? Have you ever been refused a visa for China, or been refused entry into China?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.2 是否曾被注销过中国签证?/Has your Chinese visa ever been cancelled?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.3 是否曾非法入境中国或在华非法滞留、非法就业?/Have you ever entered China illegally, overstayed, or worked illegally?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.4 是否在中国或其他国家有犯罪记录?/Do you have any criminal record in China or any other country?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.5 是否有严重精神障碍或传染性疾病? /Do you have any serious mental disorder or infectious disease?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.6 近 30 日内是否前往过流行性疾病传染的国家或地区? /Have you ever visited countries or territories where there is an epidemic in the last 30 days?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.7 是否具有枪械、炸药、核装置、生物或化学方面的特殊技能或接受过特殊培训? / Have you ever been trained or do you have any special skills in the field of firearms, explosives, nuclear devices, biological or chemical products?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.8 是否(曾)在部队服役? / Are you serving or have you ever served in the military? ☐ 是/ Yes ☐ 否/ No (如是, 请提供以下信息) / (If yes, please provide the following information)	
8.8A 服役国家/ Country of service:	8.8B 军种/ Branch of service:
8.8C 军衔/ Rank in military:	8.8D 军事特长/ Military specialty:
8.8E 开始服役时间/ Date of service from(yyyy-mm):	8.8F 结束服役时间/ Date of service to (yyyy-mm):
8.9 是否曾服务于或参加过准军事性组织、民间警戒单位、游击队或叛乱组织,或曾经是其中成员之一? / Have you served or participated in any paramilitary organization, civil armed units, guerrilla forces or armed organizations, or been its member?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.10 是否任职于任何职业机构、社会机构、慈善机构? / Have you worked for any professional, social, or charitable organizations?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
8.11 是否有其他需要声明的事项? / Is there anything else you want to declare?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
(详细说明) / (Detailed description)	

九、签名及声明 Signature & Declaration

9.1 本人填写/ For Applicant

9.1A 声明/ Declaration 我声明,我已阅读并理解此表所有内容要求,并愿就所填报信息和申请材料的真实性承担一切法律后果。 I hereby declare that I have read and understood all the questions in this application and shall bear all the legal consequences for the authenticity of the information and materials I provide. 我理解,能否获得签证、获得何种签证、入境次数以及有效期、停留期等将由领事官员决定,任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。 I understand that whether to issue a visa, the type of visa, number of entries, validity and duration of each stay will be determined by consular officials, and that any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China. 我理解,签证申请加急服务须经领事官员批准,将加收相应费用。 I understand that express and urgent visa applications need approval of consular officials, and extra fees may apply. 我理解,根据中国法律,申请人即使持有中国签证仍有可能被拒绝入境。 I understand that, according to Chinese law, applicant may be refused entry into China even if a visa is granted. 我的签证申请将提交至位于 _____ (城市) 的中国签证机关。 My application will be submitted at _____ (City) to the Chinese visa issuing authority. 申请人签名 _____ 日期 _____ Applicant's signature: _____ Date (yyyy-mm-dd): _____ 注: 未满 18 周岁的未成年人须由父母或监护人代签。 Note: A parent or guardian should sign on behalf of a minor under the age of 18.	
9.2 代填人填写/ For person filling in the application on the applicant's behalf	
9.2A 姓名/ Name:	9.2B 与申请人的关系/ Relationship with the applicant:
9.2C 地址/ Address:	9.2D 电话/ Telephone:
9.2E 声明/ Declaration 我声明本人是根据申请人要求而协助填表,证明申请人理解并确认表中所填内容准确无误。 I declare that I have assisted in the completion of this form at the request of the applicant and that the applicant understands and agrees that the information provided is true and correct. 代填人签名/ Signature: _____ 日期/ Date(yyyy-mm-dd): _____	

中华人民共和国签证申请表附加页

Visa Application Form of the People's Republic of China additional page

8.12 Are you or your family members serving or have ever served in the military or law-enforcement department?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
(详细说明) / (Detailed description)	
8.13 Do you or your family members belong to or have ever belonged to any political parties or groups?	☐ 是/ Yes ☐ 否/ No (如是, 请详细说明) / (If yes, please specify)
(详细说明) / (Detailed description)	

Where You Stay Form

Dear visa applicant,

If you need to apply for a Chinese visa in our Embassy, you **MUST** be **IN** the US now. If currently you are **NOT IN** the US, your visa application will not be processed.

Please tick and fill in the place you are currently in.

☐

Yes, I am currently in the US.

The State name is _____ .

☐

No, I am currently not in the US.

I am in _____(name of the Country/Region).

Please sign your name,

Date,

_____MM_____DD_____YYYY

Declaration for travel history

The Applicant's name: _____

Date of birth: _____ Nationality: _____ Sex: _____

Passport Number: _____

The country of travel: Turkey

1. When did you visit the specific country? How many days did you stay in that country?

2. What was the purpose of the visit? (travel, work, family visit or business, etc)

I ensure that the above-mentioned is true. If there is any false, I will bear legal liability.

Signature: _____ Date: _____

Please fill and sign the form, and scan and email back to Visa Office as requested.

YOUR TRAVEL RECORDS FOR THE PAST 5 YEARS

PLEASE LIST THE COUNTRIES YOU HAVE TRAVELED TO IN THE PAST 5 YEARS

[illegible]

APPLICANTS FULL NAME: _____

APPLICANTS DATE OF BIRTH: _____

APPLICANTS SIGNATURE: _____ DATE: _____

Informed Consent

Name: _____

Date of birth: _____

Nationality: _____

Passport Number: _____

Sex: _____

I am aware I have a valid Chinese visa in my current/previous passport, but I hereby would like to apply for a new ten-year valid China visa in my current passport. I understand and agree that the valid visa I have in my current/previous passport will be cancelled by the Embassy/Consulate of the People's Republic of China located in _____ upon issuance of the new ten-year China visa.

