



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472

Website: www.vippassports.com

Email: info@vippassports.com



WORK ORDER REQUEST FORM

TRAVELER INFO:

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

DON'T FORGET

TO EMAIL YOUR
DOCUMENTS TO OUR
OFFICE FOR OUR
COMPLIMENTARY
PASSPORT/VISA
PRE-CHECK!

BILLING INFORMATION ☐ (CHECK BOX IF SAME AS SHIPPING)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

EMAIL

P.O. OR BILLING REF#:

RETURN SHIPPING INFORMATION ☐ (CHECK BOX TO WAIVE SIGNATURE)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

EMAIL

METHOD OF PAYMENT

☐ CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$_____

☐ MONEY ORDER

☐ CASHIER'S CHECK

☐ COMPANY CHECK

SPECIAL INSTRUCTIONS: _____

Specializing in Visas, Passports, Apostilles, Document Legalizations, and Translations



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EGYPT TOURIST E-VISA

U.S. PASSPORT HOLDER

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED
ABOVE

PROCESSING FEES

(PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	\$150.00
CONSULATE FEE: (SEE NEXT PAGE)	
MONEY ORDER:	\$6.00
OTHER FEES: _____	
TOTAL: (NO PERSONAL CHECKS PLEASE)	

THE COMPLETED EVISA WILL BE EMAILED BACK TO THE REQUESTER UNLESS ALTERNATE EMAIL IS PROVIDED ON WORK ORDER REQUEST FORM. PLEASE BE SURE THE CORRECT EMAIL(S) ARE LISTED TO ENSURE NO DELAYS IN THE RETURN OF THE COMPLETED EVISA.

REGULAR PROCESS TIME: 1 TO 2 DAYS

COMMENTS:

REVISED: 7-16-2026 (EL)

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EGYPT TOURIST E-VISA

U.S. PASSPORT HOLDER

A U.S. PASSPORT HOLDER CAN OBTAIN A TOURIST VISA ON ARRIVAL AT ANY OF THE MAJOR PORTS OF ENTRY FOR A STAY OF UP TO THREE MONTHS. TRAVELER MUST BE IN POSSESSION OF A VALID U.S. PASSPORT (MINIMUM OF 6 MONTHS REMAINING VALIDITY) AND AN ONWARD AIRLINE TICKET. IF YOU WOULD LIKE TO OBTAIN A E-VISA BEFORE YOU DEPART, PLEASE SEND THE REQUIRED DOCUMENTS BELOW TO OUR OFFICE, VIA EITHER EMAIL OR COURIER/SHIPPING. ONCE PROCESSED AND COMPLETED, WE WILL SEND A CONFIRMATION EMAIL CONTAINING THE E-VISA TO THE EMAIL LISTED ON THE WORK ORDER.

1.) COPY OF VALID PASSPORT

- MINIMUM OF 6 MONTHS VALIDITY

2.) ONE (1) COMPLETED APPLICATION FORM – SEE BELOW

3.) ONE COLOR PASSPORT-TYPE PHOTO

- MUST BE A CLEAR, COLOR PHOTO ON A WHITE BACKGROUND
- CAN BE EMAILED TO OUR OFFICE OR SENT WITH A PRINTOUT OF ALL OTHER REQUIREMENTS

4.) COPY OF TRAVEL ITINERARY

- MUST SHOW PORTS OF ENTRY AND EXIT IN EGYPT

5.) CONSULATE FEES: **\$25.00 – SINGLE ENTRY
 \$60.00 – MULTIPLE ENTRY**

VALIDITY: E-VISAS ARE USUALLY ISSUE TO BE VALID FOR UP TO 90 DAYS FROM DATE OF ISSUE.

SPECIAL NOTES:

- DOCUMENTS CAN BE SENT TO OUR OFFICE EITHER ELECTRONICALLY ([INFO@VIPPASSPORTS.COM](mailto:info@vippassports.com)) OR BY SHIPPING TO OUR OFFICE. IF THE DOCUMENTS ARE EMAILED, PLEASE BE SURE THE PHOTO IS IN .JPEG FORMAT AND ALL OTHER DOCUMENTS ARE IN .PDF FORMAT.
- IF YOU DO NOT QUALIFY FOR AN E-VISA, PLEASE CONTACT OUR OFFICE FOR ADDITIONAL INSTRUCTION AND GUIDANCE ON APPLYING FOR A VISA TO BE ISSUED IN THE PASSPORT.
- **WHEN TRAVELING TO EGYPT ON AN E-VISA, PLEASE BE SURE TO BRING THE FOLLOWING, AS THEY WILL BE REQUESTED UPON ENTRY:**
 - PASSPORT
 - E-VISA PRINTOUT
 - COPY OF ROUND TRIP TRAVEL ITINERARY
 - COPY OF HOTEL OR LODGING CONFIRMATION

REVISED: 8-23-2023 (EL)

EGYPT E-VISA APPLICATION

LAST NAME:

FIRST NAME:

MIDDLE NAME:

PASSPORT TYPE AND NUMBER:

ISSUED AT:

ISSUED ON:

EXPIRATION DATE:

PRESENT NATIONALITY:

NATIONALITY OF ORIGIN:

OCCUPATION:

MARITAL STATUS:

SEX:

PLACE OF BIRTH:

DATE OF BIRTH:

PRESENT ADDRESS:

PERMANENT ADDRESS:

HAVE YOU EVER BEEN TO EGYPT BEFORE: **YES** **NO**

IF YES, WHY: **BUSINESS** **TOURISM**

PREVIOUS DATES OF VISIT (DATE OF ARRIVAL AND DATE OF EXIT):

PREVIOUS ADDRESS DURING STAY:

PHONE NUMBER:

BUSINESS ADDRESS:

NUMBER OF ENTRIES:

CONTINUED...

DURATION OF STAY:

DATE OF ARRIVAL IN EGYPT:

PURPOSE OF VISIT: BUSINESS TOURISM

ADDRESS IN EGYPT:

PORT OF ENTRY TO EGYPT:

NAMES OF RELATIVES OR FRIENDS IN EGYPT:

ADDRESS OF RELATIVES OR FRIENDS IN EGYPT:

DATE:

SIGNATURE: