



VIP PASSPORT SERVICES, INC.

2012 Louisiana Street
Houston, Texas 77002
713-659-8472

Website: www.vippassports.com

Email: info@vippassports.com



WORK ORDER REQUEST FORM

TRAVELER INFO:

TRAVELER NAME

TRAVELER DATE OF BIRTH

DATE OF U.S. DEPARTURE

DATE PASSPORT IS NEEDED

VIP FILE LOCATOR NUMBER

DON'T FORGET

TO EMAIL YOUR
DOCUMENTS TO OUR
OFFICE FOR OUR
COMPLIMENTARY
PASSPORT/VISA
PRE-CHECK!

BILLING INFORMATION ☐ (CHECK BOX IF SAME AS SHIPPING)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

EMAIL

P.O. OR BILLING REF#:

RETURN SHIPPING INFORMATION ☐ (CHECK BOX TO WAIVE SIGNATURE)

CONTACT & COMPANY NAME

ADDRESS (STREET, CITY, STATE, ZIP)

PHONE NUMBER

CELL NUMBER

EMAIL

METHOD OF PAYMENT

☐ CREDIT CARD

CARD NUMBER

EXP. DATE

CVV CODE

SIGNATURE OF CARD HOLDER

AUTH. AMOUNT \$_____

☐ MONEY ORDER

☐ CASHIER'S CHECK

☐ COMPANY CHECK

SPECIAL INSTRUCTIONS: _____



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PAKISTAN E-VISA (BUSINESS & TOURIST VISITS)

ELIGIBLE COUNTRIES ONLY!

APPLICANTS HOLDING PASSPORTS FROM ANY OF THE COUNTRIES LISTED BELOW ARE ELIGIBLE TO APPLY FOR A PAKISTAN E-VISA (DEPENDING ON THE PURPOSE OF VISIT).

ALBANIA**	ANDORRA	ANGOLA**	ANTIGUA & BARBUDA	ARGENTINA**
AUSTRALIA**	AUSTRIA**	AZERBAIJAN**	BAHAMAS	BAHRAIN**
BANGLADESH**	BARBADOS	BELARUS	BELGIUM**	BELIZE
BENIN**	BOLIVIA	BOSNIA/HERZEGOVINA	BOTSWANA	BRAZIL**
BRUNEI	BULGARIA**	BURKINA FASO	BURUNDI	CAMBODIA**
CAMEROON**	CANADA**	CAPBO VERDE	CENTRAL AFRICAN REPUBLIC	CHILE
CHINA**	COLOMBIA**	COMOROS**	CONGO	COSTA RICA
COTE DE IVOIRE **	CROATIA **	CUBA	CYPRUS	CZECH REPUBLIC**
DENMARK**	DJIBOUTI**	DOMINICA	DOMINICAN REPUBLIC	ECUADOR**
EGYPT**	EL SALVADOR	EQUATORIAL GUINEA	ERITREA	ESTONIA**
ETHIOPIA	FIJI	FINLAND**	FRANCE**	GABON
GAMBIA**	GEORGIA	GERMANY**	GHANA **	GREECE**
GRENADA	GUATEMALA**	GUINEA**	GUINEA BISSAU**	GUYANA
HAITI	HOLY SEE (VATICAN CITY)	HONDURAS**	HUNGARY**	ICELAND
INDONESIA**	IRAN**	IRELAND**	ITALY**	JAMAICA
JAPAN**	JORDAN**	JAPAN	JORDAN	KAZAKHSTAN**
KENYA**	KIRIBATI	KOREA, SOUTH**	KOSOVO	KUWAIT**



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KYRGYSTAN	LAOS	LATVIA**	LEBANON**	LESOTHO
LIBERIA	LIECHTENSTEIN	LITHUANIA**	LUXEMBOURG	MACEDONIA
MADAGASCAR**	MALAWI	MALAYSIA**	MALDIVES	MALI
MALTA	MARSHALL ISLAND	MAURITIUS**	MEXICO**	MICRONESIA
MOLDOVA	MONACO	MONGOLIA	MONTENEGRO**	MOROCCO**
MOZAMBIQUE**	MYANMAR**	NAMIBIA	NAURU	NEPAL
NETHERLANDS**	NEW ZEALAND**	NICARAGUA	NIGER	NIGERIA <i>(BUSINESS ONLY!)</i>
NORWAY	OMAN**	PALAU	PANAMA**	PAPUA NEW GUINEA
PARAGUAY**	PERU**	PHILIPPINES**	POLAND**	PORTUGAL**
QATAR**	ROMANIA**	RUSSIA**	RWANDA	ST KITTS AND NEVIS
ST LUCIA	ST VINCENT & THE GRENEDINES	SAN MARINO	SAO TOME & PRINCIPE	SAUDI ARABIA**
SENEGAL**	SERBIA	SEYCHELLES	SIERRA LEONE**	SINGAPORE**
SLOVAKIA	SLOVENIA**	SOLOMON ISLANDS	SOUTH AFRICA**	SOUTH SUDAN <i>(BUSINESS ONLY!)</i>
SPAIN**	SRILANKA**	SURINAME	SWEDEN**	SWITZERLAND**
TAJIKISTAN	TANZANIA**	THAILAND**	TIMOR LEST	TOGO**
TRINIDAD & TOBAGO	TUNISIA**	TURKEY**	TURKMENISTAN	TUVALU
U.A.E. **	U.K. **	U.S.A. **	UGANDA	UKRAINE**
URUGUAY	UZBEKISTAN	VANUATU	VENEZUELA	VIET NAM**
WESTERN SAMOA	ZAMBIA	ZIMBABWE		

**** = APPLICANTS HOLDING A PASSPORT FROM THESE COUNTRIES CAN APPLY FOR AN E-VISA FOR EITHER BUSINESS OR TOURIST VISITS.**

Specializing in Visas, Passports, Apostilles, Document Legalizations, and Translations



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PAKISTAN E-VISA (BUSINESS & TOURIST) (ELIGIBLE COUNTRIES ONLY)

PLEASE FORWARD THIS SHEET AND ALL THE REQUIREMENTS TO THE ADDRESS LISTED
ABOVE

PROCESSING FEES (PER APPLICANT)

VIP SERVICE FEE: (REGULAR PROCESS)	\$295.00
CONSULATE FEE: (SEE NEXT PAGE)	
MONEY ORDER:	\$6.00
OTHER FEES: <u>SEE BELOW COMMENTS FOR BUSINESS VISA REQUEST</u>	
TOTAL: (NO PERSONAL CHECKS PLEASE)	

THE COMPLETED EVISA WILL BE EMAILED BACK TO THE REQUESTER UNLESS ALTERNATE EMAIL IS PROVIDED ON WORK ORDER REQUEST FORM. PLEASE BE SURE THE CORRECT EMAIL(S) ARE LISTED TO ENSURE NO DELAYS IN THE RETURN OF THE COMPLETED EVISA.

REGULAR PROCESS TIME:	4 TO 5 WEEKS

COMMENTS: **BUSINESS EVISA REQUEST ONLY – WE WILL HAVE TO ORDER THE PAKISTAN BUSINESS E INVITE AND IT WILL COST AN ADDITIONAL \$206.78 (VIP FEE \$195.00, GOVT FEE \$5.78, & MONEY ORDER FEE \$6.00) AND WILL TAKE AN ADDITIONAL 2-3 WEEKS TO PROCESS.**

REVISED: 6-30-2023 (EL)

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PAKISTAN E-VISA (BUSINESS & TOURIST)

ELIGIBLE COUNTRIES ONLY

- 1.) ONE (1) COLOR COPY OF VALID SIGNED PASSPORT
- 2.) ONE (1) RECENT COLOR PASSPORT-TYPE PHOTO (2X2")
 - MUST BE RECENT, LESS THAN SIX MONTHS OLD
 - NO GLASSES CAN BE WORN IN PICTURE
 - NEUTRAL FACIAL EXPRESSIONS ONLY
- 3.) ONE (1) COMPLETED REQUEST FORM (SEE BELOW)
- 4.) FORM OF UNDERTAKING (SEE BELOW AND FOR BUSINESS VISITS ONLY)
- 5.) COPY OF COMPANY LETTER OF GUARANTEE (BUSINESS VISITS ONLY)
- 6.) COPY OF INVITATION FROM INVITING COMPANY ALONG WITH THE COPY OF THE CNIC/NICOP OF THE PERSON WHO SIGNED IT (BUSINESS VISITS ONLY)
- 7.) COPY OF PROOF OF REGISTRATION FOR INVITING COMPANY (SECP/CHAMBER OF COMMERCE CERTIFICATE) (BUSINESS VISITS ONLY)
- 8.) APPROVED INVITE FROM THE CHAMBER OF COMMERCE TO FILE A REQUEST FOR THE EVISA INVITATION LETTER -MUST BE BARCODED - (BUSINESS VISITS ONLY)
- 9.) BANK STATEMENT FROM THE INVITING COMPANY FOR THE PRIOR 6 MONTHS
- 10.) PROOF OF MAINTENANCE RENEWAL FEE FROM INVITING COMPANY - (BUSINESS VISITS ONLY)
- 11.) ACCOUNT MAINTENANCE CERTIFICATE FOR CURRENT YEAR - (BUSINESS VISITS ONLY)
- 12.) COPY OF ROUND-TRIP ITINERARY
- 13.) COPY OF DRIVER LICENSE
- 14.) ONE (1) COPY OF COPY OF HOTEL CONFIRMATION
- 15.) CONSULATE FEE (SUBJECT TO CHANGE WITHOUT NOTICE BASED ON NATIONALITY AND/OR EXCHANGE RATE):

CONTINUED..



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<u>PURPOSE OF TRAVEL</u>	<u>VALIDITY</u>	<u>CONSULATE FEE</u>
TOURIST	SINGLE ENTRY, 90 DAYS	\$60.00
	MULTI ENTRY, UP TO 1 YR	\$90.00
	MULTI ENTRY, MORE THAN ONE YEAR	\$120.00
BUSINESS	SINGLE ENTRY, 90 DAYS	\$100.00
	MULTI ENTRY, UP TO 1 YR	\$150.00
	MULTI ENTRY, MORE THAN ONE YEAR	\$200.00

VALIDITY: BUSINESS E-VISAS ARE ISSUED FOR SINGLE OR MULTIPLE ENTRIES VALID UP TO 5 YEARS. TOURIST VISAS ARE ISSUED FOR SINGLE OR DOUBLE ENTRIES UP TO ONE YEAR. U.S. CITIZENS CAN REQUEST VALIDITY UP 5 YEARS. PROCESSING TIMES, LENGTH OF VALIDITY, AND NUMBER OF ENTRIES ON VISAS ARE ISSUED AT THE SOLE DISCRETION OF THE VISA OFFICER.

SPECIAL NOTES:

- DOCUMENTS CAN BE SENT TO OUR OFFICE EITHER ELECTRONICALLY ([INFO@VIPPASSPORTS.COM](mailto:info@vippassports.com)) OR BY SHIPPING TO OUR OFFICE. **IF THE DOCUMENTS ARE EMAILED, PLEASE BE SURE THE PHOTO IS IN .JPEG FORMAT AND ALL OTHER DOCUMENTS ARE IN .PDF FORMAT.**

REVISED: 8-31-2026 (EL)

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PAKISTAN E-VISA REQUEST FORM

PLEASE BE SURE TO COMPLETE ALL APPLICABLE FIELDS, FAILURE TO PROVIDE ALL REQUIRED INFORMATION COULD RESULT IN A DELAY IN PROCESSING

FULL NAME	
OTHER NAMES, IF ANY	
COUNTRY OF BIRTH	
COUNTRY OF RESIDENCE	
PLACE OF BIRTH	
BLOOD TYPE	
RELIGION	
HIGHEST LEVEL OF EDUCATION	
NATIVE LANGUAGE	
MARITAL STATUS	
LEGAL STATUS, CURRENT LOCATION?	
GENDER	
PRESENT NATIONALITY	
ACQUIRED BY:	BIRTH OTHER _____ ON _____ (DATE)
OTHER NATIONALITY, IF ANY	
CURRENT ADDRESS	
CITY, STATE, ZIP CODE	
MOBILE PHONE NUMBER	
HOW LONG HAVE YOU LIVED AT THIS LOCATION?	
SPOUSE/PARENTAL/FAMILY INFO	
SPOUSE'S FULL NAME	
SPOUSE'S DATE OF BIRTH	
SPOUSE'S PLACE OF BIRTH	(CITY, STATE, COUNTRY)
SPOUSE'S PREVIOUS NATIONALITY, IF ANY	
SPOUSE'S CURRENT NATIONALITY	
FATHER'S FULL NAME	
FATHER'S DATE OF BIRTH	
FATHER'S PLACE OF BIRTH	(CITY, STATE, COUNTRY)
FATHER'S PREVIOUS NATIONALITY, IF ANY	
FATHER'S CURRENT NATIONALITY	
MOTHER'S FULL NAME	
MOTHER'S DATE OF BIRTH	
MOTHER'S PLACE OF BIRTH	(CITY, STATE, COUNTRY)
MOTHER'S PREVIOUS NATIONALITY, IF ANY	
EMPLOYMENT INFO (CURRENT AND PREVIOUS)	
CURRENT OCCUPATION	
OFFICE ADDRESS	
CITY, STATE, ZIP	

PAKISTAN E-VISA REQUEST FORM

PLEASE BE SURE TO COMPLETE ALL APPLICABLE FIELDS, FAILURE TO PROVIDE ALL REQUIRED INFORMATION COULD RESULT IN A DELAY IN PROCESSING

OFFICE PHONE NUMBER	
COMPANY WEBSITE	
COMPANY EMAIL	
PREVIOUS OCCUPATION	
PREVIOUS DEPARTMENT	
PREVIOUS DESIGNATION	
PREVIOUS OFFICE ADDRESS	
PREVIOUS OFFICE PHONE	
HIRE DATE	
BUSINESS SECTOR	
BUSINESS TYPE	
PREVIOUS EMPLOYER, IF ANY	
PREVIOUS OCCUPATION	
PREVIOUS DESIGNATION	
PREVIOUS DEPARTMENT	
PREVIOUS ADDRESS	
PREVIOUS CONTACT PHONE NUMBER	
PAKISTAN TRAVEL INFO	
DATE OF ENTRY	
PORT OF ENTRY	
DATE OF EXIT	
PORT OF EXIT	
INVITING COMPANY	
PAKISTAN COMPANY'S ADDRESS	
PAKISTAN COMPANY'S PHONE NUMBER	
PERSONAL SPONSOR NAME	
PERSONAL SPONSOR ADDRESS	
PERSONAL SPONSOR NAME	
PERSONAL SPONSOR ADDRESS	
PERSONAL SPONSOR CITIZENSHIP NUMBER	
RELATIONSHIP TO APPLICANT	
IS YOUR TRIP SPONSORED	YES OR NO IF YES, PLEASE COMPLETE THE BELOW QUESTION
SPONSOR NAME	
SPONSOR ADDRESS	
SPONSOR CITIZEN NUMBER	
SPONSOR PHONE NUMBER	
SPONSOR EMAIL	
HOTEL OF STAY – IF NOT STAYING WITH FRIEND/RELATIVE	
ADDRESS OF HOTEL	(INCLUDE PROVINCE AND DISTRICT)
PHONE NUMBER OF HOTEL	

PAKISTAN E-VISA REQUEST FORM

PLEASE BE SURE TO COMPLETE ALL APPLICABLE FIELDS, FAILURE TO PROVIDE ALL REQUIRED INFORMATION COULD RESULT IN A DELAY IN PROCESSING

HAVE YOU TRAVELED TO ANY COUNTRIES IN THE PAST 3 YEARS? IF YES, LIST ALL IN PROVIDED FIELD	
HAVE YOU EVER BEEN REFUSED A VISA FOR ANY COUNTRY	
HAVE YOU BEEN ISSUED A PAKISTAN VISA BEFORE? IF YES, PLEASE PROVIDE DETAILS	DATE OF ISSUE DATE OF EXPIRY PLACE OF ISSUE TYPE OF VISA
HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OFFENCE (INCLUDING DRIVING OFFENCES) IN PAKISTAN OR ANY OTHER COUNTRY AT ANY TIME?	YES NO
SPONSOR COMPANY DETAILS	
COMPANY NAME	
NTN NUMBER	
ADDRESS 1	
ADDRESS 2	
MEMBERSHIP NUMBER	
MEMBERSHIP EXPIRATION DATE	
FOCAL PERSON NAME	
FOCAL PERSON CITIZEN NUMBER	
CONTACT NUMBER	
FOCAL PERSON DESIGNATION	
WEBSITE	

FORM OF UNDERTAKING

FOR INCOMING FOREIGNERS TO PAKISTAN

APPENDED TO THE APPLICATION FORM FOR VISA RECOMMENDATION LETTER

FROM SPONSOR

1) It is certified that we are inviting Mr. _____ Holding Passport
No. _____ having nationality _____ in our Firm/Company M/s.
_____ for business purpose only as
indicated in the application form.

2) we hereby give undertaking that he would return from Pakistan within____(Week/Months).

3) We hold ourselves responsible for all legal and judicial consideration if he tries to obtain
employment and or to settle in Pakistan and all the consequence resulting therefrom.

SIGNATURE AND NAME IN BLOCK LETTER

DESIGNATION:_____

Firm/Company Address:_____

Contact No. _____

Email. _____

DATED:_____

SEAL: _____



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EXAMPLE OF A COMPANY LETTER OF GUARANTEE

DO NOT ATTENTION THIS LETTER TO VIP PASSPORT SERVICES, INC!

DATE: _____

EMBASSY/CONSULATE OF: _____

GENTLEMEN:

MR. / MRS. **(TRAVELER)** IS ONE OF OUR EMPLOYEES WHO IS
ENGAGED AS **(POSITION)** FOR **(COMPANY NAME)**. MR. / MRS.
(TRAVELER) PLANS TO VISIT **(CITY)** FOR THE PURPOSE OF **(DETAILED
EXPLANATION OF TRIP)** WITH **(COMPANY TO BE VISITED)**.

MR. / MRS. **(TRAVELER)** WILL BE DEPARTING THE UNITED STATES ON
(DATE) AND WILL BE STAYING FOR **(LENGTH OF TRIP)**. OUR COMPANY,
(EMPLOYER), WILL GUARANTEE MR. / MRS. **(TRAVELER)** MAINTENANCE
AND WILL BE RESPONSIBLE FOR HIS / HER WELFARE WHILE IN YOUR
COUNTRY. HE / SHE IS IN POSSESSION OF SUFFICIENT FUNDS FOR HIS / HER
STAY AND HAS PREPAID TRANSPORTATION TO RETURN TO THE UNITED STATES.

WE WOULD BE VERY APPRECIATIVE IF YOU WOULD ISSUE MR. / MRS. **(TRAVELER)**
THE APPROPRIATE **(SINGLE OR MULTIPLE)** ENTRY BUSINESS VISA AT YOUR EARLIEST
CONVENIENCE.

THANK YOU,

(SUPERVISORS SIGNATURE)

***PLEASE BE SURE THAT THE PERSON WHO AUTHORIZED YOUR TRIP SIGNS THIS LETTER. THE TRAVELER
SHOULD NOT SIGN THIS LETTER.***