Signature: _____

Date: _____

Statement of Consent:
Chinese Visa Compensation

I currently hold the **original** of a multi-year multi-entry type _____ Chinese visa issued on _____ (please fill in the issue date) on my **U.S. passport** No. _____. (please fill in the passport number) I confirm that:

- ☐ The visa **HAS NOT** been canceled.
- ☐ The visa has been expired.
- ☐ My upcoming trip to China is consistent with the visa type.
- ☐ I **DO NOT** hold a multi-year multi-entry visa or residence permit issued after March 28, 2020.

If you would like to apply for a compensation visa:

- ☐ I agree to apply for a **3-year validity, multi-entry compensation visa of same type free of charge** (express service fee excluded).

If you would like to apply for a NEW 10-year multi-entry visa:

- ☐ I voluntarily **give up the compensation** and would like to apply for a **NEW 10-year multi-entry visa with NORMAL CHARGE.**

Applicant Signature:

Date:

Declaration for family member's information

The Applicant's name:

date of birth:

Nationality:

passport number:

The following is required family member's information:

Name:

Date of birth:

Relation to the applicant:

Name of current employer for the family member:

Position:

I ensure that the above-mentioned is true. If there is any false, I will bear legal liability.

Signature:

Date

Please fill and sign the form, and scan and email back to Visa Office as requested.



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472

Website: www.vippassports.com

Email: info@vippassports.com



EXAMPLE OF A COMPANY LETTER OF GUARANTEE

DO NOT ATTENTION THIS LETTER TO VIP PASSPORT SERVICES, INC!

DATE: _____

EMBASSY/CONSULATE OF: _____

GENTLEMEN:

MR. / MRS. **(TRAVELER)** IS ONE OF OUR EMPLOYEES WHO IS
ENGAGED AS **(POSITION)** FOR **(COMPANY NAME)**. MR. / MRS.

(TRAVELER) PLANS TO VISIT **(CITY)** FOR THE PURPOSE OF **(DETAILED
EXPLANATION OF TRIP)** WITH **(COMPANY TO BE VISITED)**.

MR. / MRS. **(TRAVELER)** WILL BE DEPARTING THE UNITED STATES ON
(DATE), ARRIVE IN CHINA ON **(DATE)**, AND WILL BE STAYING FOR **(LENGTH OF TRIP)**, AND
DEPARTING CHINA ON **(DATE)**. OUR COMPANY,

(EMPLOYER), WILL GUARANTEE MR. / MRS. **(TRAVELER)** MAINTENANCE

AND WILL BE RESPONSIBLE FOR HIS / HER WELFARE WHILE IN YOUR

COUNTRY. HE / SHE IS IN POSSESSION OF SUFFICIENT FUNDS FOR HIS / HER

STAY AND HAS PREPAID TRANSPORTATION TO RETURN TO THE UNITED STATES.

WE WOULD BE VERY APPRECIATIVE IF YOU WOULD ISSUE MR. / MRS. **(TRAVELER)**
THE APPROPRIATE **(SINGLE OR MULTIPLE)** ENTRY BUSINESS VISA AT YOUR EARLIEST
CONVENIENCE.

THANK YOU,

(SUPERVISORS SIGNATURE)

***PLEASE BE SURE THAT THE PERSON WHO AUTHORIZED YOUR TRIP SIGNS THIS LETTER. THE TRAVELER
SHOULD NOT SIGN THIS LETTER.***

中国驻洛杉矶总领事馆

CONSULATE GENERAL OF THE PEOPLE’S REPUBLIC OF CHINA
IN LOS ANGELES

申请人信息 Applicant’s information:

姓名 Name:出生日期 Date of birth:(月-日-年) (MM-DD-YR)

国籍 Nationality:性别 Sex:护照号码 Passport number:

1. 签证丢失声明（供无法提供旧中国签证原件或复印件的情况使用）
Visa Loss Declaration (For cases where the original or a copy of the previous Chinese visa cannot be provided)

请尽量提供以下丢失签证的信息以供核查，如无法提供请填写“无”。 Please provide the following information of the lost-visa to the best of your ability for verification. If not available, please write “N/A”.

办理时间 Date of issuance:

签证是否已过期 Is the visa expired: 是 YES 没有 NO 不记得 Don’t remember

签发的中国使领馆（务必准确提供） Issuing Chinese embassy or consulate (please provide accurate information):

签证的种类（如旅游、商务、探亲等） Type of visa(e.g., tourism, work, family visit, business, etc.):

贴有签证的旧护照号码 Passport number of the passport containing the visa:

贴有签证的旧护照上的姓名（务必准确提供） Name on the passport containing the visa (please provide accurate information):

2. 下方内容请由申请人本人签名，如申请人未满 16 周岁，请监护人在申请人签名处签署申请人姓名，在监护人签名处签署本人姓名
The section below must be signed by the applicant. If the applicant is under the age of 16, the guardian should sign the applicant’s name in the applicant’s signature field, and sign their own name in the guardian’s signature field.

本人自愿放弃该中国签证，现要求申请新的签证。本人已知晓，在申请新的签证后，即使丢失的旧签证找回，也无法用于国际旅行，由此产生的一切损失和后果由本人自愿承担。
I voluntarily relinquish the aforementioned Chinese visa and apply for a new visa. I understand that once a new visa is issued, the lost visa—if later found—cannot be used for international travel. I willingly accept all resulting losses and consequences.

申请人签名 Applicant’s Signature:时间 Date:(月-日-年) (MM-DD-YR)

监护人签名 Guardian’s Signature: